

Graduate Catalog 2002-2004

The Pontifical Catholic University of Puerto Rico provides equal opportunity in its admission procedures, granting financial aid and access to programs and activities, without discrimination based on creed, gender, race, age, color, national origin, or disability. To this end, it also complies with specific government regulations. We recommend that interested students inquire about existing policies, regulations, and requisites regarding these programs.

MESSAGE OF THE ACTING PRESIDENT



Since its foundation in 1948, the Catholic University of Puerto Rico, later honored with the title of Pontifical, has provided its students with an integrated education that satisfies their personal, academic and spiritual needs.

Our curriculum offers an ample variety of programs. The innovative approach of our courses always responds to the demands of the modern business world.

The graduates of the Catholic University have integrated themselves as professionals into the work force which sustains Puerto Rico's socioeconomic status. Many occupy distinguished positions both in the public and the private spheres of the community.

We have been and still are "pioneers". This is evident in the design of our new programs, but most importantly we are still Pioneers in the valiant defense of our spiritual and ethical values.

To become "Pionero" is the best guarantee that you will become a whole person in mind, body and spirit.

Welcome to the best option in education in Puerto Rico and the Caribbean: **The Pontifical Catholic University of Puerto Rico.**

Marcelina Vélez de Santiago
Intern President

INTRODUCTION

The Pontifical Catholic University of Puerto Rico is an institution of higher education. It is a co-educational, non-profit organization having close bonds with the Catholic Church of Puerto Rico. Its main purpose is to serve Puerto Rico as a university and a Catholic institution. Among the Faculty there are religious men and women and laypeople graduates of leading universities of the world, thus making its universal dimension possible. Located at the crossroads of North and South America, the University attempts to establish a dialogue between the two cultures.

This catalog is a comprehensive description of the University. The first part is general information and traces the character of the Pontifical Catholic University of Puerto Rico. The second part, a reference section, describes in detail the programs which the University offers in its colleges and departments.

This catalog, therefore, serves as an introduction to the Pontifical Catholic University of Puerto Rico. It supplies relevant information for the incoming student; at the same time, it will serve as a reference for the student while he/she studies either in Ponce, or in the Branch Campuses of Arecibo and Mayagüez and the Extensions of Guayama, Coamo, Adjuntas, Santa María and Alabama.

Law students should consult the special bulletins published separately by the School of Law regarding special regulations and programs. They must be aware, however, of the supplementary nature of the bulletin and be familiar with both the special and the general regulations included in this catalog. The norms and procedures contained in this catalog apply to all students at the University.

CAMPUS LOCATIONS

The main campus of the Pontifical Catholic University is located in the city of Ponce, the second most important city on the Island of Puerto Rico. Its telephone is 841-2000.

The Arecibo Campus, is located in Barrio Santana, route number 668, in Arecibo. Its telephone is 881-1212.

The Mayagüez Campus is located on Calle Post, #482 South, Mayagüez. Its telephone is 834-5151.

The Extension at Guayama housed in the facilities of the city of Guayama, is located in front of the town square. Its telephone is 864-0550.

The Extension at Coamo uses the facilities of Colegio Valvanera in Coamo. Its telephone is 825-2650.

CANONICAL ESTABLISHMENT

The Pontifical Catholic University of Puerto Rico was canonically established by the Holy See on August 15, 1972. This ecclesiastical acknowledgement implies adoption of the norms of Canon law and of the decrees of the Sacred Congregation for Catholic Education.

On January 25, 1991, the same Congregation conferred the title of Pontifical to the University. This new distinction ratified in an official manner the authenticity of the Pontifical Catholic University of Puerto Rico as a genuine Catholic institution of the Church.

ABSOLUTE CHARTER

The Pontifical Catholic University of Puerto Rico possesses an Absolute Charter which was granted by the Board of Regents of the University of the State of New York in 1959.

ACCREDITATION

The programs of study of the Pontifical Catholic University of Puerto Rico are accredited by the Council on Higher Education of Puerto Rico and by the Middle States Association of Colleges and Secondary Schools. The Nursing programs have the professional accreditation of the National League for Nursing.

The School of Medical Technology, founded in 1967, is accredited by the Committee on Allied Health Education and Accreditation (CAHEA) of the American Medical Association (AMA), by the National Accrediting Agency for Clinical Laboratory Sciences (NAACLS), and recognized by the Board of Examiners of Medical Technologists of Puerto Rico.

The Bachelor's Program in Social Work is accredited by the Council on Social Work Education. The School of Law, founded in 1961, earned accreditation by the Council of Higher Education of Puerto Rico on April 13, 1964, and the American Bar Association (ABA) in 1972.

AUTHORIZATION

The Pontifical Catholic University of Puerto Rico is authorized to register veterans receiving benefits from the Veterans Administration. It has also been approved by the Federal Government for the education of foreign students, as well as by the Examining Board of Technology of Puerto Rico (July 1968).

AFFILIATIONS

The Pontifical Catholic University is a member of the following institutions:

American Association for Higher Education

American Association of Collegiate Registrars and Administrative Officers

American Council on Education

Asociación de Presidentes de Universidades de Puerto Rico

Association of Catholic Colleges and Universities

Association of Governing Boards of Universities and Colleges

College Entrance Examination Board

Council on Social Work Education

Hispanic Association of Colleges and Universities (HACU)

International Association of University Presidents

International Federation of Catholic Universities

Middle States Association of Colleges and Secondary Schools

National Association of Colleges and Universities Business Officers

National Association of Social Workers

Organización de Universidades Católicas de América Latina

COOPERATING INSTITUTIONS

Hospital de Damas

Hospital San Lucas

Hospital San Cristóbal

Hospital de Distrito Dr. José N. Gándara

Fundación Dr. Manuel de la Pila Iglesias

Hospital Municipal Valentín Tricoche

Unidad de Salud Pública

Departamento de Salud

Hogar de Ancianos Desamparados

Hospital de Psiquiatría de Ponce

Centro de Tratamiento y Diagnóstico de la Playa de Ponce

Hospital Tito Mattei

Departamento de Educación de Puerto Rico

Departamento de Servicios Contra la Adicción

Centro Sor Isolina Ferré

Centro de Servicios Ferrán de Hermanas de Fátima

Plan de Bienestar (UTM)

Proyecto Esperanza para la Vejez

Colegio Sagrada Familia

TEACHING UNITS

The Pontifical Catholic University of Puerto Rico offers academic programs in three geographical areas. They are the Ponce Campus and the two Branch Campuses at Arecibo and Mayagüez. Courses are also offered at the Extension in Guayama, Coamo, Adjuntas, Santa María and Alabama.

IMPORTANT DATES

ADMISSIONS: The deadlines to apply for admission are

August	March 15
January	November 15
Summer	April 15

READMISSION: The deadlines to apply for readmission are

August	June 15
January	November 15
Summer	April 15

THE CLASSES FOR EACH SESSION BEGIN ON OUR ABOUT:

August 15	June 1
January 15	July 1

GENERAL INFORMATION

HISTORY

The history of the Pontifical Catholic University is also the history of a community, for both its academic development and its general progress are the results of the efforts and dedicated spirit of the members of that Community.

The University was founded in 1948, under the guidance of the Bishops of Puerto Rico - His Excellency James E. McManus, C.Ss.R., Bishop of the Ponce Diocese, and His Excellency James P. Davis, Bishop of San Juan - who in the spring of 1948 announced the establishment of the University. It was originally called Santa María. The first 193 students attended classes in rooms loaned by the Capuchín Fathers and the Sisters of St. Joseph in San Conrado School in Ponce. In 1949, the first University Community was able to inaugurate the campus, which covered a 120-acre area purchased from the government of Puerto Rico.

In the beginning, the Pontifical Catholic University of Puerto Rico was affiliated with the Catholic University of America in Washington, D.C. It was incorporated by the Board of Regents of the University of the State of New York, and it was granted an absolute charter as an institution of higher learning with programs leading to academic and professional degrees. Towards the end of its first year, the University was accredited by the Council of Higher Education of Puerto Rico and in 1953 by the Middle States Association of Colleges and Secondary Schools. The latter accreditation was renewed in 1963, 1973, 1983, and 1993.

The Pontifical Catholic University aims to satisfy the ever-increasing need for higher education in Puerto Rico, especially in the southern area. Initially, it offered programs in the arts and sciences and prepared teachers for the island schools. Beginning in 1954, degrees in Business Administration and in Secretarial Sciences were granted. In the field of science, a complete nursing program was developed in 1956, and one in Medical Technology was established in 1967, and accredited in 1968 by the American Medical Association (AMA) to provide specialized personnel to fill the needs of our society in these fields.

The University has increased its offerings through the years, to prepare students in varied professional fields. To this end, it has expanded to develop three branch campuses, extensions, and evening, Saturday, and summer sessions.

In 1961 the College of Education and the School of Law were established. The College of Arts and Sciences was divided in 1966 into the College of Arts and Humanities, the College of Science, and the College of Business Administration.

Master's degree programs have been established in Education (1967), Business Administration (1969), Nursing (1976), and Hispanic Studies (1976). All these programs have been accredited by the respective accrediting agencies.

The School of Medicine was established in 1976-77. Reorganized as a Foundation under the name of the Ponce School of Medicine in 1979, it maintains strong academic and research bonds with the University.

The Pontifical Catholic University of Puerto Rico, constantly challenged by our changing society, is open to new responsibilities. It is moving forward decisively, faithful to the mission and objectives which constitute the reason for its existence.

Year after year, men and women leave our University to become a part of Puerto Rican society, devoted to the test of creating a world worthy of men. This is a challenge which the University can meet only through constant renewal.

GOVERNMENT AND ADMINISTRATION

The University is governed by a Board of Trustees, presided by the Archbishop of San Juan. The Bishop of Ponce, Grand Chancellor, is the executive representative of the Board of Trustees in the University.

The Board of Trustees is made up of de iure members and of other members named directly by the de iure members. There is also a faculty representative and a student representative named by de iure members for a period of one academic year.

The corporate powers of the University are vested in the Board of Trustees.

The de iure members of the Board are: the Representative of the Holy See in Puerto Rico, the Honorary President of the Board of Trustees; the Archbishop of San Juan, President; the Bishop of Ponce, the executive representative of the Board of Trustees, Grand Chancellor, and Vice-President-Treasurer; and other Bishops, members of the Puerto Rican Episcopal Conference. The President of the University, Secretary of the Board of Trustees, is an ex-officio member.

The University is administered by a President appointed by the Board of Trustees. He presides over the University Senate, the University Board, and the Administrative Board. Three officers assist the President in the administrative duties: the Vice-President for Academic Affairs, the Vice-President for Finances, and the Vice-President for Student Affairs. Each college or school has an Academic Dean as its chief executive, each Branch Campus has a Rector, and each department has a Director.

The University Senate is the representative body of the University Administration, the faculty, and the student body. The Senate participates in the university legislative process by submitting legislative projects to the Board of Trustees.

The Faculty Assembly is composed of the President of the University, who presides; the Vice-Presidents, the Deans, and all the members of the faculty with academic rank.

More information about the government and administration is found in the Statutes of the Pontifical Catholic University of Puerto Rico.

MISSION

The Mission of the Pontifical Catholic University is to merge a vivid, academic, and service-oriented community, devoted to the search for truth and the absolute fulfillment of the human being in all of his/her dimensions.

Throughout our daily tasks we embody the Gospel's precepts to illuminate social, scientific, enterprising, and cultural activities, as well as the physical and human environment that surrounds us.

METHOD

We achieve this Mission by means of a dynamic, critical, and creative educational encounter, framed around Christian amity and committed to the quest for answers and solutions to the issues of culture and to the challenges of the Puerto Rican, Caribbean, and global realities, within a peaceful and harmonious environment.

VISION 2006

Given its remarkable academic innovations and high-quality services, by the year 2006, our Pontifical Catholic University will have become the primary and foremost option for a higher education, both in Puerto Rico and in the Caribbean area.

VALUES

Persistence upon the merging of **FAITH AND REASON** at the service of everyday human tasks and burdens, in all aspects of life.

CATHOLIC LIFE in all of its doctrinal, sacramental, and spiritual dimensions, including experiences in personal and group encounters.

THE FAMILY as the basis and inspiration of the educational experience and as end product of its highest aspirations.

INTEGRITY to verify everything that is proposed or affirmed during the educational encounter and in the institution's agenda.

SERVICE to the community as fulfillment of the exigency for Christian love.

QUALITY in both the educational encounter and service, aimed at continuously attaining better results.

DIALOGUE as a means of insuring the pertinency of curricula, programs and services by means of personal encounters, focal groups, and other dynamics.

OBJECTIVES OF THE UNIVERSITY

The Pontifical Catholic University of Puerto Rico, based on the thinking of the Church concerning the complete education of man and in accordance with the mission of a university, has as its principal aim the search for truth and the dissemination of knowledge. It pursues both objectives through the various fields of knowledge while promoting a genuine dialogue among the Arts, Sciences, Philosophy, and Theology.

The University promotes the distinctive disciplines according to their individual principles and methods, keeping academic freedom in open and honest dialogue. In this manner, it aims to form men and women of authentic prestige with the capacity to assume responsibilities in society and to stand before the world as loyal witnesses of the Faith.

The PCUPR contributes to the teaching of various disciplines and the observance of Christian life with a spirit of charity, freedom, mutual respect, and true joy, bringing plenitude to every aspect of university life.

Under the guidance of its religious beliefs, the Pontifical Catholic University of Puerto Rico aims to:

1. Provide students with the opportunity to acquire a humanistic-Christian formation that will guarantee their presence in society as conscious members of human values in the light of the mystery of Christ.
2. Provide a specialized formation in one or several areas of liberal arts from a Christian viewpoint, depending on each subject and respecting the conscience of each one.
3. Contribute to the preparation of specialists in the fields of theoretical and applied sciences in order to provide personnel that may aid in the industrial and technological development of Puerto Rico and personnel that will fill the needs and aspirations of the Puerto Rican society, particularly in the southern part of the island.
4. Contribute to the preparation of personnel for the world of business in order to help consolidate the economy of the island.
5. Contribute to the preparation of professionals in the field of education to help enrich our educational system.
6. Contribute to the preparation of lawyers who by virtue of their academic and Christian formation and professional integrity will be able to integrate the respect for human dignity with the demands of justice and other human values.
7. Promote relations and intensify the studies and investigations which will lead to better knowledge and understanding of the people of the Americas.
8. Extend to the community a program of continuing education for personal improvement based on the concept of educating for life.
9. Extend to those interested the opportunity to prepare themselves for improving and maintaining health. To attend to the needs of the whole person in the different stages of growth and development. To contribute to the promotion of health professionals with solid scientific, humanistic, and Christian principles.
10. Serve all the believers in Puerto Rico by being an effective help in schools, colleges, seminaries, and cultural centers. To serve as a guide of Catholic culture in this country.

11. Contribute to the Christian education of leaders in the different professions in accordance with the beliefs of the Catholic Church.

The curriculum offers courses which are directed to enrich the insights of the human being and to assist in finding the identity which young people seek in the process of personal development. The opportunity to come in contact with the distinctive branches of human learning as well as specialties offered in various subjects is given. Among the general requirements, there are courses in languages, humanities, social sciences, natural sciences, philosophy, and theology. With this type of formation, diverse knowledge is acquired helping man educate and stimulate himself and to develop as a whole human being. The liberal arts reveal the creative activities of man throughout history correlating them to actual situations. The experimental sciences open perspectives in discovering the mysteries of nature, while theology illuminates and gives meaning to human life as it manifests itself in the dimensions of faith.

Competence in the various fields and professions completes the educational picture of its members enabling them to assume related responsibilities in modern society and become instruments of change in their communities.

The Pontifical Catholic University of Puerto Rico tries to create an atmosphere in which there is a feeling of achievement, collaboration, and participation in all aspects. Participation of professors and students in decision-making and in the development of university life has increased, so that there is an integration of professors, students, and administrators.

UNIVERSITY RESOURCES

The general and specific objectives of the University permeate all its programs. To make this possible, the University has different resources and services, such as human and physical resources, housing, economic assistance, and orientation. Academic resources will be discussed later.

HUMAN RESOURCES

The most valuable resource of the University is its people, especially the student body. As of 1990, there were approximately 12,000 students who came from different areas of the island as well as from various other countries. An outstanding characteristic is the diversity of interests and concerns which enrich the life of this community.

Diversity is also observed in the variety of backgrounds of the lay and religious faculty. At present, there are about 618 professors. The ratio of one professor to twenty students facilitates individual attention and better communication between them.

Another very important group is the non-academic personnel. The Office of Human Resources for Non-Academic Personnel provides the administrative support needed by students and professors for the achievement of the University's mission and goals.

PHYSICAL FACILITIES

The main campus of the Pontifical Catholic University of Puerto Rico is located in the southern region of the city of Ponce, the second largest city on the island. These extensive and beautiful grounds lined with tropical plants and shady pine groves offer a peaceful atmosphere.

The buildings on the Ponce campus are modern, simple, and functional with facilities for the handicapped. The buildings used primarily for teaching are: Spellman, Ferré, Aguayo, McManus, Perea, and Luisa Natali Rocca.

Complementing these buildings are Valdés, Caribbean Hall, Fine Arts, Home Economics, Psychology, the facilities for teaching English, the Research Laboratories, and the Academic Computer Center (CUCO).

SPELLMAN BUILDING

The Spellman Building houses the School of Law, Dean of Law, Monsignor Juan Fremiot Torres Oliver Library and the Legal Aid Clinic.

FERRÉ BUILDING

The Ferré Building houses the Office of the Dean of Science, the Departments of Chemistry, Physics-Mathematics, Biology, General Science, and the majority of the laboratories of the College of Science.

AGUAYO BUILDING

The Aguayo Building houses

PEREA BUILDING

The Perea Building houses the Office of the Dean of Education, the Departments of Elementary and Secondary Education, Accounting, Economics, Finances, and Graduate Studies in Education. In this building we also find the Educational Technology Center, the Center for Diagnosis and Treatment of Learning Disabilities, the Laboratory of Educational Resources and Materials, and the offices for the Integrated Communications Center, Channel 23 Television, and Cable TV facilities.

MCMANUS BUILDING

The McManus Building houses the Department of English and Foreign Languages and its laboratories, the Department of Political Science and Sociology, and the Department of Hispanic Studies (Undergraduate and Graduate).

CARIBBEAN HALL

The Department of Medical Technology and the Upward Bound Program are located at Caribbean Hall.

ENCARNACIÓN VALDÉS BUILDING

The Nursing Department occupies the second floor of the Valdés Building. The Bookstore, the Computer Center, Extension and Continuing Education, Educational Services Program, Veterans' Service Office, and the Physics Department are on the first floor.

LUISA NATALI ROCCA

It houses the College of Arts and Humanities, including the office of the dean, the Department of Social Work, the Interfacultative Department of History and Fine Arts, the Department of English and Foreign Languages, the Interfacultative Department of Theology and Philosophy, the Interfacultative Department of Political Science, Public Administration, Sociology, Criminology, Pre-Law, the Binary Program on Political Science and Law, the Department of Hispanic Studies, the Computer-Assisted English Language Learning Laboratory, the Father Abel di Marco Laboratory, and the Secretarial Service Center

OTHER FACILITIES

Home Economics and the Center for Child Development occupy their own facilities on San Jorge Street. The Psychology Department, Music, Academic Center of Computers, and Fine Arts also occupy their own facilities.

RESEARCH LABORATORIES BUILDING

The College of Science has a Research Center located in the recently remodeled facilities at Building "E" of the former School of Medicine. This two-story building has been assigned exclusively for research and research training. The 5,451 square foot facility accommodates nine research laboratories (4 for chemistry and 5 for biology), a storage area, a Central Computer Research Support Laboratory, four office areas for the chief investigators and research programs. The research laboratories are: Dry Forest Ecology, Ecology, Marine Biology, Ecology/Environmental, Radiochemistry, Tissue Culture, Histology, Organic Chemistry, and Multidisciplinary Chemistry. This new research building demonstrates the commitment that the Pontifical Catholic University of Puerto Rico has with the development and improvement of scientific research and, therefore, makes a significant contribution to the economic and technological development of Puerto Rico.

STUDENT CENTER MANUEL GONZÁLEZ PATÓ

The Student Center - Manuel González Pató houses the Office of the Vice President for Student Affairs, the Guidance Center, the Office of Freshman Students, the Institutional Center for Tutoring, and the Offices of Rehabilitation, Employment, and Social Work. The Chapel, the Chaplain's Office, the Office of Cultural Extension, the Office of Student Counselors, the Newspaper La Nao, the medical services, the post-office, the cafeteria, the beauty salon, and the photo lab are also located in this Center. There are designated places for meetings, recreation, and study. The open area of the Student Center is used for the celebration of many social, cultural, and professional activities for the university community.

FOUNDERS BUILDING

The Founders Building houses most of the Central Administration Offices which include the Offices of the President, the Vice President for Academic Affairs, and the Vice President for Financial Affairs. Also located in this building are the Offices of Academic and Non-Academic Personnel, the Offices of Admission, Registrar, Student Aid, Bursar, and others.

On the second level, an annex was built to house the Integrated Communications Center and the External Resources Department.

CULTURAL AND SPORTS COMPLEX

The Cultural and Sports Complex is the principal center of training and sports development of the University. It was designed to offer facilities for training and competitions in various sports. It also functions as a complete center for educational activities and cultural and recreational conferences.

The first level of this modern facility is occupied by the administrative office of the Complex, as well as the offices for the director and professors of the Physical Education Department and the Coordinator of Sports. A gymnasium with the most modern equipment in machines and weights, a laboratory of physical aptitude, a room for aerobic exercises, and a massage room where trained instructors are supervised by the administration are also located on the first floor of the Cultural and Sports Complex. There are three basketball courts, one volleyball court, showers, lockers, a cafeteria and a modern olympic pool. The pool is four feet deep at each end, and seven feet deep in the center, and measures fifty meters in length. The first ten meters of the pool are used by the students who are learning to swim.

This Complex has a capacity for 6,000 people. It may be used by the University Community as well as general public. The cost for the use of the facilities (gymnasium and pool) varies for students and the general public. This fee for the general public is paid monthly. The student fee, which is paid every semester, is not included in the Registration fee. Swimming courses are offered for "swim infants" and lifeguards. Water aerobics are offered for the university community as well as for the general public. The money obtained from these services is used to maintain and improve the Complex. The use of the pool and aerobic exercises are offered to the University Community free of charge.

OTHER SPORT FACILITIES

In addition to the above mentioned facilities, the students also have access to five tennis courts, a basketball court, a soccer field, a volleyball field, a softball field, a 400-meter track with eight lanes, and a three-mile jogging area.

FACILITIES AT THE BRANCH CAMPUSES

The Branch Campuses of Arecibo and Mayagüez have facilities that are modern, simple, and functional.

LIBRARY

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[Organization \(OPS\)](#)

OBJECTIVE

Library service is provided to all the campuses of the Pontifical Catholic University of Puerto Rico. Located at the main campus in Ponce, the Encarnación Valdés Library constitutes the academic community's basic center. It is dedicated to the preservation and dissemination of information, while supporting and promoting teaching and research.

In accordance with the institutional objectives aimed at the cultural and intellectual development from the standpoint of Catholic thought, the Library is determined to provide an adequate place and a selected collection of information.

COLLECTION

Its collection contains a large amount of information resources needed for studies at university level. This includes about one million bibliographic sources in different formats and accessible through electronic media.

PHYSICAL FACILITIES

The library's two-story building accommodates approximately 700 patrons. Several professional librarians assist patrons by guiding and instructing them with their search for information. The library includes the following areas:

REFERENCE ROOM

The Reference Room contains the basic resources for the researcher: dictionaries, encyclopedias, atlases, directories, indexes, and others.

Its collection also includes microfiches holding the latest research information in the education field plus specialized microfilm publications dealing with chemistry and biology.

Federal documents are available in this Room in optical disk and microfiche formats.

ROOM FOR THE PHYSICALLY CHALLENGED

This room, the only one of its kind available in the southern region of Puerto Rico, provides specialized equipment and materials for the physically challenged. Among these are: a Braille typewriter, an English-and-Spanish book reader for the blind, a magnifying lens, and a television used to enlarge the size of the text to be read.

RESERVE ROOM

The Reserve Room holds information in books and other materials reserved by the professors to be used as complements to courses in our institution.

AUDIOVISUAL ROOM

This section supplies the area and equipment needed for professional lectures, seminars, workshops, and book, movie, and video presentations.

PUERTO RICAN COLLECTION

The Puerto Rican Collection holds reference materials about Puerto Rico and other topics developed by Puerto Rican authors.

Among these works are books, journals, newspapers, and other material. The Collection is a depository of theses and research presented in this institution. Microfiche plus microfilm readers and photocopiers are also provided in this room.

Inside this section there are two special collections: the Monsignor Vicente Murga Collection and the Puerto Rico Census Data Center.

MONSIGNOR VICENTE MURGA COLLECTION

This specialized collection contains the private library of the co-founder and first rector of the Santa María University, now the Pontifical Catholic University of Puerto Rico.

PUERTO RICO CENSUS DATA CENTER

Since 1982, this center receives, organizes, and provides its patrons information regarding all the different censuses made in Puerto Rico.

PERIODICAL ROOM

The Periodical Room is an essential center for research. Articles can be found in professional and recreational journals and magazines which are selected according to the institution's curriculum. During 1993, many of its resources were offered in an electronic format for the first time.

ELECTRONIC INFORMATION CENTER

The Electronic Information Center was established in 1995 as part of the Periodical Room. This center holds the Pro Quest and SIRS Researcher systems, among others.

Pro Quest is a system with different databases of journal articles accessible through integrated indexes. SIRS Researcher comprises three databases providing full-text articles about a variety of subjects in the natural and social sciences and in international affairs.

MUSIC ROOM

The Music Room furnishes sound recordings to be used for pleasure or as course complements of our patrons. Among these resources, the user may find a collection of classical, semiclassical, popular, and folk music. Recorded lectures and language courses are also available in this room.

CIRCULATION

This department loans books to those patrons who are duly authorized to borrow them.

BIBLIOGRAPHIC INSTRUCTION COORDINATION OFFICE

Its main function deals with the bibliographic service coordination in order to promote greater use of the available resources. This function is accomplished through a bibliographic skill development program, as requested by faculty members, students of our university, and other educational organizations.

CATALOGUING DEPARTMENT

In this department all bibliographic resources are catalogued and classified, and later on distributed to the various collections. The Dewey decimal classification system and subject headings from the Library of Congress are used. By means of Online Computer Library Center (OCLC), Internet, Bibliofile and other services, these resources are identified

ACQUISITIONS

In this department, Faculty members and students participate in the selection of the resources that support the University's curriculum. The librarians directly participate in the selection in order to strengthen those areas which need it the most.

GIFT AND EXCHANGE SECTION

This section allows bibliographic resources exchange between universities and other institutions.

INTERLIBRARY LOAN

This area offers our university community the opportunity of borrowing resources from libraries both in and outside of Puerto Rico. By means of Online Computer Library Center (OCLC), Internet, and other services, these resources are identified.

FEDERAL DOCUMENTS

Since 1966, the Valdés Library is depository of the documents of the Federal Government. These documents are integrated into the various collections in our library. Through them, general and specialized information in all fields of knowledge can be found.

STRATEGIC PUBLICATIONS CENTER OF THE PAN-AMERICAN HEALTH

ORGANIZATION (OPS)

On August 1, 1996 the Pan-American Health Organization (OPS) and the Regional Office of the World Health Organization designated the Encarnación Valdés Library as a Strategic Publications Center of the OPS. Through this agreement, the library receives a free copy of all Spanish publications of this entity.

Library hours are

Monday through Thursday 7:30 am 10:00 pm
Friday 7:30 am 4:00 pm
Saturday and Holidays 8:00 am 4:00 pm

The library has a qualified and committed staff that strives towards making the objective of a Catholic university possible. According to His Holiness John Paul II, this objective is to provide "the place where the scholars fully examine reality with the methods proper to each academic discipline, thus contributing towards enriching human knowledge." (**Apostolic Constitution of His Holiness the Pope John Paul II On the Catholic Universities**)

HOUSING

[Residencia Nuestra Señora del Carmen](#)

[Residencia Nuestra Señora de Fátima](#)

[Residencia Santa Ana](#)

[Women's Residence](#)

[Men's Residence](#)

Since the Pontifical Catholic University of Puerto Rico does not have sufficient housing facilities on campus for all out-of-town students, some stay in private boarding houses.

At the Office of the Vice President for Student Affairs, located on the second floor of the Student Center-Manuel González Pató, information is available concerning registered boarding houses. Most of them are located near the university campus and have a family atmosphere.

The University assumes no responsibility whatsoever for the administration of, and the conditions prevailing in, housing not operated by the University.

There are three residences directed by religious communities which, although not operated by the Pontifical Catholic University of Puerto Rico, are particularly recommended to female students, for these residences maintain an atmosphere which fosters study and the development of spiritual life.

For detailed information write directly to the particular residence at the following addresses:

Residencia Nuestra Señora del Carmen
Pontifical Catholic University of Puerto Rico
2250 Ave. Las Américas Suite 542
Ponce, Puerto Rico 00731-6382

Residencia Nuestra Señora de Fátima
Pontifical Catholic University of Puerto Rico
2250 Ave. Las Américas Suite 531
Ponce, Puerto Rico 00731-6382

Residencia Santa Ana
Edificio Fullana 12
Urb. Santa María
Ponce, Puerto Rico 00731

WOMEN'S RESIDENCE

The University has a Women's Residence on the Ponce campus which offers those students interested in studying in a congenial environment an opportunity for small-group living. This residence is more than a structure for living; it is a laboratory that provides learning experiences that contribute to improving personality and better discipline.

The residence is administered by a religious community. The Director coordinates social activities, seminars, conferences, and workshops that contribute to the ethical, social, and spiritual development of female students.

The residence consists of two buildings on the west side of the campus. All rooms are double-occupancy. They are comfortable and well-ventilated. There are facilities for studying and cooking.

The residence is open all year, except for Holy Week, Thanksgiving weekend, and the Christmas recess. If it has to be closed on any other occasion, students will be notified in advance. Foreign students should inform the Director whether they are traveling or staying on campus during the above mentioned periods.

For information, or to apply for admission, please visit or write:

Women's Residence
Pontifical Catholic University of P.R.
2250 Ave. Las Américas Suite 562
Ponce, Puerto Rico 00731-6382

Office of the Director of Boarding
Pontifical Catholic University of Puerto Rico
2250 Ave. Las Américas Suite 582
Ponce, Puerto Rico 00731-6382

MEN'S RESIDENCE

PURPOSE

The Pontifical Catholic University of Puerto Rico has established the Men's Residence to provide male students a pleasant atmosphere and to allow them to better attain their main goals studying. These dormitories contribute to their ethical, social, spiritual, and physical development through different activities and a sensible way of living.

FACILITIES

The men's residence occupies two large buildings (San Pedro and Santa Catalina) located on the east side of the campus, facing San Jorge street. All rooms are double-occupancy, and are well-ventilated. There are facilities for studying and cooking.

During the month of July and the Christmas recess the residence is closed. Foreign students should inform the Director whether they are traveling or staying on campus during the above-mentioned periods.

For detailed information or to apply for admission, visit or write:

Men's Residence
Pontifical Catholic University of P.R.
2250 Ave. Las Américas Suite 572
Ponce, Puerto Rico 00731-6382

Office of the Director of Boarding
Pontifical Catholic University of P.R.
2250 Ave. Las Américas Suite 582
Ponce, Puerto Rico 00731-6382

UNIVERSITY LIFE, SERVICES AND ACTIVITIES

The purpose of a Christian education is to develop complete and balanced individuals so that they become authentic Christians. The most important objective of the Pontifical Catholic University of Puerto Rico is intellectual development and formal learning through education. However, it also takes into consideration the fact that students should grow not only intellectually but also physically, spiritually, personally, and socially if they are to have a well-rounded education.

The Student Service Program has an educational focus. It aims to contribute to the complete formation of the student. Since its function is to educate, the persons in charge of these programs are educators. This program, responding to the mission and objectives of the Institution, contributes substantially and integrally to students' accomplishments. It offers the students activities that not only give them the opportunity to cultivate their particular interests and aptitudes, but to develop their initiative and leadership. In this manner, the Student Service Program serves as a complement to the formal learning process and provides students with experiences not usually found in the classrooms or laboratories.

DELEGATE INSTITUTIONAL COMMITMENT (MISSION)

This official is responsible for ensuring that the institution's commitment is meant to be one that reflects an authentically Catholic university. According to Ex Corde ecclesiae (Part 1 through 13) on the Identity and Mission "every Catholic University as Catholic must have the following essential characteristics:

A Christian inspiration not only of individuals but of the university community as such.

A continuing reflection in the light of the Catholic faith upon the growing treasury of human knowledge, to which it seeks to contribute by its own research; fidelity to the Christian message as it comes to us through the Church.

An institutional commitment to the service of the people of God and of the human family in their pilgrimage to the transcendent goal which gives meaning to life."

For this reason, the Vice President for Institutional Commitment will bring to the activities of the university the inspiration and light of the Christian message. This means, according to the above- mentioned document that, " in a Catholic University, therefore, Catholic ideals, attitudes and principles penetrate and conform to university activities in accordance with the proper nature and autonomy of these activities." (Ex Corde Ecclesiae # 14) The Institute for Social Doctrine, the Interdisciplinary Dialogue Program, and the University Pastoral Plan are under this person's management. Insofar as the University Pastoral Plan is concerned, this Vice President cooperates with the chaplains of the Institution.

PASTORAL MINISTRY

By its very nature, the Pontifical Catholic University of Puerto Rico seeks the spiritual development of its members by offering services which in some way may help to strengthen their faith. The University is well aware that Christianity does not only consist of a series of acts but rather by imitating Christ who gives meaning to all human activity. Therefore, the Office of the Chaplain is a nucleus of University life. In addition to the daily celebration of the Liturgy, the Chaplains give spiritual guidance. With other religious members of the University community, they offer their pastoral services to promote the growth of Christian values. The principal objectives sought through the Pastoral Ministry of the university are to:

1. Be able to justify one's faith at the university level and make judgments according to Christian morals.
2. Develop a solid relationship with God through the Holy Sacraments and personal and group prayer.
3. Give others testimony of our Catholic faith through various apostolates.

VICE PRESIDENT FOR STUDENT AFFAIRS

The Student Service Program is under the administration and supervision of the Vice President for Student Affairs. This office must plan, organize, direct, coordinate, and evaluate all student services. Most of the offices of Student Affairs are located on the second floor of the Student Center. Its personnel are available during working hours, since their main responsibility is to serve the students.

DISCIPLINE

The Pontifical Catholic University of Puerto Rico is an educational community in which the ideals of freedom of investigation, thought, expression, and the individual are sustained. The exercise and preservation of these freedoms and rights demand respect by members of the community so that every individual can enjoy them.

It is clear that willful disruption of the educational process, destruction of property, interference with the orderly process of the University, or with the rights of other members of the University cannot be tolerated. A student enrolling in the University assumes an obligation to conduct himself or herself in a manner compatible with the University's function as an educational institution.

Attendance at the University is a privilege and not a right. In order to safeguard those educational ideals and the moral atmosphere which are the very purpose of its founding and continued existence, the University reserves the right, which the student concedes at registration, to request the withdrawal of any student, at any time, for any reason deemed sufficient. No reason needs to be given for such a withdrawal. Just as a student may choose to withdraw from the University at any time for any personal reason, so may the University at any time decline to continue to accept the responsibility of providing supervision and services to any student with whom the relationship becomes unpleasant and difficult.

It is the responsibility of all Pontifical Catholic University of Puerto Rico students to familiarize themselves with the Code of Student Conduct and other University rules and regulations governing student behavior and activities. This information, found in the Student Guide, may also be obtained from the Office of the Vice President for Student Affairs.

THE GUIDANCE CENTER

The Guidance Center, established under the Vice presidency for Student Affairs, is part of the services which the Pontifical Catholic University offers to the entire student body, thus complementing the formal, academic instruction.

Through its multiple resources, orientation is a preventive and developmental program which helps students to adjust to university life. The program also provides students with the means to satisfy their particular needs and to develop their personal, vocational, and academic potential in accordance with the principles of the Church regarding the "whole person" educational concept.

Group guidance is offered to first-year students for one hour per week during the academic year (Orientation 003 and Orientation 004.) Transfer students receive group guidance (Orientation 005) during one semester; they should take that course immediately upon arrival at the University. The aforementioned courses are required for graduation.

Group guidance sessions entail activities based on the particular needs of the students and activities which tend to develop self-knowledge, communication skills, decision making, familiarity with the vocational world, and definition of a healthy life style, consonant with Catholic principles. Other topics discussed include the effective use of the library, time management, study habits, administrative processes, and university norms. After duly discussing with students the PCUPR Catalogue, as well as the Student Guide, both publications are given to them.

Besides group counseling, the Program offers individual orientation to all the students who request it; it also offers Intensive Group Counseling when it is deemed appropriate.

As part of the vocational guidance offered to our student body, the Guidance Center administers and interprets vocational interest and aptitude tests, as well as the computerized system OPCIONES for vocational and occupational exploration. Also available to the entire university community is information about graduate and undergraduate programs in both American and foreign universities, as well as information regarding the various careers and professions.

The Guidance Program collaborates with the registration process and the academic counseling of first-year students and those who have not opted for a specialty, in coordination with the Director of the Freshman Office.

EVALUATION SERVICE

As part of the orientation, questionnaires dealing with vocational interest are administered to students and interpreted to determine their abilities and potentials.

SOCIAL WORK

The social worker assigned to the Vice President for Student Affairs offers the student a practical learning experience in social behavior. This service is on a volunteer basis and

confidential in character. It has as its main objective to help the student manage personal or family difficulties that affect academic progress.

The Office of Social Work is located on the second floor of the Student Center Manuel González Pató.

VOCATIONAL REHABILITATION

Vocational Rehabilitation is a program that offers services to people with physical or mental limitations with the purpose of preserving, restoring, or developing their capacities to a maximum, so that they may satisfactorily perform their work, thus becoming useful persons to society and their families.

Eligibility Requirements:

1. The applicant must have a physical or mental disability that constitutes a substantial limitation to work and results in one of the following situations:
 - a. Loss of a job due to the handicap.
 - b. Is unable to perform a job that is compatible with the existent limitation.
 - c. Possible loss of the job due to the increased incompatibility between the job and the limitation which develops.
2. It is expected that with the services offered by the Vocational Rehabilitation Program, the disabled person eliminate or diminish the limitation or be prepared to perform a job where the limitation does not obstruct the performance.

BASIC MEDICAL SERVICES

The Pontifical Catholic University of Puerto Rico has a clinic which provides first aid to all students Monday through Thursday from 7:30 a.m. to 10:00 p.m. On Friday it opens from 8:00 a.m. to 4:00 p.m. and on Saturday from 8:00 a.m. to 12:00 p.m.

JOB PLACEMENT

The University works in collaboration with the Employment Service of the Commonwealth of Puerto Rico. It aids in the placement of graduating students in jobs according to their academic background. It also provides occupational information and facilitates the employment of those students that need, and are interested in, working during their spare time. The director of the office serves as liaison between the employers and those students interested in employment. In addition, the director coordinates activities with the Orientation Center related to occupational opportunities in the local community.

The Job Placement Office is located on the Second Floor of the Student Center Manuel González Pató, in room 200.

ACTIVITIES

There are many diverse activities on the University campus which are organized by the Cultural Extension office; others are sponsored by the student organizations recognized by the University. The University community may participate in these activities. Student clubs are varied

and represent the different interests of the student body. Their activities foster a spirit of fellowship and at the same time create a pleasant atmosphere for university life. Among these are social, cultural, and religious clubs as well as others associated with various departments. All students have the opportunity of joining any of these clubs.

PROFESSIONAL AND ERUDITE ORGANIZATIONS

In addition to academics, and in order to achieve their overall development, the student must cultivate social skills and leadership skills; establish interpersonal relationships; and participate in social, academic, civic, and/or cultural activities. To attain these goals student organizations are available to all the students of the Pontifical Catholic University of Puerto Rico without distinction of race, color, origin, economical, and/or social status, beliefs, or nationality. There are departmental organizations or clubs which focus on the students' knowledge obtained through the study of different subjects.

Some of these organizations are:

American Marketing Association	Association of Gerontology Students
Communications Association	Association of Psychology Students
Pre-Med Circle	Association of Sociology and Criminology Students
The Biology Club	
The Philosophy Club	Association of Future Secretaries
Association of Accounting Students	Association of Student Leaders with Physical Limitations
Association of Home Economics Students	
Association of Physical Education Students	Association of Future Office Administrators
Association of Nursing Students	
Association of Fine Arts Students	Association of Future Professionals in Education
René Marqués Literary Circle	
Association of History Majors	The Chapter of Future Social Workers
The Judo Club	Phi Alpha Delta Pre-Legal Fraternity
Chemistry Club	The Heralds of Christ
The English Club	The Foreign Students Organization
The Tae-Kwon-Do	Club University Schoenstattian Youth
ECOS(Coordinator Students in Orientation and Service)	The Social Work Dept. Vol. Corp.
	Association of McNair Students
Open Arms	Organization for Women'sRights

Judicial Ethics (School of Law)
Society of Human and Management Resources

HONOR SOCIETIES	<i>FRATERNITIES</i>
Alpha Alpha Kappa	Alpha Beta Chi
Alpha Chi	Alpha Omicron Sigma
Beta Beta Beta-Zeta Delta Chapter	Phi Beta Gamma
Pi Gamma Mu	Sigma Kappa Chi
Phi Alpha Theta-Epsilon Omicron Chapter	Phi Eta Mu
Honor Society for Business Students	Phi Sigma Alpha
National Social Science Honor Society	Phi Zeta Chi
Phi Delta Kappa	Rho Omicron Rho
	Zeta Phi Beta

SORORITIES
Rho Sigma Gamma
Sigma Lambda Beta
Eta Gamma Delta
Mu Alpha Phi
Eta Phi Zeta
Lamba Theta Alpha
Zeta Phi Beta
Phi Lambda Sigma Omega

CULTURAL ORGANIZATIONS

GLEE CLUB

The Glee Club of the Pontifical Catholic University consists of students, alumni, and professors of the Institution. It also participates in graduation exercises, special Masses, and other occasions. Student participants receive one academic credit per semester.

CULTURAL EXTENSION OFFICE

A. ACTIVITY PROGRAM: To increase the intellectual and cultural level of the student is one of the most important goals of the Pontifical Catholic University of Puerto Rico. The Office of Cultural Extension prepares a semester program of cultural activities. It includes high

quality presentations such as ballet, theater, folk and classical music concerts, movies, pantomime, modern and experimental dance, magisterial classes and lectures on the appreciation of the arts. All cultural activities are free of charge for students. There is a general public fee which can be paid at the door or through a membership program.

B. THEATER WORKSHOP: Its purpose is to develop the talent and dramatic skills of students. The talented student who is interested auditions and is admitted into the Theater Workshop, which offers instruction and participation in the University's theatrical activities. After a trial semester, the students accepted receive one academic credit free of charge and a \$300 - \$400 scholarship for books, and/or tuition.

SPORTS

Extracurricular sport activities conducted by the Pontifical Catholic University of Puerto Rico are centralized in the Recreation and Sports Division, which works in close collaboration with the Physical Education Department. The P.C.U.P.R. recognizes that a person needs to maintain a balance among intellectual capabilities, physical fitness, and health. For this reason, the University provides the students with Intramural and Inter-Collegiate Programs. The students have the opportunity to practice sports of their preference for pleasure and recreation. Those with outstanding athletic abilities, men as well as women, have the opportunity to participate in the Interuniversity Program. The University has won several intercollegiate championships, specially those obtained by the basketball, volleyball, and female tennis teams. Many of our students have belonged to national teams in different disciplines.

The University provides facilities to demonstrate its interest for the well-being of the student. These facilities, among the most modern in Puerto Rico, consist of three indoor basketball courts, indoor courts for volleyball, a gymnasium with exercise equipment and free weights, an olympic swimming pool, areas for aerobics, and rooms for classes and meetings.

PUBLICATIONS

There are a number of publications on campus which encourage the creative ability of the university community. Among the student publications are Senda, The University Yearbook; La Nao, a bi-monthly newspaper which contains sections in English and Spanish. Horizontes is the scholarly review edited by the University faculty. Another publication, El Pionero, is distributed at least twice a year. Its content is based on the different facets of university life.

STUDENT GOVERNMENT

The students have the liberty to express, individually or collectively, their opinions concerning institutional policy or any other matter of general interest for the student body. A student is appointed by the de iure members of the Board of Trustees to represent the student body on the Board. Each college will elect a student senator following the norms established by the university. Student representatives with voice and vote will form part of departmental committees which deal directly with academic affairs.

In order to exercise the right of free expression, whether individually or collectively, the students can elect a Student Council whose responsibilities and privileges are stated in the Code of Student Conduct.

PROGRAM FOR THE PREVENTION OF DRUG AND ALCOHOL ABUSE

The Institution conducts a program which provides educational services for the prevention of the use and abuse of drugs and alcohol. The program "Alcance Pionero" is located on the 2nd floor of the Student Center, Room No. 205.

THE FRESHMAN PROGRAM

This program, in coordination with the Guidance and Counseling Center Personnel, directs the academic aspects of the freshman students, until they go to their academic department according to the major that they indicate on their admission application. This is accomplished through programming their courses placing them according to the student profile, giving academic advice, and helping in their registering process.

INSTITUTIONAL TUTORING CENTER

The Institutional Tutoring Center is under the Freshman Year Program and offers tutoring services to all on a referred or volunteer basis.

The information below should be identified with the subtitle Educational Service Program.

ACADEMIC COUNSELING

The Institution provides academic counseling services to all students. The academic counselor has the responsibility of helping students select educational goals according to their interests and abilities and advises them in the selection of courses and course sequence. In addition, the academic counselor informs the student about the university's policy, programs, procedures, services, and opportunities available. Cases not under jurisdiction of the academic counselor are referred to other support personnel. The Director of the Freshman Department and Guidance Center personnel assist all first-year students and those who have not declared a major. Other students are helped by the Department Directors or professors assigned as Academic Counselors. The academic counselor helps the student prepare the class program, but it is the student's responsibility to make sure it is prepared and completed.

STUDENT RESPONSIBILITY

Students are responsible for familiarizing themselves with the norms, rules, regulations, and procedures of the institution. This information may be obtained from the catalog, the semester class schedule, the Student Guide, other official documents, and the University bulletin boards. Guidance and academic counselors, professors, and other officials give students counseling and support in course and program planning, but it is the students' responsibility to be familiar with, and observe, the norms and procedures of their program of study.

FINANCIAL AID

I. DEADLINE DATES FOR SUBMISSION OF FINANCIAL AID APPLICATION

Before the last day of classes of the semester in which the student matriculated.

Before processing total withdrawal.

By the established date published in the class schedule, if to be considered for aid other than Pell Grant.

By the established date published in the class schedule each semester, for those soliciting William D. Direct Loan Program.

Campus-based aid* is awarded based on availability of funds at the time the application is received. Therefore, students should submit all required documents before published deadlines and prior to their registration payment date. No student will be matriculated with charges to financial aid until the Financial Aid Office has verified all aid application documents.

Campus-based aid (Federal Perkins Loans, Federal Supplementary Educational Opportunity Grant and Federal Work Study Program).

II. ASSIGNMENT OF CAMPUS-BASED AID

The assignment of financial aid is subject to the availability of Federal and Commonwealth Government funds and the specific requirements of each of the financial aid programs.

Financial need of the student is the basis for the possible assignment of campus-based aid. Also taken into consideration are his/her academic grade point average, per capita income of the family, and available funds. Being that campus-based funds are not sufficient to meet the needs of all qualified students, aid is assigned by a computerized program, which gives priority to the student with the lowest expected family contribution, lowest per capita income, and the highest academic grade point average.

All aid is awarded at the beginning of the academic year, except Direct Loans, which are applied for separately. Any campus-based funds not used during the academic year will be assigned for the June summer session to students who apply during the first week in March. Priority will be given to summer graduating seniors, fourth year students, third-year students, and so on.

III. ELIGIBILITY

All applicants for financial aid must meet the following requirements:

Be admitted as a regular student and/or be enrolled in a program of study leading to a university degree at the Pontifical Catholic University of Puerto Rico.

Be a citizen of the United States or an eligible non-citizen.

Demonstrate financial need as defined by the Secretary of the U.S. Department of Education and current state laws.

Maintain satisfactory academic progress according to institutional policy.

Must not have exceeded 150% of the allotted time of the undergraduate program. (7 years for a 5-year program, 6 years for a 4-year program and 3 years for a 2-year program).

Must not be in default on a Federal Perkins Loan (National Direct Student Loan), Federal Stafford, Ford Direct, PLUS, or any other federally insured education loan at any institution.

Must not owe a refund on a Federal Pell Grant, Federal Supplementary Educational Opportunity Grant (FSEOG), or any other Title IV program aid at any institution.

If male and born after Jan. 1, 1960 and at least 18 years of age, be registered with the Selective Service and sign a statement to this effect.

IV. PROCEDURES TO APPLY FOR FINANCIAL AID

If interested in apply for financial aid, all students, undergraduate must:

Complete the Free Application for Federal Student Aid (FAFSA) or FAFSA Renewal Application.

Submit the Student Acknowledgment Report (reply from the FAFSA), and all required documents to the Financial Aid Office **by the annually published deadline.**

Submit evidence of income and any other documents required by the Financial Aid Office.

Students interested in a William D. Ford Direct Loan can obtain an application at the Financial Aid Office of their campus and submit it along with the forms/documents mentioned above **by the annually published deadline date.**

TRANSFER STUDENTS are required to submit a duplicate of their FAFSA processed at the institution previously attended.

COSTS, REGISTRATION, AND FEES

Admission Fees (Non-refundable payment must accompany the application)

Master	\$ 25.00
Juris Doctor (Law)	\$ 75.00
Doctorate Program	\$ 50.00

Tuition

Master's program	165.00
Medical Technology	140.00

School of Law

1. Juris Doctor	355.00
2. Doctorate in Law *Offered at Complutense University in Madrid	* 415.00

University Fees

Semester: August and January
Ponce, Arecibo and Mayaguez

Master's Program and Medical Technology	\$ 103.00
Doctorate in Law	\$ 279.00
Doctorate Program	\$ 150.00

JURIS DOCTOR	AUGUST	JANUARY
First year Day time	\$ 274.00	\$ 261.50
First year Night time	268.00	253.00
2 nd , 3 rd , 4 th year Day time	259.00	259.00
2 nd , 3 rd , 4 th year Night time	253.00	253.00

Insurance Admission fee is not included

SUMMER
PONCE, ARECIBO, MAYAGUEZ

Master	\$ 35.00
Juris Doctor	\$ 135.00
Doctorate Program	

Special Fees (Class Programs)

1. Nursing	50.00	95.00 each
2. Medical Technology		
1 st semester		200.00
2 nd semester		300.00
3. Medical Technology Deposit*		50.00
4. Law School Deposit		100.00
5. Doctorate Practice	700.00, 800.00 or 900.00	

*Will be crepitated if student is matriculated. Not reimbursable.

HOUSING

Rooms (Ponce Campus)	Month
University housing (semiprivate room)	\$100.00
Admission Fee (non-refundable)	25.00
Property damage fee (refundable)*	75.00

CHANGE IN FEES

The Institution reserves the right to make changes in tuition and fees, witho ut previous notice.

REGISTRATION PAYMENT

Students are considered duly registered when the yellow registration copy is stamped with the official signature of the Bursar or the authorized personnel from the Branch Campus of Arecibo, Guayama, or Mayagüez. Students who do not comply with these norms will not be allowed to attend classes.

All expenses can be paid in full on the day of registration by means of a postal money order, bank money order, certified check, cash, and/or credit cards: American Express, Visa, Master Card, ATH (ATM) and Electron. The student may also choose to use the Deferred Payment Plan. This requires that one-half of the total amount be paid on the day of registration and the other half two months later with a \$5.00 deferred payment fee that will be included in the tuition fee. This plan in not available to students receiving financial aid (loans and scholarships and/or deferred payments). Deferred payment will not be allowed for the summer sessions.

*No final examinations will be given to students with pending financial obligations.

Any students with outstanding financial debts from the previous semester are not eligible for registration.

If the University needs to hire a lawyer or an agency to collect the outstanding debt, the student will be responsible for all fees charged.

DEBTS

All students should pay there debts before taking there final exam or when dated posted. Transferred students who transfer from another university or college and have outstanding debts of any federal financial aid program are not eligible for financial aid at the Pontifical Catholic University of Puerto Rico.

INCIDENTAL FEE

ADMISSION

Late registration	\$ 40.00
Masters	25.00
Juris Doctor	60.00
Late admission	70.00

READMISSION

Master's and Doctorate Program	\$ 15.00
Juris Doctor	60.00
Late Readmission (Juris Doctor)	70.00

GRADUATION

Medical Technology Certification	\$ 15.00
Masters and Juris Doctor	35.00
Doctorate in Law	65.00
Diploma duplicate	10.00

REGISTRATION

INSTITUTIONAL POLICY ON CESSATION OF STUDIES IN CASE OF DISCONTINUATION OF PROGRAMS OR INSTITUTIONAL CLOSURE

The Pontifical Catholic University of Puerto Rico, whose mission and educational vision, based on church resolution regarding the integral education of Man, and consonant with the perennial mission of every Institution, has as its primordial aim the ethical, moral, and educational compromise that every student who opts for its Campus as his/her University Institution be guaranteed the security of his/her studies; specifically, the PCUPR guarantees that students will complete their study programs in the event of discontinuation of programs or institutional closure.

In case of program cessation or Institutional closure, the Institution will provide all students the means or devices through which they may complete their study programs either at other available Campuses/Extensions of the Pontifical Catholic University of Puerto Rico or at another accredited university of this country.

The PCUPR assures the students that in the event of program discontinuation, it will continue to offer them any courses which they may need to complete their academic degree.

ACADEMIC SESSIONS

The University offers classes during the following sessions in the following campuses: Ponce, Arecibo and Mayagüez.

1. Regular Session - Classes meet from Monday through Friday, from 7:30 a.m. to 5:00 p.m.
2. Night Session - Classes meet Monday through Thursday from 5:00 p.m. to 10:00 p.m.
3. Saturday Session - Classes meet from 8:00 a.m. to 2:00 p.m.
4. Summer Session - Classes meet from Monday through Friday for a four-week period in June and a four- week period in July (Double Session).

ACADEMIC LOAD

According to their academic load, students are classified as follows:

1. Full-time student - Graduate student with an academic load of 6 or more credits per semester.
2. Part-time student - Student with an academic load of less than 6 credits per semester.

Normally, one credit is given for every 15 hours of class, one credit for every three hours of laboratory, and one credit for every three hours of practicum or internship.

REGISTRATION

Registration dates are published in the semester course-schedule program, and they are also placed on the university bulletin boards. Students must be alert for the dates and the instructions published by the Registrar's Office. New students will be notified by mail of the dates and place for registration.

CLASS PROGRAM

The course-schedule program is published prior to the registration period. The University reserves the right to delete or change courses, eliminate programs by stages, change hours, and location of classes, and change professors when it is considered necessary due to insufficient registration or other justified reasons.

REGISTRATION PROCESS

The registration process begins with the academic orientation. Each student prepares his/her class program with his/her counselor's assistance. It is required that the student's class program be approved by the Director of his/her Department or the corresponding official at the Branch Campuses.

The student is responsible for choosing from the courses suggested by the academic counselor. The counselor will verify that the student has not approved the course previously, or has not taken that course with another code number. He will also check that all the prerequisites for the courses have been approved.

On the assigned dates, the students will reserve their courses. On the assigned dates, the student will pay the registration fee at the Bursar's office. He/she will receive a certified copy of his/her registration form. The student must present this form to the professor. Students who do not reserve courses will observe the schedule prepared by the Registrar's office in order to process their registration. The professor must warn the students that they will not be allowed to attend classes if they have no evidence that the registration process has been completed.

The university also has an automated process of academic counseling. After the student has reserved his courses, he will receive by mail a copy of his official registration sheet, unless he has not achieved satisfactory academic progress or he owes money to the institution.

LATE REGISTRATION

Students who have not completed the Registration process on the dates assigned may register on the dates specified for late registration. The fee for late registration is \$40.00. Any registration not completed on these dates requires the permission of the Vice-President for Academic Affairs.

READMISSION

Any student who has the required grade index and has not been suspended for academic or disciplinary reasons and wishes to continue studying at the University after having interrupted his/her studies for one semester or more, must submit an application to the Office of the Registrar. A fee for graduates must be paid with the application. The application will be evaluated by the Dean of the college to determine if the requirements for readmissions are met. The Registrar's Office will notify the student of the decision made. The deadline for submitting applications is June 15 for the August semester, November 15 for the January semester, and April 15 for the summer sessions. There is a fee for late applications.

All financial obligations must be cleared before registration. If a student seeks readmission after having interrupted his/her studies for more than two years, the academic record is subject to reevaluation and the student must adhere to any changes in requirements which have occurred during the absence from the university. The record will be evaluated by the Dean of the College, who will determine which credits are valid for the program in which the student is interested.

CLASS PROGRAM ADJUSTMENT: ADDITION AND ELIMINATION OF COURSES, SESSION CHANGES

If students wish to make adjustments in their class program before completing the registration process, they will need authorization from the department director. After this they should continue with the regular registration process. If classes have begun and the registration fee has been paid but students wish to make changes, they must follow the procedure established. They must complete an add-drop form with the corresponding authorization and complete the registration process at the Office of the Registrar. An additional fee is charged for program changes, unless these are administrative.

IDENTIFICATION CARD

Every member of the University community must carry at every moment his/her identification card in a visible place.

CLASS ATTENDANCE

Punctual and regular attendance is expected in all classes. The maximum number of times a student may be absent is the equivalent of two weeks of classes. If this number is exceeded, the

student must be interviewed by the Dean, the Rector, or other designated official for the proper action to be taken.

WITHDRAWAL

The student who wishes to withdraw from one or more courses (partial drop) or the whole program (full drop) must fill out the proper form. It must be signed by each professor and the Director of his/her department. In case of a total withdrawal, the Vice-President for Student Affairs must be consulted as well as the Financial Aid Director.

The deadline for withdrawal is three weeks before final examinations are to be administered. The date is always published in the academic calendar for the corresponding session. In order to consider the withdrawal official, the form with the proper signatures must be taken to the Registrar's Office where the information will be verified. The corresponding offices will then be notified by the Registrar.

Any withdrawal which is not official will automatically become an F or NP, depending on the course. Exceptions to this norm, due to extraordinary reasons, require the approval of the Vice-President for Academic Affairs.

DISMISSAL

The University reserves the right to request the withdrawal of any student at any time if his/her behavior is judged by the authorities as one not in accordance with institutional philosophy, objectives, norms, and procedures.

DECLARATION OF MAJOR

Upon admission, the Pontifical Catholic University of Puerto Rico will honor the student's selection of a college and a major. The student is responsible for following the required program in order to complete his/her degree and major.

ADDITIONAL DEGREE, MAJOR OR MINOR

A student might choose to go for an additional degree or for one or more additional majors related or not to his/her field, as long as he/she fulfills the corresponding requirements for each requested degree or major. He/she should follow the institutional criteria set up for each academic program.

CHANGE OF COLLEGE

The Colleges will accept changes. The GPA can be reevaluated if failed courses do not count toward the curriculum of the new College. These courses do not count for the graduation index, but they do count for the GPA. The A's obtained by the student on courses not required for the new curriculum, can be accepted as elective courses at the discretion of the Dean.

EXAMINATIONS

In all courses, except research, internship, and seminar courses, a minimum of two examinations, held at mid-semester and at the end of the semester are required. Written tests, term papers, reports, and other assignments may be given during the semester at the discretion of the individual professor.

FINAL EXAMINATIONS

The schedule for final examinations is issued by the Office of the Registrar approximately three weeks in advance and is posted on all University bulletin boards. If a student is absent for his final examination for reasons acceptable to the professor and is passing the course with a C or higher, he/she may receive an incomplete (I) that must be removed within the indicated time.

GRADING

The university uses a system of letter grades and grade honor point for evaluating courses. It is:

Letter Grade	Percentage	Equivalent Honor Points
A	100-90	4.00
B+	89-85	3.50
B	84-80	3.00
C+	79-75	2.50
C	74-70	2.00
C-	69-65	1.50
D	64-60	1.00
F	59-0	0.00

The following grade symbols are not given grade honor points:

P	Pass
PS	Satisfactory pass
PD	Pass with Deficiency
NP	No pass
E	Extended
W	Withdraw

I	Incomplete
W-2	Health Withdrawal
W-3	Administrative drop
W-5	Death Withdrawal

PASS OR FAIL

The student may register for Pass or Fail in elective courses. A course using this rating does not affect the student's grade point average. The student must notify his/her Dean at least fifteen days before final examinations are taken if he/she wishes to register a course as Pass/Fail.

WITHDRAWAL - (W)

The student is permitted to withdraw from a course any time up to the date assigned for the last day to W. After that date, no course may be dropped.

ADMINISTRATIVE WITHDRAWAL (W-3)

A student who does not attend a class the first two weeks of classes shall be given an administrative drop (W-3). The Pell grant, Title IV grants, and State grants only pay for students who attend classes. Consequently, students who receive a W-3 do not qualify for these grants and will, therefore, be responsible for any debt owed to the University.

INCOMPLETE - (I)

If for reasons acceptable to the professor, a student fails to take the final examination, he or she will receive the Incomplete (I) grade, as well as the average and the grade the student will get if he/she fails to remove the Incomplete. If the student fails to remove the Incomplete, he/she will receive the informed grade. The exam must be completed at the time set by the Registrar's Office. There is a fee for removal of an Incomplete. A student has until Oct. 31 for the first semester and March 31 for the second semester to remove an Incomplete for written work not turned in. These dates will become the last dates for removing incompletes.

GRADE REPORT

At the end of each semester or academic session, the student will receive a grade report that includes the student's semester index and general cumulative index. Within the first (30) thirty days after classes begin the following semester, all corrections of grades must be made, following the established procedure. After 30 days, all rights of claim are forfeited. Students must notify the Office of the Registrar of any home address change. The University will consider as official all information sent to the student's address as it appears on his/her record.

CHALLENGE EXAM COURSES

This type of exam offers students who are evaluated as being competent in the course content the opportunity of earning credit without attending the class. Each department stipulates which of its courses are challengeable. The students must get permission from all the pertinent personnel if they want to challenge a course. Unlike an independent study or courses by contract, the students do not receive individual help, class material, or supervision from the professor. Students should follow the established procedure and be able to meet deadlines.

INDEPENDENT STUDY COURSES

This type of course offers students the opportunity to take a course which is not necessarily being offered during the semester. Students are assigned a professor who will give them orientation and assignments. Students will be given a grade and credit hours once the requirements which were agreed on by the student and the professor have been met. Students should follow the procedures established.

COURSES BY CONTRACT

This type of course offers students the opportunity of taking a course by making special arrangements with a professor who will determine how the objectives of the course will be mastered. The student and the professor will submit a contract along with a copy of the course syllabus. The contract will specify objectives, activities or assignments to meet the objectives, and the evaluation criteria.

For more information regarding the norms and procedures to follow for the above three types of courses, students should see their respective department directors.

GRADE CHANGES, ACADEMIC GRIEVANCE AND APPEALS

If a student does not agree with the grade obtained in any course, he/she may appeal to the instructor. The deadline for this claim is within the first thirty days after classes begin the following semester. The instructor, based on the evidence, will complete the proper form for the grade change. It is then taken to the Registrar's Office to be filed in the student's record. After 30 days, all rights of claim are forfeited.

AUTHORIZATION TO STUDY IN ANOTHER INSTITUTION

Students with regular admission at the Institution and who have the Dean's permission, may complete their academic program with courses from another accredited institution only if they meet the Residence Norm. Transfer students may also be considered to take courses on another accredited institution only if less than 50% of their major field courses and/or less than 75% of the total credits required by an academic program have been convalidated.

The University is not responsible for courses the student takes without authorization, and reserves the right of validating the credits. It is the student's responsibility to request that official transcripts from the other institution be sent directly to the Office of the Registrar.

RESIDENCE NORM: Graduation requirement that establishes that at least 25% of the credits for a degree at the PCUPR have to be completed at the Institution. The student has to complete 50% of the credits for his/her degree at PCUPR. Degrees are granted with honor to students who have completed at least 75% of the credits required for his/her degree at PCUPR.

Students will be authorized to continue their studies in another institution provided that they

- a. have achieved satisfactory academic progress in accordance with institutional norms in force.
- b. need, for graduation, specific courses which are not offered during the semester in question.
- c. find it difficult to continue to attend the Campus where they study, due to residence change or other special circumstances.
- d. have not previously registered for the specific course in the Institution.
- e. have a need to complete a required academic program.

The Pontifical Catholic University of Puerto Rico is not responsible for courses taken without due authorization; it reserves the right to convalidate them.

The student must insure that an official transcript of grades obtained in the other institutions is conveyed to the Office of the Registrar.

The corresponding Dean/Rector may take appropriate action in exceptional cases.

TRANSCRIPTS OF CREDITS AND CERTIFICATES

Official transcripts will be mailed directly to the institutions or agency, upon request of the student.

A transcript marked Student Copy is sent directly to the student, upon request. The transcript fee is \$3.00 per copy. Every student receives a transcript of his/her record, free of charge, immediately after graduation.

Students will receive official documents only after they have settled financial obligations with the Institution.

To request an academic transcript, a student should submit a request at the Office of the Registrar. No transcripts will be issued without written authorization by the student. Under normal conditions, transcripts can be mailed within two or three days. Applications made during rush periods will take longer to issue. Certifications indicating that the student has completed the requirements of graduation and other certifications of previous study are also issued by the Registrar, upon the request of the student.

MODEL NOTIFICATION OF RIGHTS UNDER FERPA FOR POSTSECONDARY INSTITUTIONS

The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their education records. They are:

1. The right to inspect and review the student's education records within 45 days of the day the University receives a request for access.

Students should submit to the registrar, dean, head of the academic department, or other appropriate official, written requests that identify the record(s) they wish to inspect. The University official will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the University official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.

2. The right to request the amendment of the student's education records that the student believes are inaccurate or misleading.

Students may ask the University to amend a record that they believe is inaccurate or misleading. They should write the University official responsible for the record, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading.

If the University decides not to amend the record as requested by the student, the University will notify the student of the decision and advise the student of his or her right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.

3. The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent.

One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official is a person employed by the University in an administrative, supervisory, academic or research, or support staff position (including law enforcement unit personnel and health staff); a person or company with whom the University has contracted (such as an attorney, auditor, or collection agent); a person serving on the Board of

Trustees; or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.

A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

Upon request, the University discloses education records without consent to officials of another school in which a student seeks or intends to enroll. [NOTE: FERPA requires an institution to make a reasonable attempt to notify the student of the records request unless the institution states in its annual notification that it intends to forward records on request.]

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the University to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is:

Family Policy Compliance Office
U.S. Department of Education
600 Independence Avenue, SW
Washington, DC 20202-4605

[NOTE: In addition, an institution may want to include its directory information public notice, as required by S 99.37 of the regulations, with its annual notification of rights under FERPA.]

UNIVERSITY POLICY REGARDING STUDENTS AND ALUMNI DIRECTORY

The Pontifical Catholic University of Puerto Rico revised and established its institutional policy regarding the student and alumni directory. This policy allows third parties to request from the Institution all personal data that is included by the University as Directory information.

The Pontifical Catholic University establishes the following data as Directory Information: name, address (local, permanent), telephone listing, electronic mail address, date and place of birth, major field of study, grade level, enrollment status (undergraduate, graduate; full-time or part-time), participation in officially recognized activities and sports, weight and height of members of athletic teams, degrees, honors and awards received, and most recent education agency or institution attended.

The University informs all students not in agreement that these data be included in the Directory to contact the office of the Registrar.

WARNING: The students should consider very carefully the consequences of any decision made by them to withhold information from Directory. The Pontifical Catholic University assumes no liability for honoring students' instructions that such information be withheld. Neither the University assumes responsibility to contact the students for subsequent permission to release them.

THE SOLOMON AMENDMENT AND FERPA

The Solomon Amendment requires institutions to provide directory-type information on students who are 17 years of age or older upon request of representatives of the Department of Defense for military recruiting purposes. This information - "student recruiting information" - includes: students name, address, telephone listing, date and place of birth, level of education, academic major, degrees received, and the most recent previous educational institution at which the student was enrolled.

A request for student recruiting information under Solomon must be honored unless there is an exception in the law which precludes the institution from providing the requested information. The most important exceptions are that the university:

- a. have a long-standing policy of pacifism based on historical religious tradition;
- b. certify that such information is not collected by the institution
- c. certify that each student concerned has formally requested to withhold "directory information" under FERPA from third parties.

The definitions of the terms "directory information" (FERPA) and "student" recruiting information" (Solomon) are not synonymous.

NORMS FOR ACADEMIC PROGRESS: GRADUATE LEVEL

With a view toward guaranteeing academic excellence, the Pontifical Catholic University of Puerto Rico has established norms for academic excellence applicable to all students. The norms consist of three main components:

1. The relation between the number of credits attempted and credits earned per semester
2. Cumulative academic index
3. The maximum period of time to complete or obtain the degree

The performance of each student is evaluated based on these criteria. To manifest academic progress, students must have:

1. Approved at least 50% of credits attempted during the academic year.
2. Attained the academic index required for the total of completed accumulated credits.
3. Completed the academic degree by or before the maximum period of time allowed by the institution for this purpose.

NORMS FOR SATISFACTORY ACADEMIC PROGRESS

Satisfactory academic progress depends on all the components as a whole, not on each one individually. To be able to continue studying at PCUPR, students **ARE REQUIRED** to maintain academic progress. This is also an **INDISPENSABLE** condition for receiving financial aid.

- A. Requirements of approved credits in relation to attempted credits upon completion of the academic year in May, Graduate Program students must approve at least 50% of attempted credits. Summer sessions may be used to improve academic progress.

Attempted Credits:

The total number of credits for which the student has registered and for which his/her record shows grades of A, B+, B, C+, C, F, P, NP, PS, PD, W, I or E. This also includes credits transferred from other institutions and accredited without grade. It does not include, however, credits for courses dropped before or during the refund period, as these credits are not included in the student's record, nor credits which are prerequisite of the academic program.

Credits Earned:

These are credits for courses in which the student received grades of A, B+, B, C+, C, P, PS, or PD., even when the grade does not count towards fulfilling requirements in the major field. Courses in which the student receives an I are considered as courses not passed.

B. Requirements of Grade Point Average (GPA).

Every student must obtain the minimum GPA required according to the total number of accumulated credit earned.

Grade Point Average: Measure of the student's academic achievement. It is determined by dividing the total number of honor points by the number of accumulated credits earned.

Accumulated credits earned: The number of credits in which the student obtains a grade of A, B+, B, C+, C, C-, D, or F. Grades obtained at other institutions are not included when determining the GPA, even though the courses are accepted towards the degree. When courses have been repeated, the highest grade obtained is the one calculated in the GPA.

A GRADUATE STUDENT AT THE MASTER'S LEVEL MUST KEEP A MINIMUM GPA ACCORDING TO THE FOLLOWING CHART

ACCUMULATED CREDITS EARNED	MINIMUM GPA
Less than 9	2.50
9-17	2.60
18-26	2.70
27-35	2.80
36-44	3.00
45 or more	3.00

At the doctorate level the chart above varies according to the program in which the student is enrolled. Information is available at each Dean's office and the departments. No undergraduate courses will be counted on the GPA.

C. Requirements of maximum time.

Maximum Time: Every student should complete his/her academic degree on or before the maximum time stipulated by the institution..

Institutional

Norm:

Gives the student the equivalent of 150% of the required time to complete a degree. Each program has set up the period of time to complete the academic degree. Those students who do not complete their programs in the stipulated time, can apply for an extension of one year. The Dean will evaluate each application and may grant the additional time solicited.

EVALUATION OF ACADEMIC PROGRESS

Students not complying with the norms for academics progress will be evaluated at the end of the academic year. Courses taken during summer sessions may be used to improve GPA or credits earned for the academic year. Credits taken in summer sessions are counted as an additional period of study. The student status for academic progress will be reevaluated before registration in August.

Grade Point Average

A student who for the first time does not achieve the general GPA required in accordance with the number of accumulated credits earned may be placed on probation for an academic year with a reduced academic program (maximum of 5 credits) It is recommended that during the probation period the student has not attained the required GPA, he/she will be dropped for poor scholarship for one semester.

The Dean may recommend a reconsideration of the drop in the case of a student who, during the probation period, obtained a minimum grade index of 3.00 in at least 50% of the attempted credits. In this case, the student will be granted an additional semester on probation and may be considered for financial aid.

After a semester of having been dropped for poor academic performance, the student may apply for readmission. The corresponding Dean will evaluate the case, eliminating from the student's academic index the failed courses which do not count for the new major.

If at the end of the probation and drop period the student has not achieved academic progress, a thorough evaluation will be made prior to making a final decision on the case.

If during the probation period the student effects two consecutive total withdrawals, this will be considered as evidence of his/her not having achieved academic progress for the second time, and he/she will be definitely dropped.

Minimum Number of Credits Earned

When for the first time a student does not earn at least 50% of the credits attempted during the academic year, including the summer sessions, he/she may be placed on probation for the next academic year and be allowed to take a full academic program, in order to permit him/her to make up the deficiency in earned credits.

If at the end of the program period the student has not achieved the required GPA, he /she will be dropped for poor academic progress for one semester. The Dean may recommend a reconsideration of the drop in the case of a student who, during the probation period, obtained a minimum grade point average of 3.0 in at least 50% of the attempted credits. In this case, the student will be granted an additional semester on probation and may be considered for financial aid.

If after the second probation period the student has not achieved academic progress, a thorough evaluation will be made to decide between giving an additional semester as a last probation or recommend him/her for academic dismissal

If during the probation period the student effects two consecutive total withdrawals, this will be considered as evidence of his/her not having achieved academic progress for the second time, and he/she will be definitely dropped.

Maximum Period of Time to Complete Degree

The student who do not complete their degrees within the time limit established by the University will be evaluated, on an individual basis. The Dean may recommend extending the period for a year if there are extenuating circumstances to justify this.

Other Considerations

1. A student will have completed his/her studies toward a degree when he/she fulfills all requirements for the degree, as certified by the Registrar's Office. This certification can be made whether or not the student has applied for graduation.
2. Repetition of courses - The University allows students to retake all failed courses and those Major courses for which the student obtained less than the required grade. The courses which are retaken count as attempted credits.

COLLEGE OF ARTS AND HUMANITIES

GRADUATE PROGRAM IN HISTORY

Masters Degree in History

(M.A.)

Faculty: Dr. Rev. Álvaro Huerga Teruelo, Dra. Neysa Rodríguez Deynes, Dr. Arnaldo Gierbolini Rodríguez and Dr. Luis E. Díaz Hernández, Director.

Objectives

- Students will be offered the necessary courses and resources to expand his/her knowledge about History of Puerto Rico.
- The Program will provide interdisciplinary education through courses that intertwine Puerto Rico's historical processes with the History of the Americas.
- Guidelines for the courses in this Program will be presented from a Humanistic point of view.
- Students will develop the necessary skills through investigative methods in the historical subjects put to him/her.
- All materials related to courses shall point out the contributions of the Church in areas such as Culture and Education throughout the historical processes of Humanity.
- Students shall be offered the opportunity of choosing interdisciplinary elective courses on Criminology, Public Administration, Social Work, Theology and Literature on Hispanic Studies.
- The Program will aim to strengthen a Social-Cultural point of view in History and its practical application into administrative politics.
- The Program will give the students the skills to understand the intrinsic value of Christianity and Human dignity from the beginning of Western Institutions.

CURRICULUM

First Year

1 th SEMESTER		2 nd SEMESTER	
Course	Credits	Course	Credit
Hist. 600	3	Hist. 601	3
Hist. 620	3	Hist, 621	3
Hist. 650	3	Hist. 667	3
Total	9	Total	9

Second Year

1 th SEMESTER		2 nd SEMESTRE	
Course	Credits	Course	Credit
Hist. 630	3	Hist. 631	3
Hist. 633	2	Hist, 634	2
Elective	3	Elective	3
Total	8	Total	8

Thirth Year

1 th SEMESTER		2 nd SEMESTRE	
Course	Credits	Course	Credit
Elective	3	Elective	3
Examen Comprensivo		Tesis / Hist. 605	
Total	3	Total	3

Course Description

History

History 600 Paleography

3 credits. No pre-requisites.

The course includes the study of the main styles of Writing and various types of Documents from the beginning of written History to the XIXth Century, focusing on Manuscripts and Documents originated in the Iberian Peninsula and the Americas.

History 605 Methodology and Historical Research Techniques

3 credits. Pre-requisites: Hist. 417

Course focuses in the efficient use of Bibliographical sources as well as analysis processes, historical critic and techniques used for historical research and writing skills.

History 605 Research Techniques Seminar

3 credits. Pre-requisite: Hist. 601

Students will submit for evaluation a research paper, using all reference, analysis, critical thought processes and any other techniques learned in History 605 on a given subject.

History 620 Puerto Rico: Social and Economic Development

during XXth Century

3 credits. Pre-requisite: Hist. 251/253

The course will focus on the social-economic study of the Puerto Rican people throughout the Nineteenth Century to 1898. Special attention will be given toward the social and political movements of the period, as well as the transformation of the local economy.

History 621 Puerto Rico: Social and Economic Development during XXth Century

3 credits. Pre-requisite: Hist. 252

Contents of this course will be aimed toward the study and analysis of the socioeconomic evolution of the Puerto Rican people since the North-American invasion in 1898 until the present moment. Main focus of the course will be directed toward social and economical conflicts of the period.

History 625 History of Philosophical Thought of Puerto Rico
3 credits. Pre-requisite: none

Study of historical development experienced in the Puerto Rican philosophical thought, from its origins until present moment. Special attention will be given to XIXth and XXth Centuries. Special analysis will be directed toward the different philosophical and literary movements and their influences in the Puerto Rican ideology.

History 626 Luis Muñoz Marín and the foundation of the Common Wealth of Puerto Rico in 1952

3 credits. Pre-requisite: Hist. 252

Study and analysis of the life, personality and life time works of Luis Muñoz Marín as creator of the Common Wealth of Puerto Rico in 1952. Main focus of study will be given to the political, social and cultural processes throughout the first half of the XXth Century.

History 627 Historical development Processes of the Common Wealth of Puerto Rico from 1952 to the present

3 credits. Pre-requisites: Hist. 626

Study and analysis of the institutionalization of the Common Wealth of Puerto Rico form 1952 and its repercussions in Puerto Rican society.

History 630 (I) Social and Economic History of the United States
3 credits. Pre-requisites: Hist. 301/303

The course will expand on social diversity and the economic processes of the United States from its origins to the end of the XIXth century. Course contents will analyze the ethnic, religious and cultural background of North-American society. Special areas of interest will be those related to the Civil War and its consequences, expansion to the West frontiers and the development of urban and industrial societies.

History 631 (II) Social and Economic History of the United States
3 credits. Pre-requisites: Hist. 302

Study of social diversity and economic processes in United Sated during XXth Century. Special focus will be directed toward the main transformation in North-American society and the major impact decades of the century framed in the political and economical context nation wide and at international levels.

History 636 History of Civil Rights Movements in the United States
3 credits. Pre-requisites: none

The course will focus on the Civil Rights Movement in the United States, with special attention to the 50's. Students will learn about Slavery as background for this movement; Civil War and its repercussions as well as previous Civil-like movements and its main exponents. Analysis will be given to the impact of such Movement in today's society.

History 650 History of the Caribbean, XXth Century
3 credits. Pre-requisites: none

Study and analysis of the political, economic and social processes of the Caribbean countries since 1900 to the present moment. Special attention will be directed toward the cultural diversity of each region, with special focus on the Arts, Literature and religious beliefs viewed within the historical and political contexts.

History 667 Contemporary History of Latin America
3 credits. Pre-requisites: Hist. 371/372/373

Course will point towards the problems of Latin America in the XXth Century. Main areas of study will be directed toward political, social, cultural and international aspects based on the different historical interpretations sustained by contemporary bibliographical sources.

History 670 French Revolution and the Napoleonic Era (1789-1815)
3 credits. Pre-requisite: Hist. 205/104

Course contents will expand on the Ancient Régime: evaluation of its causes, evolution and the ultimate result: the French Revolution and its repercussions. Students will focus on the historical figure of Napoleon Bonaparte and its significance as politician and military leader in France and Europe.

History 671 History of Europe, XIXth Century
3 credits. Pre-requisite: Hist. 205/104

Course contents will explore the political, social, economic and cultural; changes in Europe throughout the XIXth Century. Special attention shall be given to the close relation between Illustration-Industrialism; Industrialism-Labor movements and Industrialism- Imperialism.

History 675 History of Europe, XXth Century
3 credits. Pre-requisite: Hist. 671

Study and analysis of the XXth Century problems experienced in Europe between 1914 to 1991. Special attention shall be given to the two main World Wars and the Cold War between Soviet Union and the western capitalist world.

History 680 Contemporary History Seminar
3 credits. Pre-requisites: Hist. 205/601

Students shall choose a specific problem of global importance in today's world. A deep and focused research will be required; including its origins, developments and today's situation in order to provide a comprehensive view of the conflict's nature. Use of primary and secondary research sources will be required.

History 691/Theo 661 History of the Church in Ancient Times (1-681 A.C.)
2 credits. Pre-requisite: none

Course contents will expand throughout two main historical periods: first the Foundation and initial experiences of the Church in all aspects of human life until its official recognition by the State. Second period will centered on the Church linked as State power: during this time Greek-Roman influence of great significance by authors resulted in an close dogmatic nucleus. Students will also study all the multiple doctrinal changes and variations, as well as content of the Council Decrees.

History 692/Theo. 662 History of the Medieval Church (681-1303 A.C.)
2 credits. Pre-requisite: none

This course will point out Church's influence in every aspect of medieval culture. Migratory movements and its repercussion on the medieval political and economic crisis as well as the Church's efforts to transcend those crisis and the gap between the secular and religious powers. Contents will also include Papal institution and the reign of Pope Bonifacious VII (1303).

History 693/Theo 663 History of Modern Church (1303-1648)
2 credits. Pre-requisite: none

The course will point out the main causes for Papal decadence, covering the Schism of Avignon and Schism of Western Reform as well as the ideological changes resulting in the separation of the two Churches; Catholic and Orthodox. Special attention will be aimed toward the Protestant Reform in comparison with the catholic Church. Students will expand on the renovation of the XVIIth Century Church.

History 694/Theo. 664 History of Contemporary Church (1648-present times)
2 credits. Pre-requisites: none

The course will expand throughout the longest period in the History of the Church, guiding the students in his/her research about all the powers who were opposed to the Church such as; absolute monarchies, Illustration and the subsequent divisions among the Christian population. Special attention shall be given to Church's reaction toward Atheism, Marxism and Capitalism theories, as well as the missionary movement and the beginning of a new religious vision.

History 696 Religious Pluralism in Puerto Rico
3 credits. Pre-requisites: none

The course will expand on the Freedom of Cult and religious pluralism in Puerto Rico from educational, cultural and ecumenical perspectives in order to obtain a better understanding of the social-historic dynamics in Puerto Rico throughout the centuries.

COLLEGE OF SCIENCE

MASTER OF SCIENCE IN CHEMISTRY

DESCRIPTION

This program is designed for those interested in advanced studies in chemical theory and practice. Option A requires a minimum of 36 credits, including 6 credits in graduate research, and developing, writing and the defense of a thesis, while Option B requires a minimum of 42 credits and a comprehensive exam.

GOALS AND OBJETIVES

The purpose of the Graduate Program in Chemistry is the formation of competent professionals committed to Christian values who can make positive contributions to the technological development of our society and the advancement of Chemistry. In order to fulfill this goal, the Program aims to achieve the following objectives:

1. To strengthen the knowledge and skills of students by offering advanced level courses and providing research experiences in the field of chemistry.
2. To develop in students the competence that enables them to become chemistry teachers at the college level.
3. To train students for working in research laboratories: conducting research projects, participating in the design of research projects, and supervising technical assistants.
4. To develop competencies that enable students to hold leadership positions in industry or positions that require knowledge and skills in a given area of chemistry.

ADMISSION REQUIREMENTS:

1. Bachelor's degree, certified by means of an official transcript to be sent directly to PUCPR from the institution that granted the degree.
2. Satisfactory grades in the following courses:
 1. General Chemistry 8 credits
 2. Organic Chemistry 8 credits
 3. Quantitative Analytical Chemistry 4 credits
 4. Instrumental Analysis 4 credits
 5. Physical Chemistry 8 credits
3. A minimum grade point average of 3.00 in a scale of 4.00, as well as in required courses in chemistry.
4. Two letters of recommendation indicative of the applicant's ability to pursue graduate work.

All Applications are evaluated by the Committee on Graduate Studies of the Department of Chemistry, which makes recommendations to the Program Director. When necessary, the Committee or the Program Director may require an interview with the candidate.

Provisional admission may be granted to candidates who fulfill academic requirements but have not taken the GRE or submitted the letters of recommendation. Regular admission is granted when the candidate fulfills the missing requirements.

The Graduate Studies Committee may grant authorization to begin graduate courses in chemistry to a candidate whose grade point average is less than 3.00 provided that his professional experiences suggest the ability to graduate work. The student would be allowed to take only three credits per semester, during one academic year, after which the Committee on Graduate Studies will reevaluate the admission status.

THE CURRICULUM:

Option A

The MS in Chemistry Program requires satisfactory grades in thirty-six (36) credits, including the completion of an original research project (thesis). The curriculum consists of:

Core Courses	17 credits
Chem 607	Advanced Inorganic Chemistry I
Chem 611	Fundamentals of Biochemistry
Chem 633	Advanced Organic Chemistry I
Chem 643	Quantum Chemistry
Chem 620	Theory of Analytical Chemistry
Chem 691-692	Seminar
Electives in chemistry	9 credits
Research (Chem 698)	6 credits
Theology 633-634	4 credits
	36 credits

GRADUATION REQUIREMENTS

1. Completion of the 36 credits of prescribed courses with a minimum general index of 3.00 on a 4.00 point scale; at least 30 of the 36 credits must be taken at PUCPR.
2. Presentation and defense of a thesis.
3. Completion of the requirements within a period of ten calendar years from the date of first registration.

Option B

The MS in Chemistry Program requires satisfactory grades in forty-two (42) credits. The curriculum consists of:

Core Courses	23 credits
Chem. 602	Methods in Chemical Research
Chem. 607	Advanced Inorganic Chemistry I
Chem. 611	Fundamentals of Biochemistry
Chem. 633	Advanced Organic Chemistry I
Chem. 643	Quantum Chemistry
Chem. 620	Theory of Analytical Chemistry
Chem. 691-692	Seminar
Chem. 693	Legal and Ethical Aspects of Chemistry
Electives in chemistry	9 credits
Electives in Business Administration	6 credits
Theology 633-634	4 credits

GRADUATION REQUIREMENTS

4. Completion of the 42 credits of prescribed courses with a minimum general index of 3.00 on a 4.00 point scale; at least 36 of the 42 credits must be taken at PUCPR.
5. Approval of a comprehensive exam for core courses.
6. Completion of the requirements within a period of ten calendar years from the date of first registration.

FACULTY

Escabí Pérez, José R./Interim Director and Professor
B.S., Catholic University of Puerto Rico
M.S., University of Puerto Rico, Mayaguez, PR
Ph.D., Texas A & M University

Infante Médez, Gabriel/Professor
B.S., Catholic University of Puerto Rico
M.S., University of Puerto Rico, Mayaguez, PR
Ph.D., Texas A & M University

Rivera Pagán, José A./Associate Professor
B.S., Catholic University of Puerto Rico
M.S., Ph.D., University of Puerto Rico, Río Piedras, PR

Rodríguez Maldonado, Gladys/Professor
B.S., Catholic University of Puerto Rico
M.S., Ph.D., University of Puerto Rico, Río Piedras, PR

Santos de González, Lizette/Associate Professor
B.S., University of Puerto Rico, Río Piedras, PR
M.S., Kansas State University
Ph.D., Ponce School of Medicine

LECTURERS

Infante Méndez, Rafael
B.S., Catholic University of Puerto Rico
M.S., The University of Nebraska

Rodríguez López, Margarita
B.S and M.S University of Oviedo, Spain

COURSES DESCRIPTION

CHEM 602

METHODS IN CHEMICAL RESEARCH

Prerequisite: Approval of the Director

Study of the procedures and formats used for the development of a research project in Chemistry. Includes writing and revising research proposals and review articles using the style of scientific journals. The student will work and develop skills in research and in the analysis of ethical problems encountered by the researcher.

CHEM 607
ADVANCED INORGANIC CHEMISTRY

Prerequisite: Chem. 422

An advanced study of Inorganic Chemistry stressing the physico-chemical aspects. The quantum theory interpretation of atomic structure, systematics of the chemistry of the elements, theory of the chemical bond, symmetry, coordination chemistry, and coordination compounds reactions.

3 lecture hours, 1 semester 3 credits

CHEM 608
ADVANCED INORGANIC CHEMISTRY II

Prerequisite: Chem. 607 or Chem. 415

An advanced study of inorganic chemistry. A detailed study of the periodic chart of elements stressing their physical and chemical properties. Includes inorganic reaction mechanisms, acid-base theory and oxidation-reduction processes.

3 lecture hours, 1 semester 3 credits

CHEM 611
FUNDAMENTALS OF BIOCHEMISTRY

Prerequisites: Chem. 232, 220; Biol. 108

Study of the chemistry of the constituents of living matter, and their relationships to life processes. Carbohydrates, lipids, proteins, nucleic acids, enzymes, vitamins, and minerals.

3 lecture hours, 1 semester 3 credits

CHEM 612
PHYSIOLOGICAL APPLICATIONS OF BIOCHEMISTRY

Prerequisite: Chem. 446 or Chem. 611

Study of the integration and regulation of metabolic pathways and application of biochemical concepts to human physiology.

3 lecture hours, 1 semester 3 credits

CHEM 613
ENZYMOLGY AND PROTEIN CHEMISTRY

Prerequisite: Chem. 611

Study of the chemistry of proteins emphasizing structure and conformation of proteins, structure/function relationships of enzymes, kinetics and mechanisms of enzymatic reactions, current research methods in enzymology as well as clinical and industrial applications.

3 lecture hours, 1 semester 3 credits

CHEM 620
THEORY OF ANALYTICAL CHEMISTRY

Prerequisite: Chem. 420 or its equivalent

Advanced treatment of acid-base equilibria in aqueous and non-aqueous systems, solubility equilibria, complex ion formation and redox equilibria, theory of quantitative separations, chromatography, electrochemistry and theory of error.

3 lecture hours, 1 semester 3 credits

CHEM 633
ADVANCED ORGANIC CHEMISTRY I

Prerequisite: Chem. 232

Study of the structure of organic compounds and reaction mechanisms. Chemical bonding stereochemistry and conformation of organic compounds, and mechanisms of fundamental reactions.

3 lecture hours, 1 semester 3 credits

CHEM 634
ADVANCED ORGANIC CHEMISTRY II

Prerequisite: Chem. 633

Study of synthesis of organic compounds. The most important reactions in organic synthesis; reaction mechanisms presented and utilized for explaining selectivity and stereochemistry.

3 lecture hours, 1 semester 3 credits

CHEM 640
TOPICS IN INSTRUMENTAL ANALYSIS

Prerequisite: Chem. 420

Principles of analytical instrumentation, including computers and electronics. Also spectroscopy, chromatography, and electrochemistry with emphasis on applications of the different techniques.

3 lecture hours, 1 semester 3 credits

CHEM 642
ADVANCED METHODS IN INSTRUMENTATION
Prerequisite: Chem. 620

Modern techniques are studied and utilized in chemical analyses such as nuclear magnetic resonance (NMR), mass spectrometry (MS), atomic emission spectroscopy based on induced coupled plasma (ICP). Study of the basic methods in the coupling of techniques such as gas chromatography or liquid chromatography and mass spectroscopy (GC/MS, HPLC/MS), induced coupled plasma and mass spectroscopy (ICP/MS). The course includes laboratory practice of several of these techniques.

CHEM 643
QUANTUM CHEMISTRY
Prerequisite: Chem. 422

Study of the quantum chemistry of atoms and simple molecules. Discussion of exact and approximate solutions to the Schrodinger equation for atoms, simple molecules, and applications to organic, inorganic, and biochemistry.

3 lecture hours, 1 semester 3 credits

CHEM 645
STATISTICAL THERMODYNAMICS
Prerequisite: Chem. 422

Study of the laws of thermodynamics, statistical mechanics of distinguishable and indistinguishable particles. Calculations of thermodynamic functions, determination, and statistical interpretation of equilibrium constants.

3 lecture hours, 1 semester 3 credits

CHEM 650
SPECIAL TOPICS ON ENVIRONMENTAL ANALYSIS

Discussion of the applications of analytical chemistry in the environmental field; an integrated view of the methods used for analysis of pollutants in water, wastewater, hazardous waste, air and combustion sources and environmental laws and regulations.

3 lecture hours, 1 semester 3 credits

CHEM 651
CHEMISTRY OF NATURAL PRODUCTS
Prerequisite: Chem. 633

Study of natural products of general interest such as steroids, terpenes and alkaloids. Emphasis on structural tests, stereochemistry, synthesis and biological relationships.

3 lecture hours, 1 semester 3 credits

CHEM 652
CHEMICAL KINETICS
Prerequisite: Chem. 422

Study of the theories of chemical kinetics as applied to simple and complex models, with emphasis on acquisition and treatment of kinetic data and mechanistic interpretation. Catalysis as well as other factors affecting rate of reactions.

3 lecture hours, 1 semester 3 credits

CHEM 653
RADIATION CHEMISTRY AND PHOTOCHEMISTRY
Prerequisite: Chem. 422

Review of physical theories of ionizing radiation. Study of the interactions of ionizing radiation and light with matter, and chemical reactions induced with emphasis on compounds of biological interest.

3 lecture hours, 1 semester 3 credits

CHEM 691-692
GRADUATE SEMINAR

Current issues in different areas of chemistry presented and discussed by participating students, faculty, and guest speakers.

1 lecture hours, 2 semesters 2 credits

CHEM 693
LEGAL AND ETHICAL ASPECTS OF CHEMISTRY
Prerequisite: Approval of the Director

Study of the laws that govern the practice of the chemical profession in Puerto Rico and in the United States. The legal aspects of the certification of laboratories and regulatory agencies of Puerto Rico are stressed.

CHEM 698
GRADUATE RESEARCH
Prerequisite: Approval of the Director

A research project to be carried out under the supervision of a faculty member. After completion of the equivalent of three credit hours, students present a research proposal. Approval of the proposal is required for continuing additional credits towards the completion of the thesis.

Minimum of three hours a week per credit 1-6 credits

GRADUATE STUDIES IN NURSING

MASTER'S DEGREE PROGRAM

Prof. Mildred Lespier, Coordinator

Faculty: Dr. Carmen Madera, Dr. Maria Castro Laboy, Prof. Myriam Torres, Prof. M. Lespier, Prof. Yolanda Ortiz, Dr. Lourdes Maldonado

PURPOSE OF THE PROGRAM:

The purpose of the Graduate Program in Nursing is to prepare clinical specialist with advanced knowledge in the areas of Mental Health & Psychiatric Nursing and Care of Adults (Medical-Surgical Nursing).

TERMINAL OBJECTIVES:

At the end of this program the student will be able to:

1. Carry out advanced nursing practice interventions reflective of a synthesis of knowledge from nursing theories and related sciences.
2. Utilize the nursing process as a deliberate systematic approach in establishing clinical judgments in all aspects of patient care in diverse clinical settings.
3. Act upon clinical judgments which acknowledge a holistic view of the human being.
4. Work independently and collaboratively with members of other disciplines in decisions pertaining to matters affecting the health care of individuals, groups, families and the community.
5. Conduct research in an area characteristic of the clinical nurse specialist's responsibility for the improvement of the nursing practice and the scientific advancement of nursing.
6. Design a model of advanced practice in nursing which provides autonomy and authority at any level of intervention.
7. Value the responsibilities of the advanced practice nurse fostering changes and promoting health policies to improve the health care system.
8. Develop strategies to assume teacher roles in nursing schools or health agencies or as a supervisor or a nurse manager.

ADMISSIONS REQUIREMENTS

1. Evidence of holding a bachelors degree with a major in nursing from an accredited program.
2. A minimum of one an a half years of experience as a professional nurse. For the obstetrical nurses specialty the work experience must be in a related area.
3. Satisfactory academic professional references.
4. Evidence of personal qualifications and capacity to pursue graduate studies. This includes a minimum grade point average of 2.75 on a 4.00 scale or its equivalent.
5. Personal interview with a faculty member or the graduate program coordinator.
6. Approval for admission by the admission committee.
7. Evidence of anti-hepatitis-B vaccination.
8. Evidence of current Puerto Rico license to practice as a professional nurse.
9. Evidence of active membership of the Puerto Rico College of Professional Nurses.
10. A written composition about a nursing article provided by the members of the interview committee.
11. Results of the graduate record examination.
12. Approval of a basic course in statistics comparable to statistics 298 with 2.00 or more in a scale of 4.00.

PROGRAM OF STUDY*	
Nursing Courses	36 credits
Theology 633-634	4 credits
Support Courses	6 credits
TOTAL	46 Credits
*A maximum of 9 credits can be transferred into the program.	

GRADUATE REQUIREMENTS

1. Completion of the proposed curriculum, 46 credits, with a minimum grade point average of 3.00 on a 4.00 point scale; and completion of all requirements within a five year period.
2. A minimum grade point average of 3.00 on a scale of 4.00 in clinical nursing courses.
3. An approved research project related to the specialty and the student's interest.

**MASTER IN NURSING CURRICULUM
CRITICAL OPTION I
CRITICAL CARE OF THE ADULT (2 years)**

FIRST YEAR			
FIRST SEMESTER	CREDITS	SECOND SEMESTER	CREDITS
Biol. 620	3	Nr. 601	3
Nr. 604	3	Nr. 608	3
Nr. 610	2	Nr. 622	3
Nr. 621	3	Theol. 633	2
		Support course	3
CREDITS 11		CREDITS 14	

Summer- Open for Theology and Support Courses.

SECOND YEAR			
FIRST SEMESTER	CREDITS	SECOND SEMESTER	CREDITS
Nr. 605 or 616	2	Nr. 606-625	3
Nr. 609	3	Nr. 619	2
Nr. 623	3	Nr. 624	3
Theol. 634	2	Support course	3
CREDITS 10		CREDITS 11	

MENTAL HEALTH-PSYCHIATRIC NURSING

FIRST YEAR			
FIRST SEMESTER	CREDITS	SECOND SEMESTER	CREDITS
Nr. 603	3	Nr. 601	3
Nr. 604	3	Nr. 608	3
Nr. 610	2	Nr. 613	3
Nr. 611	3	Theol. 633	2
		Support course	3
CREDITS 11		CREDITS 14	

Summer- Open for Theology and Support Courses.

SECOND YEAR			
FIRST SEMESTER	CREDITS	SECOND SEMESTER	CREDITS
Nr. 605 OR 616	2	Nr. 606 OR 625	3
Nr. 609	3	Nr. 627	3
Nr. 614	3	Nr. 619	2
Theol. 634	2	Support course	3
CREDITS 10		CREDITS 11	

**CURRICULUM OPTION II (3 years)
CRITICAL CARE OF THE ADULT**

FIRST YEAR			
FIRST SEMESTER	CREDITS	SECOND SEMESTER	CREDITS
Biol. 620	3	Nr. 601	3
Nr. 610	2	Nr. 608	3
Nr. 604	3	Theol. 633	2
CREDITS 8		CREDITS 8	

Summer- Open for Theology and Support Courses.

SECOND YEAR			
FIRST SEMESTER	CREDITS	SECOND SEMESTER	CREDITS
Nr. 609	3	Nr. 622	3
Nr. 621	3	Support Course	3
Theol. 634	2		
CREDITS 8		CREDITS 6	

Summer- Open for Theology and Support Courses.

THIRD YEAR			
FIRST SEMESTER	CREDITS	SECOND SEMESTER	CREDITS
Nr. 605 or 616	2	Nr. 605 or 625	3
Nr. 623	3	Nr. 624	3
Support course	3	Nr. 619	2
CREDITS 8		CREDITS 6	

Summer- Open for Theology and Support Courses.

MENTALHEALTH-PSYCHIATRIC NURSING

FIRST YEAR			
FIRST SEMESTER	CREDITS	SECOND SEMESTER	CREDITS
Nr. 610	2	Nr. 601	3
Nr. 603	3	Nr. 608	3
Nr. 604	3	Theol. 633	2
CREDITS 8		CREDITS 8	
SECOND YEAR			
FIRST SEMESTER	CREDITS	SECOND SEMESTER	CREDITS
Nr. 609	3	Nr. 613	3
Nr. 611	3	Support course	3
Theol. 634	2		
CREDITS 8		CREDITS 6	

Summer- Open for Theology and Support Courses.

THIRD YEAR			
FIRST SEMESTER	CREDITS	SECOND SEMESTER	CREDITS
Nr. 614	3	Nr. 627	3
Nr. 605 or 616	2	Nr. 619	2
Support course	3	Nr. 606 or 625	3
TOTAL 8		TOTAL 8	

COURSE DESCRIPTIONS

NR. 601 STATISTICAL METHODS FOR HEALTH PROFESSIONALS

Computerizes application of parametric and non parametric techniques. Emphasis is placed on testing hypothesis applicable to research and health situations. Statistical methods used in epidemiology and in research are analyzed.

2 hours theory, 3 hours computerized laboratory, 3 graduate credits

NR. 603 THEORIES OF PERSONALITY AND PSYCHOPATHOLOGY

Major theories of personality and its respective psychopathology concepts are discussed. Emphasis is placed on human behavior according to diverse personality theories and models. It provides the theoretical basis for nursing intervention.

2 class hours, 1 semester, 3 graduate credits

NR. 604 PSYCHOLOGICAL AND PHYSIOLOGICAL NURSING ASSESSMENT

Focuses on the application of the nursing process in the psychological and physiological assessment of the individual at all levels of intervention. Includes nursing diagnosis, nursing actions, and strategies for individual health teaching.

2 class hours, 3 practice hours, 1 semester, Total practice hours: 45, 3 graduate credits

NR. 605 PRINCIPLES OF TEACHING IN NURSING

Focuses on the analysis of the principal philosophical schools and the teaching-learning theories and its application to nursing education.

2 class hours, 1 semester, 2 graduate credits

NR. 606 TEACHING PRACTICE

Pre-requisite: 19-605

Focuses on testing theories and the application of concepts related to the teaching learning process and analysis of student-teacher interaction. It provides for construction and implementation of an instructional design within the scientific process in educational settings.

1 seminar hours, 6 practice hours, 1 semester, Total practice hours: 90, 3 graduate credits

NR. 608 NURSING RESEARCH I

Pre-requisite: 19-601, 19-610

Study and analysis of the theoretical basis of research. Analysis and critique of research reports in which various methods of conducting research have been utilized. Ethical, moral, and legal principles involved in the research process are discussed. Students are required to prepare a research proposal on a clinical nursing problem using the research process.

2 class hours, 3 laboratory hours, 1 semester, 3 graduate credits

NR. 609 NURSING RESEARCH II

Pre-requisite: 19-610, 19-608, 19-601

Students conduct a research project. Implements the scientific process of research under the supervision of an advisor. The student writes and presents the required research in the area of clinical nursing interest.

1 hours seminar, 6 laboratory hours, 1 semester, 3 graduate credits

NR. 610 NURSING THEORIES

Nursing, social, behavioral, and natural science theories and philosophies are explored and related to the role of the clinical nurse specialist. Emphasis on: (a) comparing and contrasting the various theoretical formulations developed by diverse scholars in nursing. (b) the development of a conceptual framework for nursing intervention at the primary, secondary, and tertiary level.

2 class hours, 1 semester, 2 graduate credits

NR. 611 PSYCHOTHERAPEUTIC NURSING INTERVENTION WITH INDIVIDUALS

Pre-requisites: 19-603, 19-604

Analysis of the psychotherapeutic nursing process. Application and testing of theories and concepts of mental health and psychiatry in individual therapy. Studies the implication of unresolved growth and developmental tasks and its relationship to psychopathology. Emphasis is placed on the role of the clinical nurse specialist in the psychotherapeutic intervention.

2 interview hours, 1 supervisory review hour, 2 class hours, 1 semester, Total practice hours: 45
3 graduate credits

NR. 613 GROUP THERAPY**Pre-requisite: 19-603, 19-604, 19-611**

Focuses on the application of the major theoretical formulations and concepts related to group dynamics. A dynamic system approach within the nursing process is used in analyzing maladaptive processes of communication and interpersonal relationships. Emphasis is placed on the development of the clinical nurse specialist's role in therapeutic intervention with groups and the community.

2 class hours, 2 practice hours, 1 supervisory, 1 semester, Total practice hours: 45, 3 graduate credits

NR. 614 FAMILY THERAPY**Pre-requisites: 19-603, 19-604, 19-611, 19-613**

Focuses on the application of the major theoretical formulations and concepts related to family therapy. A dynamic system approach within the nursing process is used in analyzing patterns of adaptation, communication, and interpersonal relationships in the family system. Emphasis is placed on the role of the clinical nurse specialist and in the application of strategies for family therapy intervention.

2 class hours, 2 practice hours, 1 supervisory hour, 1 semester, Total practice hours: 45

3 graduate credits

NR. 616 NURSING ADMINISTRATION AND SUPERVISION

Major theories of administration as related to nursing management are discussed. Emphasis is placed on the application of theories related to decision making, change process, and relationship strategies and in the development of a conceptual framework.

2 class hours, 1 semester, 2 graduate credits

MR. 619 HEALTH POLICY AND HEALTH PLANNING

Focuses on major health issues, policy making, health planning, the legislative process. The impact of political changes and legislation on the health care system is analyzed. Analysis of major legislation and impact on the practice of nursing, the health care delivery system, and the development process of needed legislation.

2 class hours, 1 semester, 2 graduate credits

NR. 621 PATHOPHYSIOLOGICAL CONCEPTS AND THEORIES AS A BASIS FOR INTERVENTION WITH ADULTS

Pre-requisites: 17-620, 19-604

Concept and theories of pathogenesis are presented as basis for clinical intervention. Pathophysiology and management of health problems and prevention of illness in adults is included. Emphasis is placed on the following concepts and theories: nursing process; psychological components of illness; regulation and maintenance of essential life processes; cellular effects of injurious agents; and regulatory, control, and supporting mechanisms.

2 class hours, 3 laboratory hours, 1 semester, Total practice hours: 45, 3 graduate credits

NR. 622 NURSING DIAGNOSIS AND INTERVENTION STRATEGIES WITH ADULTS PRESENTING COMMON HEALTH PROBLEMS

Pre-requisite: 17-620, 19-621, 19-604

Application of the pathophysiological theories and concepts in the study of common health problems of the adult is presented. Emphasis is placed on the nursing process, clinical judgement, and development of management plans for intervention strategies at the primary and secondary levels of care.

2 class hours, 3 laboratory hours, 1 semester, Total practice hours: 45, 3 graduate credits

NR. 623 NURSING INTERVENTION WITH CRITICALLY ILL ADULTS

Pre-requisites: 19-604, 19-621, 19-622, 17-620

Comprises the study and intervention critical illness or catastrophic traumas. Attention is given to spiritual and emotional aspects, utilization of mechanical life monitoring and supporting systems based on scientific and humanistic knowledge. Emphasis is placed on nursing intervention using a holistic concept of man.

2 hours theory, 3 laboratory hours, 1 semester, Total practice hours: 45, 3 graduate credits

NR. 624 PRACTICUM IN CRITICAL CARE WITH ADULT PATIENTS

Pre-requisites: 19-604, 19-621, 19-622, 19-625, 17-620

Provides intensive practice based on theoretical concepts within the Clinical Specialist role. Emphasis is placed on management plans for nursing intervention of patients with complex health problems in Puerto Rico and the mainland such as Cardiovascular, Neoplastic, and others. Opportunity is provided to apply leadership skills in the clinical specialist roles, including the functional role.

1 hour theory, 6 laboratory hours, 1 semester, Total practice hours: 90, 3 graduate credits

NR. 625 ADMINISTRATION PRACTICUM

Pre-requisite: 19-616

Practicum in nursing administration provides students with opportunities to apply management and supervision skills in selected institutions. Provides opportunities to apply and test theoretical concepts in the solution of administrative problems. Students are expected to: participate actively in planning conferences, meetings, supervision, budget development, projects, and decision making.

1 hours theory, 6 laboratory hours, 1 semester, Total practice hours: 90, 3 graduate credits

NR. 627 PRACTICUM IN ROLE DEVELOPMENT OF THE MENTAL PSYCHIATRIC CLINICAL NURSE SPECIALIST

Pre-requisite: 19-603, 19-604, 19-611, 19-613, 19-614

Practicum provides for the application of advanced skills in Psychotherapy, Health Education, and nursing care management. Provides for a deliberative application of the Nursing Process in the Intervention with individuals, groups, families, and or communities.

2 class hours, 3 laboratory hours, 1 semester, Total practice hours: 90, 3 graduate credits

NR. 640 MIDWIFERY NURSING INTERVENTIONS IN PRE-NATAL PERIOD I

Analysis of the historical and ethical-legal issues of the practice of midwifery in America and Puerto Rico. Discussion of the implications of the advanced roles as a midwife and the importance of the collaborative relations with the health team. Study of the factors that contributes to maternal-child mortality and morbidity in Puerto Rico.

3 hours, 1 semester, 3 credits

NR. 641 MIDWIFERY NURSING INTERVENTIONS IN PRE-NATAL PERIOD II

Focus on obstetric interventions in the pre-natal period with normal and complicated cases. Clinical experiences at primary level scenarios provides for the development of the advanced practice roles as specialized care taker, educator, and counselor during the different states of pregnancy. Students will conduct physical assessments to new and follow-up pre-natal mothers. Emphasis on the importance of a comprehensive assessment of the pregnant woman and the family to determine the appropriate interventions with normal cases. Ethical-moral aspects will be analyzed from the Catholic perspective in controversial situations, such as infertility, sterility, and abortion.

3 hours. theory, 12 hours clinical practice, 1 semester, 6 credits

NR. 642 MIDWIFERY NURSING INTERVENTIONS DURING THE INTRA-PARTUM PERIOD

Analysis of the essential factors and forces involved in the labor process, and labor from the nursing process perspective are included. It also includes the complications related to the labor process, use of anesthesia and analgesics, and the post-partum care. Modern trends in the management of the labor process are analyzed. A minimum of 135 hours in labor units provides for the development of midwife's competencies in that area.

3 hours, theory, 9 hours laboratory, 1 semester, 6 credits

NR. 643 MIDWIFERY NURSING INTERVENTIONS DURING THE POST-PARTUM PERIOD

Application of the nursing process when caring for the mother and family during the immediate and post-partum period is emphasized. Focus on the physiological and psycho-social normal deviation changes during this period. Includes the care and treatment of the common puerperium complications, puerperal infections, traumatic hemorrhage, vascular complications, mastitis, and psychiatric disorders, among others. Frequent gynecological disorders and their management are discussed. Home visits are included as a primary prevention strategy and for the follow up of cases.

2 hours theory, 12 hours of practice weekly, 1 semester, 6 credits

NR. 644 MIDWIFERY NURSING INTERVENTIONS WITH THE NEWBORN

Application of the nursing process when caring for the newborn. Focus on the normal physiological changes which occur in the different systems in adaptation to extra uterine life. Follow up cases with common complications is provided. Problems related to premature birth, normal birth, and postterm birth are discussed. Vital statistics are analyzed. Manifestations, treatment, and the intervention of the midwife with the normal newborn is provided.

2 hours 1 semester, 2 credits

BIOL. 621 CONCEPTS OF REPRODUCTIVE PHYSIOLOGY AND GENETICS

Study of the feminine and masculine reproductive organs and analysis of the physiological functions of the feminine reproductive system. Discussion of the endocrine changes and genetic deviations which affect conception and pregnancy, and its implications for the care by the specialized nurse. Discussion of fertility and infertility from the physiological, sociological, and ethical perspectives.

3 hours, 1 semester, 3 credits

Theol 633 - Dignity of the Human Being

1 semester course 2 graduate credits

Theol. 643 - Marriage and Family

1 semester course

2 graduate credits

COLLEGE OF BUSINESS ADMINISTRATION

MASTER OF BUSINESS ADMINISTRATION PROGRAM

Kenya M. Carrasquillo Torres, Ph. D, Associate Dean

Faculty: Alvarado, Noemí, Collazo, Fernando, Duggal, Ved P. , Carrasquillo, Kenya

Part Time: Irizarry, Herminio, Lloréns, Marla, Lozada, Frank, Madera, Roberto, Martínez, Fredyz, Muñiz, Juan, Serrano, Lazaro, Seda, Nilda M., Velázquez, Lilliam

HISTORY

In 1967, Father Philip Dobson, P.D., S.J., Dean of the College of Business Administration, conceived the idea to establish a program for a Master of University of Puerto Rico. This program would attend primarily the needs of management personnel of the businesses located in the southern region of the island. Father Dobson's idea was accepted with enthusiasm by the managerial as well as by the university authorities. In 1968, the Program was approved by the University Senate and ratified by the Board of Trustees. In 1971, the Board of Regents of the State University of New York authorized the Pontifical Catholic University of Puerto Rico to confer the degree of Master of Business Administration (MBA). The first academic degrees were given in the same year. The first degrees were granted in the same year.

The curriculum was revised in 1984 and in 1997. The core curriculum was redesigned, with emphasis internationalization. Now is the time of global diversity and significant change. Today's students are tomorrow's leaders and managers. They are the hope of the 21st century. Just as the workplace in this new century will be vastly different from today's, so too must our teaching and learning environments be different from days gone by. Our program emphasize the relevance of cultural diversity; ethics and social responsibility, the global economy, and the imperatives of quality and high performance. New values and management approaches are appearing; the nature of work and organizations is changing, the age of information is not only with us, it is transforming our lives. The new curriculum still offers the best management foundations while centering our students in the real themes, demands, and opportunities of a new and still-developing work place. Innovation and flexibility are core characteristics in our course designs.

PROGRAM GOALS AND OBJECTIVES

The Master of Business Administration (MBA) Program is designed to develop the techniques, insights, and attitudes required to equip graduates to move into general management, professional, and academic assignments. The intent of the curriculum is to provide the students with an understanding of:

- the basic tools for recognizing, analyzing,
- the environmental factors influencing business decision;
- the process and techniques of scientific research in the fields of business administration;
- Catholic doctrine and its significance for business operations;
- the characteristics and problems of management in Puerto Rico; and
- the creation, development, and establishment of a business

The program is an import source of managerial personnel for business located in the southern region. Through the elective courses, the program emphasizes the study of Human Resources and Accounting.

**CURRICULUM
MASTER IN BUSINESS ADMINISTRATION WITH SPECIALTY IN
ADMINISTRATIVE OFFICE**

FIRST SEMESTER		
BA 600	Business Research Methods	C _ (3 credits)
BA 603	Management Theory and Process	C _ (3 credits)
SECOND SEMESTER		
BA 602	Financial Management	C _ (3 credits)
BA 659	Adminsitration Office System	E _ (3 credits)
THIRD SEMESTER		
BA 608	Marketing Management	C _ (3 credits)
BA 611	Managerial Accounting	C _ (3 credits)
BA _	Elective course in Administrative Office	E _ (3 credits)
FOURTH SEMESTER		
BA 614	Managerial Economics	C _ (3 credits)
BA _	Elective Course in Administrative Office	E _ (3 credits)
Theol. 633	Dignity of the Human Being	G _ (2 credits)
FIFTH SEMESTER		
BA 619	International Business	C _ (3 credits)
BA 682	Professional Internship	E _ (3 credits)
Theol. 634	Matrimony and Family	G _ (2 credits)
SIXTH SEMESTER		
BA 606	Strategic Management	C _ (3 credits)
BA 620	Research Project or BA 640 Entrepreneurial Project	C _ (3 credits)
43 CREDITS		

Elective Courses in Administrative Office

AC 525 Legal and Ethic Aspects for the Computer
 AC 635 Office Automation Systems
 AC 654 Education and Training of Business Administration
 AC 660 Personal Supervision
 AC 661 Office Communications
 AC 666 Critical Thinking
 AC 685 Professional Seminar
 AC 697 Cultural and Organizational Behavior

Lengd: C - Core Courses, E - Electives Courses, G - General Courses

**CURRICULUM
MASTER IN BUSINESS ADMINISTRATION WITH SPECIALTY IN
ACCOUNTING**

FIRST SEMESTER		
BA 600	Business Research Methods	C _ (3 credits)
BA 603	Management Theory and Process	C _ (3 credits)
SECOND SEMESTER		
BA 602	Financial Management	C _ (3 credits)
BA 611	Managerial Accounting	E _ (3 credits)
THIRD SEMESTER		
BA 608	Marketing Management	C _ (3 credits)
BA ____	Elective Course in Accounting	E _ (3 credits)
BA ____	Elective Course in Accounting	E _ (3 credits)
FOURTH SEMESTER		
BA 614	Managerial Economics	C _ (3 credits)
BA 677	Finance Statement (required elective)	E _ (3 credits)
Theol. 633	Dignity of the Human Being	G _ (2credits)
FIFTH SEMESTER		
BA 619	International Business	C _ (3 credits)
BA 678	Accounting Seminar	E _ (3 credits)
Theol. 634	Matrimony and Family	G _ (2credits)
SIXTH SEMESTER		
BA 606	Strategic Management	C _ (3 credits)
BA 620	Research Project or BA 640 Entrepreneurial Project	C _ (3 credits)
43 CREDITS		

Elective Courses in Accounting

BA 670 Accounting Auditing
 BA 671 Advanced Accounting
 BA 672 Taxation
 BA 673 Advanced Cost Accounting
 BA 675 International Accounting
 BA 676 Contemporary Accounting
 BA 679 Accounting Seminar
 BA 681 Taxes in Puerto Rico
 BA 684 Puerto Rican Tax Litigation

Lengd: C - Core Courses, E - Electives Courses, G - General Courses

**CURRICULUM
MASTER IN BUSINESS ADMINISTRATION WITH SPECIALTY IN
GENERAL BUSINESS**

FIRST SEMESTER		
BA 600	Business Research Methods	C _ (3 credits)
BA 603	Management Theory and Process	C _ (3 credits)
SECOND SEMESTER		
BA 602	Financial Management	C _ (3 credits)
BA __	Elective Course in General Business	E _ (3 credits)
THIRD SEMESTER		
BA 608	Marketing Management	C _ (3 credits)
BA 611	Managerial Accounting	C _ (3 credits)
BA ____	Elective Course in General Business	E _ (3 credits)
FOURTH SEMESTER		
BA 614	Managerial Economics	C _ (3 credits)
BA __	Elective Course in General Business	E _ (3 credits)
Theol. 633	Dignity of the Human Being	G _ (2credits)
FIFTH SEMESTER		
BA 619	International Business	C __ (3 credits)
AC ____	Elective Course in General Business	E _ (3 credits)
Theol. 634	Matrimony and Family	G _ (2 credits)
SIXTH SEMESTER		
BA 606	Strategic Management	C _ (3 credits)
BA 620	Research Project or BA 640 Entrepreneurial Project	C __ (3 credits)
43 CREDITS		

ELECTIVE COURSES

The electives courses will be taken from all the other specialties.

Lengd: C - Core Courses, E - Electives Courses, G - General Courses

**CURRICULUM
 MASTER IN BUSINESS ADMINISTRATION WITH SPECIALTY IN
 INTERNATIONAL BUSINESS**

FIRST SEMESTER		
BA 600	Business Research Methods	C _ (3 credits)
BA 603	Management Theory and Process	C _ (3 credits)
SECOND SEMESTER		
BA 602	Financial Management	C _ (3 credits)
BA 608	Marketing Management	C _ (3 credits)
THIRD SEMESTER		
BA 611	Managerial Accounting	C _ (3 credits)
BA ____	Elective Course in International Business	E _ (3 credits)
BA ____	Elective Course in International Business	E _ (3 credits)
FOURTH SEMESTER		
BA 614	Managerial Economics	C _ (3 credits)
BA ____	Elective Course in International Business	E _ (3 credits)
Theol. 633	Dignity of the Human Being	G _ (2credits)
FIFTH SEMESTER		
BA 619	International Business	C __ (3 credits)
AC 695	International Business Seminar	E _ (3 credits)
Theol. 634	Matrimony and Family	G _ (2 credits)
SIXTH SEMESTER		
BA 606	Strategic Management	C _ (3 credits)
BA 620	Research Project or BA 640 Entrepreneurial Project	C __ (3 credits)
43 CREDITS		

Elective Courses in International Business

AC 627 International Marketing
 AC 645 International Management
 AC 654 Education and Training in Business Administration
 AC 658 International Finance
 AC 675 International Accounting
 AC 697 Cultural and Organizational Behavior

Legend: C - Core Courses, E - Electives Courses, G - General Courses

CURRICULUM

Master in Business Administration with Specialty in Finance

FIRST SEMESTER		
BA 600	Business Research Methods	C__ (3 credits)
BA 603	Management Theory and Processes	C__ (3 credits)
SECOND SEMESTER		
BA 602	Financial Management	E__ (3 credits)
BA 608	Marketing Management	C__ (3 credits)
THIRD SEMESTER		
BA 611	Managerial Accounting	C__ (3 credits)
BA 651	Financial Management II	E__ (3 credits)
BA ____	Elective Course in Finance	E__ (3 credits)
FOURTH SEMESTER		
BA 614	Managerial Economics	C__ (3 credits)
BA ____	_Elective Course in Finance	E__ (3 credits)
Theology 633	Dignity and Human Being	G__ (2 credits)
FIFTH SEMESTER		
BA 619	International Business	C__ (3 credits)
BA 653	Finance Seminar (required elective)	C__ (3 credits)
Theology 634	Matrimony and Family	G__ (2 credits)
SIXTH SEMESTER		
BA 606	Strategic Management	C__ (3 credits)
BA 620	Research Project or BA 640 Entrepreneurial Project	C__ (3 credits)
43 Credits		

Elective Courses

BA612 Inversions
 BA 652 Valorización Financiera de Negocios
 BA654 Education and Training of Business Administration
 BA 656 Personal Financial Planification
 BA 657 Seguro de Propiedad y Contingencia
 BA 658 International Finance
 BA 677 Finance Statement
 BA 688 Financial Markets

Legend: C – Core Courses, E – Electives Courses, G – General Courses

CURRICULUM

Master in Business Administration with Specialty in Management

FIRST SEMESTER		
BA 600	Business Research Methods	C__ (3 credits)
BA 603	Management Theory and Processes	E__ (3 credits)
SECOND SEMESTER		
BA 602	Financial Management	C__ (3 credits)
BA 608	Marketing Management	C__ (3 credits)
THIRD SEMESTER		
BA 611	Managerial Accounting	C__ (3 credits)
BA 606	Strategic Management	C__ (3 credits)
BA ____	Elective Course in Management	E__ (3 credits)
FOURTH SEMESTER		
BA 614	Managerial Economics	C__ (3 credits)
BA 607	Organizational Behavior	E__ (3 credits)
Theology 633	Dignity of the Human Being	G__ (2 credits)
FIFTH SEMESTER		
BA 619	International Business	C__ (3 credits)
BA 628	Management Seminar (required elective)	E__ (3 credits)
Theology 634	Matrimony and Family	G__ (2 credits)
SIXTH SEMESTER		
BA 620	Research Project or BA 640 Entrepreneurial Project	C__ (3 credits)
BA ____	Elective Course in Management	E__ (3 credits)
43 Credits		

Elective courses in Management

- BA 601 Managerial Controls
- BA 604 Quantitative Methods
- BA 605 Business and Society
- BA 612 Investment Analysis
- BA 618 Production Control
- BA 623 Management Information Systems
- BA 627 International Marketing
- BA 628 Management Seminar
- BA 639 Entrepreneurship
- BA 645 International Management
- BA 650 Strategic Marketing Sales

Legend: C – Core Courses, E – Electives Courses, G – General Cours

CURRICULUM

Master in Business Administration with Specialty in Marketing

FIRST SEMESTER		
BA 600	Business Research Methods	C__ (3 credits)
BA 603	Management Theory and Processes	C__ (3 credits)
SECOND SEMESTER		
BA 602	Financial Management	C__ (3 credits)
BA 608	<i>Marketing Management</i>	<i>E__ (3 credits)</i>
THIRD SEMESTER		
BA 611	Managerial Accounting	C__ (3 credits)
BA ____	<i>Elective Course in Marketing</i>	<i>E__ (3 credits)</i>
BA ____	<i>Elective Course in Marketing</i>	<i>E__ (3 credits)</i>
FOURTH SEMESTER		
BA 614	Managerial Economics	C__ (3 credits)
BA 665	<i>Marketing Research (required elective)</i>	<i>E__ (3 credits)</i>
Theology 633	Dignity of the Human Being	G__ (2 credits)

FIFTH SEMESTER		
BA 619	International Business	C__ (3 credits)
BA 647 Marketing Seminar (required elective)		E__ (3 credits)
Theology 634	Matrimony and Family	G__ (2 credits)
SIXTH SEMESTER		
BA 606	Strategic Management	C__ (3 credits)
BA 620	Research Project or BA 640 Entrepreneurial Project	C__ (3 credits)
43 CREDITS		

Elective Courses in Marketing

AC 627 International Marketing
 AC 641 Services Marketing
 AC 642 Business Marketing
 AC 643 Customer Behavior Laboratory
 AC 644 Brand Marketing
 AC 646 Strategic Channel Management
 AC 648 Entrepreneurial Marketing
 AC 649 Corporate Communication
 AC 654 Education and Training in Business Administration
 AC 697 Cultural and Organizational Behavior

Legend: C – Core Courses, E – Electives Courses, G – General Courses

CURRICULUM

Master in Business Administration with Specialty in Human Resources

FIRST SEMESTER		
BA 600	Business Research Methods	C__ (3credits)
BA 603	<i>Management Theory and Processes</i>	E__ (3 credits)
SECOND SEMESTER		
BA 602	Financial Management	C__ (3credits)
BA 608	Marketing Management	C__ (credits)

THIRD SEMESTER		
BA 611	Managerial Accounting	C__ (3credits)
BA 613	<i>Human Resources Management</i>	<i>E__ (3 credits)</i>
BA __	<i>Elective Course in Human Resources</i>	<i>E__ (3 credits)</i>
FOURTH SEMESTER		
BA 614	Managerial Economics	C__ (3credits)
BA 669	<i>Human Resources Seminar</i>	<i>E__ (3 credits)</i>
Theology 633	Dignity of the Human Being	G__ (2credits)
FIFTH SEMESTER		
BA 619	International Business	C__ (3credits)
BA __	<i>Elective Course in Human Resources</i>	<i>E__ (3 credits)</i>
Theology 634	Matrimony and Family	G__ (2 credits)
SIXTH SEMESTER		
BA 606	Strategic Management	C__ (3 credits)
BA 620	Research Project or BA 640 Entrepreneurial Project	C__ (3 credits)
43 CREDITS		

Elective Courses in Human Resources

- BA 607 Organizational Behavior
- BA 609 Leadership and Supervision
- BA 610 Compensation and Productivity
- BA 621 Labor Economics
- BA 654 Education and Training in Business Administration
- BA 663 Human Resources Planning
- BA 667 Collective Bargaining
- BA 668 Labor Law
- BA 697 Culture and Organization Behavior

Legend: C – Core Courses, E – Electives Courses, G – General Courses

CURRICULUM

Master in Business Administration **WITH SPECIALTY IN** Management Information Systems (M.I.S.)

FIRST SEMESTER		
BA 600	Business Research Methods	C__ (3 credits)
BA 603	Management Theory and Processes	C__ (3 credits)
SECOND SEMESTER		
BA 602	Financial Management	C__ (3 credits)
BA 631	<i>Information Systems Analysis and Design</i>	<i>E__ (3 credits)</i>
THIRD SEMESTER		
BA 608	Marketing Management	C__ (3 credits)
BA 611	Managerial Accounting	C__ (3 credits)
FOURTH SEMESTER		
BA 614	Managerial Economics	C__ (3 credits)
BA 634	<i>Database Management (required elective)</i>	<i>E__ (3 credits)</i>
Theology 633	Dignity of the Human Being	G__ (2 credits)
FIFTH SEMESTER		
BA 698	<i>System Expert</i>	<i>E__ (3 credits)</i>
Theology 634	Matrimony and Family	G__ (2 credits)
BA 633	<i>Telecommunication for Information Systems</i>	<i>E__ (3 credits)</i>
SIXTH SEMESTER		
BA 637	<i>Seminar in Information Technology</i>	<i>E__ (3 credits)</i>
BA ____	<i>Elective course in MIS</i>	<i>E__ (3 credits)</i>
BA 620	Research Project	C__ (3 credits)
43 CREDITS		

Prerequisite Course

- BA 510 Application of Microcomputer Systems
- BA 515 Management Information Systems
- BA 525 Legal and Ethical Aspects of computing (Prerequisites: BA 510-BA 515)

Elective Courses

- BA 626 Networking
- BA 635 Office Automation Systems
- BA 636 Database Programming
- BA 700 Auditing

Legend: C – Core Courses, E – Electives Courses, G – General Courses

CURRICULUM

Master in Sciences with Specialty in Administrative Office

FIRST SEMESTER		
BA ____	Core Courses	C__ (3 credits)
BA ____	Core Courses	C__ (3 credits)
SECOND SEMESTER		
BA ____	Core Courses	C__ (3 credits)
BA 659	Administration Office System	E__ (3 credits)
THIRD SEMESTER		
BA ____	Core Courses	C__ (3 credits)
BA 525	Legal and Ethics Aspects of the Computer	E__ (3 credits)
BA 660	Personal Supervision	E__ (3 credits)
FOURTH SEMESTER		
BA ____	Core Courses	C__ (3 credits)
BA ____	Elective Course in Administrative Office	E__ (3 credits)
FIFTH SEMESTER		
BA 666	Critical Thinking	E__ (3 credits)
BA ____	Elective Course in Administrative Office	E__ (3 credits)
Theology 633	Dignity of the Human Being	G__ (2 credits)

SIXTH SEMESTER		
BA 682	Professional Internship	E__ (4 credits)
BA 683	Seminar in Administrative Office	E__ (2 credits)
Theology 634	Matrimony and Family	G__ (2 credits)
43 CREDITS		

Elective Courses in Administrative Office

AC 635 Office Automation Systems
AC 661 Office Communications

Core Courses

BA 600 Business Research Methods
BA 603 Management Theory and Processes
BA 602 Financial Management
BA 606 Strategic Management
BA 608 Marketing Management
BA 611 Managerial Accounting
BA 614 Managerial Economics
BA 619 International Business

NOTE: For the core courses, the student will take 15 credits recommended by the Director of the program.

Legend: C – Core Courses, E – Electives Courses, G – General Courses

DOCTOR IN BUSINESS ADMINISTRATION (D.B.A.)

HISTORY

The Pontifical Catholic University of Puerto Rico is a leading institution of higher education that for 50 years has effectively served the community needs for a high quality education. The Graduate School of Business Administration is a proactive unit, always responding to the challenges provoked by business environment's continuous changes. Our alumni graduate students and the MBA graduates are mature professionals, working in many types of job settings in private sector or public and nonprofit organizations. A substantial proportion of them are: managers, entrepreneurs, administrators, supervisors, educators, salespersons or employed in various specialized functions related to the field of Business Administration.

The overall climate of change in these job environments make it necessary to seek advanced knowledge and skills in strategic planning, creative decision making, problem solving, leadership styles, social development theories, legal and ethical values, globalization designs, managing and leading complex organization and institutions. This doctoral program will offer these professionals the opportunity to focus broadly on the above areas by combining a work and study program that is flexible, and individually tailored to allow participants achieve their academic goals. Pontifical Catholic University of Puerto Rico recognizes the different needs of mature professionals and adult learners, and strives to provide a convenient program suited to the needs of their busy schedule.

OBJECTIVES OF THE DBA PROGRAM

Offers students who are mature professionals, working in many types of job settings in private sector enterprises and public agencies, the opportunity to seek advanced knowledge and skills in areas related to the Business Administration field.

Provides students a different educational alternative to cope with the need and demand for a high quality education.

Allow students to analyze themes related to human resources management such as the impact of technology, new learning styles, new learning theory, cultural diversity and global scope knowledge. Allow students to make critical analysis of major issues such as new challenges of the organization for the new millennium with a multi-dimensional approach: social, cultural, ethical, economical and political.

Offer students the opportunity to develop their critical reasoning to handle new issues such as paradigms of enterprise cultures, challenges of adapting organizations to new international demands, cultural diversity, models to reframe more competitive and cost-efficient organizations for the new millennium and strategic planning of human resources.

DBA ADMISSION REQUIREMENTS

The Pontifical Catholic University of Puerto Rico's admission process to the DBA program will emphasize on the selection of qualified, competent, highly motivated and responsible learners. Selection will be based on faculty and administration review and assessment of individual applications and required documentation. Admission to the DBA program will be based on a careful assessment of each candidate's qualifications and his or her potential to complete it as designed by the Pontifical Catholic University of Puerto Rico.

To qualify for admission consideration, an applicant must:

Possess a master's degree in Business Administration or related area from an accredited institution.

It is highly encouraged for students to have a general academic average of 3.00 or higher.

Have two full years of job experience such as professor, manager or supervisor in the field of Business Administration.

Have completed a research course at master's level. Receive a minimal of 500 points on the GRE, GMAT, or PAEG examination. One course at master level in , statistic, and calculus.

Have an interview with the doctoral admission committee and submit a Professional Portfolio before the date of the interview.

Submit two letters of recommendation from qualified professionals, such as graduate school professors or job supervisors.

Demonstrate verbal and written communication skills in Spanish and English.

The final admission decision of the candidate will be a unique responsibility of the admission committee and not of the University Admission Office.

DOCTORAL COURSES

Core Courses

AE 800 Modern Perspectives in Business Management

AE 801 Creative Processes in Strategic Planning

AE 802 Current Issues in Accounting

AE 803 Advance Theory in Financial Decisions

AE 804 Information Technology and Management

AE 805 Research Analysis for Marketing Decisions

AE 806 Management of a Global Corporation from an Economic Perspective

AE 807 Global Marketing Strategy

Elective Courses

- AE 808 Social Development Theories in Business Leadership Styles
- AE 809 Cross Cultural Management
- AE 810 Modern Foundation in Problem Solving and Decision Making
- AE 811 Business Ethics and Social Responsibility
- AE 812 Professional Internship in Academia
- AE 813 Professional Studies Seminar

Statistic and Research Courses

- AE 820 Advanced Foundations of the Statistical Reasoning
- AE 821 Advance Research Methodology

Business Ethics and Theology Courses

- AE 633 Dignity of the Human Being
- AE 634 Matrimony and Family

Dissertation

- AE 823 Dissertation

GRADUATION REQUIREMENTS

Submit written Professional Development Plan (PDP). The PDP enables students to integrate their personal goals and aspirations with the doctoral program.

Completion of core courses, elective general business, statistics, research, and religion with a B grade or plus.

Approval of a content comprehensive examination.

Fulfill an academic residency requirement.

Oral presentation of a dissertation proposal.

Preparation of a written research dissertation.

Oral presentation of a research dissertation.

Have an academic index of at least 3.50.

Complete all requirements in a period of time not exceeding seven years. One extended year to complete requirements in special cases only.

CURRICULAR SEQUENCE DBA

FIRST QUARTER	
AE 800 Modern Perspectives in Business Management	C__ (3 credits)
AE 801 Creative Processes in Strategic Planning	C__ (3 credits)
SECOND QUARTER	
AE 802 Current Issues in Accounting	C__ (3 credits)
AE 804 Information Technology and Management	C__ (3 credits)
THIRD QUARTER	
AE 803 Advance Theory in Financial Decisions	C__ (3 credits)
AE 820 Advanced of the Statistical Reasoning	C__ (3 credits)
Theology 633 Dignity of the Human Being	G__ (2 credits)

FOURTH QUARTER	
AE 805 Research Analysis for Marketing Decisions	C__ (3 credits)
AE 821 Advance Research Methodology	C__ (3 credits)
FIFTH QUARTER	
AE 806 Management of a Global Corporation from an Economic Perspective	C__ (3 credits)
AE 807 Global Marketing Strategy	C__ (3 credits)
SIXTH QUARTER	
AE 830 Comprehensive Exam	
AE__ Elective Course	E__ (3 credits)
Theology 634 Matrimony and Family	G__ (2 credits)
SEVENTH QUARTER	
Research Proposal	
AE ____ Elective Courses	E__ (3 credits)
AE ____ Elective Courses	E__ (3 credits)
EIGHTH QUARTER	
AE ____ Elective Courses	E__ (3 credits)
AE 831 Dissertation	C__ (6 credits)
52 CREDITS	

Elective Courses

AE 808 Social Development Theories in Business Leadership Styles

AE 809 Cross Cultural Management

AE 810 Modern Foundation in Problem Solving and Decision Making

AE 811 Business Ethics and Social Responsibility

AE 812 Professional Internship in Academia

AE 813 Professional Studies Seminar

Business Ethics and Theology Courses

AE 633 Dignity of the Human Being

AE 634 Matrimony and Family

Legend: C – Core Courses, G – General Courses, E – Electives Courses

INSTITUTE OF GRADUATE STUDIES

INSTITUTE OF GRADUATE STUDIES IN BEHAVIORAL SCIENCES AND COMMUNITY AFFAIRS

DEAN : Dr. Nilde Cordoliani de Defendini

DIRECTORS

MASTER IN SOCIAL WORK : Dr. Hilda Burgos Ocasio

**MASTER AND PH. D. ON INDUSTRIAL/
ORGANIZATIONAL PSYCHOLOGY** : Dr. Ernesto Rosario, Ph. D

MASTER IN SOCIAL SCIENCES : Dr. Hernán A. Vera Rodríguez

**MASTER, PSY. D. AND PH.D. IN
CLINICAL PSYCHOLOGY** : Dr. Norma Maldonado Santiago, Ph. D

FACULTY: Dr. Hilda Burgos Ocasio, Dr. Nilde Cordoliani de Defendini, Dr. Hernán A. Vera Rodríguez, Dr. Ernesto Rosario, Dr. Lillian Rovira, Prof. Carmen Rivera Lugo, Dr. Eva M. Quiñones, Prof. Delma Santiago, Dr. Ana Pinilla, Dr. Laura Trinidad, Dr. Gloria Asencio, Dr. Elizabeth Miranda, Prof. Migdalia Loyola

NATURE OF THE INSTITUE:

The Institute of Graduate Studies in Behavioral Sciences and Community Affairs is an academic unit that pursues the administration and development of graduate programs and research in behavioral sciences and community affairs. The Institute is the fruit of the efforts of two colleges: the College of Arts and Humanities and the College of Sciences.

In accordance with the Pontifical University of Puerto Rico mission and philosophy of integral education, the primary objective of the Institute is to provide students with well-grounded basis and ample knowledge on its field of specialization, but also, with Christian principles and moral values.

OBJECTIVES

1. Prepare professionals in harmony with the philosophy and goals of the Pontifical Catholic University of Puerto Rico.
2. Encourage the students to continue studies at the doctoral level in areas related to Behavioral Sciences and Community Affairs.
3. Promote investigation and research that will help to understand the causes of the social problems and the human behavior as well as to find moral solutions to these problems.
4. Encourage graduate students to use and apply interdisciplinary models with an open dialogue between Theology and the Social Sciences.

5. Provide adequate knowledge on theories, techniques and skills that will help the students to understand the human and social realities of their environment, in such a way, that they can contribute to its transformation.
6. Make real and effective the presence of Catholic professionals in jobs in the public and private sectors of our economy.

GOVERNMENT AND ADMINISTRATION

The Institute of Graduate Studies is administered by a Dean named directly by the President. Each graduate program has a Director.

PROGRAMS OF STUDY

The Institute of Graduate Studies offers programs leading to the following degrees:

- A. Ph. D., Doctorate in Psychology with specialization in:
 - Ø Clinical Psychology
 - Ø Industrial/Organizational Psychology
- B. Psy. D., Doctorate in Psychology with specialization in:
 - Ø Clinical Psychology
- C. M.S., Master in Sciences with Specialization in one of following fields:
 - Ø Criminology
 - Ø Public Administration
- D. M.S., Master in Sciences with specialization in:
 - Ø Clinical Psychology
 - Ø Industrial/Organizational Psychology
- E. M.S.W., Master of Social Work

COURSES OF INSTRUCTION

All the programs of the Institute have the same curricular structure:

- Ø Core Courses
- Ø Courses in the area of specialization

CORE COURSES

CC 601	Dignity of the Human Person	2 credits	units
CC 602	Advanced Statistics Methods	2 credits	units
CC 603	Advanced Social Research	2 credits	units
CC 604	Administrative Theory	2 credits	units
CC 605	Family Law	2 credits	units
CC 606	Human Development	2 credits	units
CC 607	Marriage and the Family	2 credits	units
TOTAL		15 credits	units

CC 601 DIGNITY OF THE HUMAN PERSON

Discussion of the dignity of the human person, in light of revelation and the teachings of the Church, as the image of God endowed with liberty and based in Christ. Study of other related themes, such as, the interdependence between the individual and social environment, moral problems which surround him or her, and the formation of human and Christian attitudes and virtues by means of educated moral actions.

2 hours, 1 semester 2 credits/units

CC 602 ADVANCED STATISTICS METHODS

Focus on the basic principles of statistic theory, its application, and interpretation of data. Discussion of descriptive statistic techniques and principles of predictive and inferential statistics. Introduction to the analysis and presentation of statistical data.

2 hours, 1 semester 3 credits/units

CC 603 ADVANCED SOCIAL RESEARCH

Emphasis on study of diverse methods and techniques applicable to research in the areas of Public Administration, Gerontology, Criminology, Psychology and Social Work. Use of computerized systems in the specific phases of the research process will be stressed.

3 hours, 1 semester 3 credits/units

C 604 ADMINISTRATIVE THEORY

A multidisciplinary approach to the search for relevant material which can be integrated to give a theoretical basis for administrative or organizational phenomena at three levels: institutional, managerial, and technical.

Exploration of various structure types, human behavior, and the administrative processes used in organizations. Review of the historical, economic, and sociopolitical context in which the discussed theories have developed.

2 hours, 1 semester 2 credits/units

CC 605 FAMILY LAW

Critical and profound legal analysis of the challenge which confront family life and therefore society life in the context of Law.

2 hour, 1 semester 2credits/units

CC 606 HUMAN DEVELOPMEN

Discussion and analysis of the theories of human development form a holistic perspective. Study of human development from conception until death as well as the role of the future professional of human behavior in its relationship with the individual families and communities.

2 hours, 1 semester 3 credits/units

CC 607 MARRIAGE AND THE FAMILY

Marriage as human entity. The sacredness of Christian marriage. Matrimony, sacrament of salvation and love. The Christian vow of marriage and its indissolubility. Canonical matrimonial legislation: rights, benefits, and impediments. Preparation for marriage. Divorce as a social and pastoral problem. Family ministry in the light of Christian matrimony.

2 hours, 1 semester 2 credits/units

GRADUATE PROGRAM IN PUBLIC ADMINISTRATION

Dr. Hernán A. Vera Rodríguez, Director

Faculty: Hernán A. Vera Rodríguez, D.P.A.; José M. López Domínguez, Ph.D.; Andrés Casanova, J.D.; Alex López Pérez, J.D.

OBJECTIVES OF THE SPECIALTY IN PUBLIC ADMINISTRATION

1. Help to professionalize public servants from all levels of our public administration through the offering of advanced courses in diverse areas of this academic field.
2. Provide public officials who lack formal studies in public administration with necessary knowledge to efficiently perform their functions.
3. Give a holistic education to students who are preparing for a career in the public sector.
4. Promote scientific research aimed at the improvement of Puerto Rican Public Administration.
5. Promote ethics, social justice and efficiency as guidelines for administrative action in the public sector.

ADMISSION REQUIREMENTS

1. A bachelor's degree from an accredited higher learning institution.
2. A Grade Point Average of 2.75 or higher on a 4.00 scale.
3. Have taken the PAEG or GRE tests and scored 400 points or higher, (1,200 for the GRE).
4. Approve an interview with the Admission's Committee.
5. Mastery of basic communication skills in English and Spanish.
6. Computer Literacy.
7. Three letters of recommendation.
8. Admission Fee (\$25.00)

PREREQUISITES

All applicants to PUCPR'S Master of Social Science in Public Administration Program should have complete of the following prerequisite courses at the undergraduate level:

- o Social Research (3 credits)
- o Statistics (3 credits)
- o Organization Theory of Administrative Theory (3 credits)
- o Introductory Public Administration Course (3 credits)

If an applicant has not fulfilled one or various previously mentioned prerequisites, the admissions committee could, at its discretion, confer him or her a conditional admission to the program and allow the applicant to take a maximum of two graduate courses per semester until the presentation of evidence of fulfillment of the program's prerequisites.

PUBLIC ADMINISTRATION CURRICULUM	
CORE COURSES	15 CREDITS
CC 601 Dignity of Human Person	2
CC 602 Statistical Methods	2
CC 603 Advanced Social Research	3
CC 604 Administrative Theory	2
CC 605 Family Law	2
CC 606 Human Development	2
CC 607 Marriage and Family	2
REQUIRED SPECIALTY COURSES	
PA 620 Theory of Public Administration	3
PA 621 Administration of Human Resources in the Public Sector	3
PA 622 Management Information Systems for Public Administration	3
PA 623 Policy Analysis	3
PA 624 Administrative Law	3
PA 626 Fiscal Policy and Financial Analysis in the Public Sector	3
PA 635 Constitutional Law	3
PA 637/640 Thesis/Research Project*	3

SPECIALTY ELECTIVE COURSES	
PA 625 Labor Relations in the Public Sector	3
PA 630 Municipal Administration in Puerto Rico	3
PA 631 Comparative Administrative Systems	3
PA 632 Programs Administration	3
PA 633 Seminar on Productivity in Public Service	3
PA 634 Supervised Professional Internship**	3
TOTAL 45 CREDITS	

*Students may choose between the Thesis option or the research project and comprehensive exam option.

** Only students who lack administrative experience should enroll in this course. Should be taken in the fourth semester.

GRADUATION REQUIREMENTS

In addition to the courses, all Public Administration Graduate Students must:

- o Obtain a GPA of no less than 3.00 points on a 4.00 scale and B or better on all specialty courses.
- o The successful approval of a thesis. Or,
- o Satisfactory completion of comprehensive examination. and the approval of the research project of the course PA 640.

SUGGESTED PROGRAM SEQUENCE BY SEMESTERS AND YEARS

FIRST YEAR			
FIRST SEMESTER	CREDITS	SECOND SEMESTER	CREDITS
CC 601	2	CC 603	3
CC 602	2	CC 606	2
CC 604	2	CC 607	2
CC 605	2	PA 620	3
TOTAL 8 CREDITS		TOTAL 10 CREDITS	
SECOND YEAR			
FIRST SEMESTER	CREDITS	SECOND SEMESTER	CREDITS
PA 621	3	PA 623	3
PA 635	3	PA 626	3
PA 622	3	PA ELE	3
TOTAL 9 CREDITS		TOTAL 9 CREDITS	

FIRST SEMESTER	CREDITS
PA 624	3
PA ELE/INTERNSHIP	3
PA 637/0\PA 640	3
TOTAL 9 CREDITS	

GRAND TOTAL 45 CREDITS

COURSES DESCRIPTION

PA 620 THEORY OF PUBLIC ADMINISTRATION

Analysis of the evolution of Public Administration as a science and a field of action. Study of the diverse schools of thought, paradigms and models which have impinged on the development of this discipline. Study of the historical aspects of the development of the public function in Puerto Rico as well as its contemporary situation in other countries.

3 hours, 1 semester 3 credits

PA 621 ADMINISTRATION OF HUMAN RESOURCES IN THE PUBLIC SECTOR

Study of the nature and evolution of personnel administration with emphasis on the origin and systems of merit.

Specific areas of study include: recruitment and selection, promotions, transfers, demotions, training and retention.

3 hours, 1 semester 3 credits

PA 622 MANAGEMENT INFORMATION SYSTEMS FOR PUBLIC ADMINISTRATION

Prerequisites: Computer Literacy

Study of the diverse computerized systems for management support (IS) with special emphasis on decision support systems (DSS), group decision support systems (GDSS) and the expert systems (ES).

Discussion of the most recent developments in the organization of divisions and departments, computerized management support and the automation of administrative offices.

3 hours, 1 semester 3 credits

PA 623 POLICY ANALYSIS

Study of the process of policy making: formulation, bargaining, implementation, and termination of social policy. Analysis of the actual situation of diverse areas of our public policy, such as: health, education, economic growth, conservation of natural resources, etc, while emphasizing the political and economic elements that surround the process.

3 hours, 1 semester 3 credits

PA 624 ADMINISTRATIVE LAW

Analysis of the distinct doctrines and principles involved in the administrative process and executed in the light of the Uniform Administrative Procedure Law of Puerto Rico and the Jurisprudence created by the Supreme Court of Puerto Rico. A group of cases assigned to students will enable them to visualize the application of the doctrine.

3 hours, 1 semester 3 credits

PA 625 LABOR RELATIONS IN THE PUBLIC SECTOR

Study of the origin and development of the workers movements in Puerto Rico; labor relations in the public administration systems and in the private sector; the legal and procedural aspects of the administrative system of government personnel; and the applicable portions of the Social Doctrine of the Church.

3 hours, 1 semester 3 credits

PA 626 FISCAL POLICY AND FINANCIAL ANALYSIS IN THE PUBLIC SECTOR

Analysis of the fiscal policy of the public sector: its importance, the process of its formulation, implementation and evaluation, as well as the tools to put it into practice. The study of the relation between this and other public policy areas in Puerto Rico. Study of the basis of financial analysis in the public sector.

3 hours, 1 semester 3 credits

PA 630 MUNICIPAL ADMINISTRATION IN PUERTO RICO

Study of the theoretic basis for the origin of municipal government. Legal and structural basis of municipalities with emphasis on the relation between municipal administration and the executive and legislative authorities in the light of the Puerto Rican experience.

3 hours, 1 semester 3 credits

PA 631 COMPARATIVE ADMINISTRATIVE SYSTEMS

Prerequisite: PA 620

Comparative study of administrative systems. Emphasis on the analysis of English, American, French, German, Spanish and Puerto Rican administrative systems.

3 hours, 1 semester 3 credits

PA 632 PROGRAMS ADMINISTRATION

Prerequisite: PA 620

Analysis of the diverse phases in the process of administrative programming: planning, the establishment of the organizational structure, decision making process, the implementation, obtaining and managing funds, evaluation and termination of social programs, and its relation with the surrounding offices.

Emphasis on the diverse management techniques used in the administration of programs.

3 hours, 1 semester

3 credits

PA 633 SEMINAR ON PRODUCTIVITY IN PUBLIC SERVICE

Profound study of productivity in public service; factors which affect it and its problems.

Discussion of the difficulty of measuring productivity in public service as well as diverse methods and techniques utilized to increase it.

3 hours, 1 semester

3 credits

PA 634 SUPERVISED PROFESSIONAL INTERNSHIP

Prerequisites: PA 620, 621, 622, 623, 624, 626 y 635

Internship in government agencies or non-profit organizations which perform public function, under the supervision of a professor.

This internship provides student with experiences in an administrative context as well as in the technical level of management.

The course also provides a seminar where students can share experiences and establish links between experience and theories presented in other courses of the program through class discussions and the preparation of a portfolio. Only students who lack administrative experience should register in this course.

3 hours, 1 semester

3 credits

PA 635 CONSTITUTIONAL LAW

Study and analysis of the fundamental principles and doctrines of the constitution of Commonwealth of Puerto Rico and of the United State, in light of the Jurisprudence created by Supreme Courts of the United States and of Puerto Rico.

3 hours, 1 semester

3 credits

PA 637 THESIS

Prerequisites: Satisfactory completion of comprehensive examination.

The thesis will consist of a research in the area of Public Administration under the tutelage of an advisory professor. It should represent a contribution to the wealth of knowledge in the area of public administration. In the first part of the course the student will write a thesis proposal.

On approval by the professor, the student will proceed with the operational phases of his research. If necessary students will register for the second semester of the course to complete the research.

3 hours, 1 semester

3 credits

PA 640 RESEARCH SEMINAR IN PUBLIC ADMINISTRATION

Prerequisite: Approval of Comprehensive Exams

Development of research project in which the student will demonstrate the abilities earned through the Master's Program. The research will be oriented toward Public Administration subject matters. It will be performed under the supervision of a faculty member.

3 hours, 1 semester

3 credits

GRADUATE PROGRAM IN CRIMINOLOGY

Director: Dr. Hernán A. Vera Rodríguez

Faculty: Joel A. Villa, M.A., Ph.D © ; Alex López Pérez, J.D.; Andrés Casanova Escobar, J.D.; Hilda Burgos Ocasio, Ph.D., Hernán A. Vera Rodríguez, D.P.A.

OBJECTIVES OF THE SPECIALTY IN CRIMINOLOGY

1. To deepen the knowledge of field of Criminology and to prepare professionals in this academic field.
2. Develop in students a critical and broad perspective of criminal conduct.
3. To help understand human behavior from various perspectives; namely: social, legal, moral and Christian.
4. To promote scientific analysis of the causes of crime and to propose alternatives for the treatment and rehabilitation of delinquents.

ADMISSION REQUIREMENTS

1. A bachelor's degree from an accredited higher learning institution.
2. A Grade Point Average of 2.75 or higher on a 4.00 scale.
3. Have taken the PAEG and scored 400 points or higher or GRE and scored 1,200 or higher.
4. Approve an interview with the Admission's Committee.
5. Mastery of basic communication skills in English and Spanish.
6. Computer Literacy.
7. Three letters of recommendation.
8. Admission Fee (\$25.00).

PREREQUISITES

All applicants to PUCPR'S Master of Criminology should have completed of the following prerequisite courses at the undergraduate level:

-Social Research (3 credits)

-Statistics (3 credits)

-Theory of Social Deviance and Criminology

If an applicant has not fulfilled one or various previously mentioned prerequisites, the admissions committee could, at its discretion, confer him or her a conditional admission to the program and allow the applicant to take a maximum of two graduate courses per semester until the presentation of evidence of fulfillment of the program's pre-requisites.

CRIMINOLOGY CURRICULUM

CORE COURSES	CREDITS
CC 601- Dignity of Human Person	2
CC 602 - Statistical Methods	2
CC 603 - Advanced Social Research	3
CC 604 - Administrative Theory	2
CC 605 - Family Law	2
CC 606 - Human Development	2
CC 607 - Marriage and the Family	2

REQUIRED SPECIALTY COURSES	24 CREDITS
CRIM 620 Criminology	3
CRIM 621 Research Methods and Techniques in Criminology	3
CRIM 622 Criminal and Juvenile System in Puerto Rico	3
CRIM 623 Administration of Programs of Crime Prevention and Treatment	3
CRIM 624 Psychosocial Aspects of Criminal Behavior	3
CRIM 625 Public Policy and Criminology	3
CRIM 626 Models of Treatment and Prevention in Criminology	3
CRIM 637/640* Thesis/Research Seminar in Criminology	3

SPECIALTY ELECTIVE COURSE	6 CREDITS
CRIM 630 Penology	3
CRIM 631 Victimology	3
CRIM 632 Procedural Criminal Law	3
CRIM 633 Criminal Investigation	3
CRIM 634 Scientific Evaluation Programs	3
CRIM 635** Professional Internship	3
TOTAL 45	

* Students may choose between a thesis option or a comprehensive examination and research project option.

** Students who had not made an internship in Criminology as part of their Bachelor's degree should take this as one of their elective courses.

GRADUATION REQUIREMENTS

In addition to the courses, all Criminology Graduate Students must:

Obtain a GPA of no less than 3.00 points on a 4.00 scale and B or better on all specialty courses.

Successfully approve the thesis or satisfactory completion of comprehensive examination and of the Research Project in Criminology.

SUGGESTED PROGRAM SEQUENCE BY SEMESTERS AND YEARS

FIRST YEAR			
FIRST SEMESTER		SECOND SEMESTER	
CC 601	2	CC 603	3
CC 602	2	CC 606	2
CC 604	2	CC 607	2
CC 605	2	CRIM 620	3
TOTAL 8		TOTAL 10	
SECOND YEAR			
FIRST SEMESTER		SECOND SEMESTER	
CRIM 621	3	CRIM 624	3
CRIM 622	3	CRIM 623	3
Crim 626	3	CRIM ELE	3
TOTAL 9		TOTAL 9	
THIRD YEAR			
FIRST SEMESTER		CREDITS	
CRIM 625		3	
CRIM ELE		3	
CRIM 637/640		3	
TOTAL 9			

GRAND TOTAL 45 CREDITS

COURSE DESCRIPTION

CRIM 620 CRIMINOLOGY

Prerequisite: Undergraduate course in Theory of Social Deviance and Criminology

The integrated study of behavior and the search of social, psychological and biological factors which attempt to explain the complexity of antisocial behavior. Analysis of diverse criminological currents and methods of study in order to obtain a broader vision of social reality.

Study also of criminological policy and its importance in the implementation of programs on the level of prevention as well as treatment.

3 hours, 1 semester 3 credits

CRIM 621 RESEARCH METHODS AND TECHNIQUES IN CRIMINOLOGY

Prerequisite: CM 602, 603 and CRIM 620

Study of the steps in the process of scientific research as well as those methods of the investigation of greater application in the field of criminology and criminal justice policy. Analysis of studies of criminology and criminal justice policy. Analysis of studies carried out in various facets of criminal justice research.

3 hours, 1 semester 3 credits

CRIM 622 CRIMINAL AND JUVENILE JUSTICE SYSTEM IN PUERTO RICO

Study of the historic, social and legal bases of the components of the Criminal and Juvenile Justice System in Puerto Rico. Critical analysis of its functioning.

3 hours, 1 semester 3 credits

CRIM 623 ADMINISTRATION OF PROGRAMS OF CRIME PREVENTION AND TREATMENT

Study of the nature of organizations which administer prevention programs and criminal processing. Analysis of the administrative process of decision making, effectiveness, and planning. Analysis of the difficulties in implementing prevention policies and criminal processing.

3 hours, 1 semester 3 credits

CRIM 624 PSYCHOSOCIAL ASPECTS OF CRIMINAL BEHAVIOR

Study of the factors which tend toward criminal behavior. Discussion of cognizant and operative motivational processes of deviant and criminal behavior. Analysis of personal, social, ecological, economic, political and religious factors which impinge on criminal behavior in Puerto Rico.

3 hours, 1 semester 3 credits

CRIM 625 PUBLIC POLICY AND CRIMINOLOGY

Study of public policy as a discipline within the following divisions: administrative policy as a program of action within the confines of applied making and as a method of evaluation, in light of the Puerto Rican reality.

Broad analysis of the different components and steps in the process of establishing public policy and its applicaiton to the field of Criminology and Criminal Justice.

3 hours, 1 semester 3 credits

CRIM 626 MODELS OF TREATMENT AND PREVENTION IN CRIMINOLOGY

Prerequisites: CRIM 620 and 622

Study of diverse treatment modalities in the rehabilitation of delinquents. Analysis of the strategies and of specific and general prevention techniques of the criminal justice and juvenile system of Puerto Rico. Analysis of the basic theories of the modalities of treatment and prevention and their relation to public policies in these areas.

3 hours, 1 semester 3 credits

CRIM 630 PENOLOGY

Study of the diverse means of suppression, punishment and security measures as well as the social reaction against the criminal phenomenon. Provide student with ample and inclusive knowledge of penology from a Christian perspective and standards.

3 hours, 1 semester 3 credits

CRIM 631 VICTIMOLOGY

Analysis of the criminal act from the victim's perspective; the relation between the victim, assailant, and the criminal/juvenile justice systems and the role of the victim in the criminal act. Study of the nature and extent of the phenomenon of victimization, contribution of victimology in the field of criminology, in the light of Christian standards.

3 hours, 1 semester 3 credits

CRIM 632 PROCEDURAL CRIMINAL LAW

Study of the criminal process in Puerto Rico. Analysis of the principle aspects of Procedural Law, with special emphasis on criminal investigation, arrest, accusation, bail and judgment. Critical assessment of each topic.

3 hours, 1 semester 3 credits

CRIM 633 CRIMINAL INVESTIGATION

Study of the knowledge, methods, and existing procedures in criminal investigation which lead to the identification of the perpetrator or perpetrators of punishable acts.

Emphasis on the process for the establishment, gathering, preservation and study of the evidence leading to the identification, arrest and determination of the degree of guilt of the criminal.

3 hours, 1 semester 3 credits

CRIM 634 SCIENTIFIC EVALUATION OF PROGRAMS

Prerequisite: CRIM 621; CRIM 623

Discussion of social scientific method. Differences between scientific-social basic and applied research. Application of the scientific-social method to the evaluation of program achievements in the administration of criminal and juvenile justice with discussion of examples, illustrations and exercises.

3 hours, 1 semester 3 credits

CRIM 635 PROFESSIONAL INTERNSHIP

Prerequisite: Approval of all specialization course except Thesis.

Experiences of intervention in actual setting under the supervision of a professor of the discipline.

Discussion of problems related to interventions. Course includes 140 hours of field experience and 20 lecture hours.

3 hours, 1 semester 3 credits

CRIM 637 THESIS

Prerequisite: Satisfactory completion of comprehensive examination.

A research paper on a theme related to the contents of the program, rigorously developed using scientific methods and resulting in a greater knowledge of the area of criminology.

3 hours, 1 semester 3 credits

CRIM 640 RESEARCH PROJECT IN CRIMINOLOGY

Prerequisite: Approval of the Comprehensive Exams

Development of a research project in which the student will demonstrate the abilities earned through the Master's Program. The research will be oriented toward Criminology subject matters and will be performed under the supervision of the faculty member.

3 hours, 1 semester 3 credits

GRADUATE PROGRAM IN CLINICAL PSYCHOLOGY

Dean: Dr. Nilde Cordoliani de Defendini

Chair: Dr. Norma Maldonado Santiago

I. THE GENERAL OBJETIVES, WORK FRAME, AND GOAL DEFINITION ARE THE FOLLOWING

1. Promote the theoretical- practical knowledge necessary to effectively engage in the competent practice of Psychology.
2. Develop capable professionals of Psychology, who are able to function with social and Christian Conscience and Ethics, in order to meet the demand of psychological Services by individuals, families, groups, organizations, industries, and the community in general.
3. Prepare psychologists with ample knowledge of Puerto Rican reality, which qualifies them for developing a vision of the human being as a whole.
4. Prepare psychologist able to incorporate the biological, cognitive, affective sociocultural and historical dimensions of the human being in the analysis and treatment in order to develop a systemic and holistic approach.
5. Promote the attention to problems related to specific human scenarios encourages specialized intervention and investigation in areas such as Forensic Psychology, Family Therapy, Clinical Community Psychology.
6. Encourage attitudes for scientific, creative and critical research framed within a commitment to ethical-professional standards.
7. Contribute to the Christian formation of the students through analysis of psychosocial phenomenae from a Catholic set of values and point of view.
8. Promote the responsible exercise of rational abilities and freedom of action among students.
9. Contribute to the improvement of undergraduate programs through exchange of ideas and activities with the graduate programs.

II. SPECIFIC OBJECTIVE, MASTER OF CLINICAL PSYCHOLOGY

1. Ascertain that the students know, apply, and evaluate the theoretical and methodological basis and clinical psychology such as; theories of personality, psychopathology, and psychotherapy.
2. Develop well-grounded basis for statistical reasoning and its application in collecting, analyzing and interpreting data on the behavioral sciences.
3. Train the students on interviewing techniques and the administration and interpretation of psychological tests.
4. Develop group and individual therapeutic strategies that can help people deal more effectively with their environment.
5. Provide the students with basic research skills and their application to psychology.
6. Contribute to the Christian formation of students which will enable them to perform their function within the framework of human respect and universal concern.
7. Prepare students with the knowledge and skills needed to continue studies at the doctoral level.

III. SPECIFIC OBJECTIVES, PH. D. IN CLINICAL PSYCHOLOGY

1. The preparation of psychologists capable of conducting basic scientific research which improves the discipline's epistemological level.
2. The formation of Psychologists capable of formulating theoretical models that take into account the cultural diversities and historical foundations that constitute the human subject.
3. The formation of individuals trained to design, construct and use empirical as well as alternative research methodologies.
4. The qualification of students in theoretical formulations that allow the design, construction and normalization of instruments and techniques to advance the applied knowledge and field of Clinical Psychology.
5. The preparation of Doctors of Philosophy, with specialization in Clinical Psychology, who are able to assume the ethical commitment, social responsibility and critical orientation deemed necessary for a psychologist of the next millennium.

IV. SPECIFIC OBJECTIVES, PSY. D. IN CLINICAL PSYCHOLOGY

To prepare professionals of specialized knowledge, in diverse areas of the psychological realm of action and specific skills, oriented to the practice, intervention, and application of Clinical Psychology.

1. Who know the historical development of Clinical Psychology, its research methods and its applications.
2. Who acquire and demonstrate substantial understanding and knowledge of the theoretical, methodological and scientific foundations of clinical practice in the areas of Human Development, Individual Differences, Dysfunctional Behavior, and Professional Standards and Ethics.
3. Who can define and diagnose problems through psychological evaluation and psychometry.

V. ADMISSION REQUIREMENT

1. A bachelor's degree from an accredited higher learning institution.
2. A Grade Point Average of 2.75 or higher on a 4.00 scale.
3. Have taken the PAEG or GRE test and scored 400 points or higher.
4. Pass an interview with the Admissions Committee.
5. Mastery of basic communication skills in English and Spanish.
6. Computer Literacy.
7. Three letters of recommendation.
8. Admission fee (\$50.00 Ph. D or Psy. D),(\$25.00MS).

VI. PREREQUISITES

All applicants to PUCPR'S Masters, Ph. D or Psy D of Clinical Psychology Program should have complete the following prerequisite courses at the undergraduate level:

1. General Psychology (3 credits)
2. Social Psychology (3 credits)
3. Abnormal Psychology (3 credits)
4. Psychological Research (3 credits)
5. Statistics (3 credits)

VII. CLINICAL PSYCHOLOGY CURRICULUM

Core Courses:	15 credits
CC 601 Dignity of the Human Being	2 credits/units
CC 602 Statistical Methods	2 credits/units
CC 603 Advanced Social Research	3 credits/units
CC 604 Administrative Theory	2 credits/units
CC 605 Family Law	2 credits/units
CC 606 Human Development	2 credits/units
CC 607 Marriage and Family	2 credits/units
Speciality Courses: Required for the completion of the Ph. D. in Clinical Psychology:	
Psyc. 611 Ethical Considerations in Psychology	1 credit/units
Psyc. 612 Cultural Diversity Seminar	1 credit/units
Psyc. 620 Systems and Theories of Personality	3 credit/units
Psyc. 621 Psychophysiology	3 credit/units
Psyc. 625 Theory and Design of Psychometric Testing	3 credit/units *Psyc.
626 Psychodiagnostics I	3 credit/units
*Psyc. 627 Psychodiagnostics II	3 credit/units
Psyc. 630 Advanced Abnormal Psychology	3 credit/units
Psyc. 640 Advanced Social Psychology	3 credit/units *Psyc.
660 Theories and Techniques of Psychotherapy I	3 credits/units
*Psyc. 661 Theories and Techniques of Psychotherapy II	3 credits/units
Psyc. 679-681 Clinical Practicum I and II	6 credits/units
Psyc. 695 Thesis	0 credits/units
Psyc. 802 Multivariate Statistical Analysis	3 credits/units
Psyc. 806 Philosophical Foundations of Psychology	3 credits/units
Psyc. 807 Crisis Intervention	3 credits/units
Psyc. 814 Cognition and Emotion Affectivity in Psychology	3 credits/units
Psyc. 819 Psychopharmacology	3 credits/units
Psyc. 822 Quantitative & Qualitative Research	3 credits/units
Psyc. 833 Computerized Data Analysis	3 credits/units
Psyc. 870 Research Practicum I	0 credits/units
Psyc. 871 Research Practicum II	0 credits/units
Psyc. 899 Dissertation Seminar	0 credits/units
Psyc. 900 Internship	0 credits/units
Totals	56 credits/units

Elective Psy. Courses 9 credits/units

Core Courses 15 credits/units

Totals Ph. D. 80 credits/units

(*courses with 2 extra hours weekly)

SPECIALITY COURSES REQUIRED FOR PSY. D. IN CLINICAL PSYCHOLOGY

Psy 611	Ethical Considerations in Psychology	1 credit/units
Psy 612	Cultural Diversity Seminar	1 credit/units
Psy 620	System & Theories in Personality	3 credits/units
Psy 621	Psychophysiology	3 credits/units
Psy 625	Theory and Design of Psychometric Testing	3 credits/units
Psy. 626	Psychodiagnostics I	3 credits/units
Psy. 627	Psychodiagnostics II	3 credits/units
Psy. 630	Advanced Abnormal Psychology	3 credits/units
Psy. 640	Advanced Social Psychology	3 credits/units
Psy. 660	Theories & Techniques of Psychotherapy I	3 credits/units
Psy. 661	Theories & Techniques of Psychotherapy II	3 credits/units
Psy. 679-681	Clinical Practicum I & II	3 credits/units
Psy. 807	Crisis Intervention	3 credits/units
Psy. 809	History and Systems of Psychology	3 credits/units
Psy. 814	Cognition and Emotion in Psychology	3 credits/units
Psy. 817	Programs Assessment	3 credits/units
Psy. 819	Psychopharmacology	3 credits/units
Psy. 826	Consultation and Supervision	3 credits/units
Psy. 833	Computerized Data Analysis	3 credits/units
Psy. 880-881	Clinical Practicum III & IV	0 credits/units
Psy. 900	Internship	0 credits/units
	Totals	56 credits/units

Elective Psy Courses 9 credits/units

Core Courses 15 credits/units

Total credits-units for Psy. D. 80 credits/units

ELECTIVE COURSES FOR PH. D. & PSY. D.

Psy	662	Behavior Modification	3 credits/units
Psy.	805	Introduction to Grieving and Bereavement Models of Intervention	3 credits/units
Psy.	810	Human Sexuality	3 credits/units
Psy.	829	Chemical Dependency	3 credits/ units
Psy.	840	Introduction to Forensic Psychology	3 credits/units
Psy.	841	Ethical Issues in Forensic Psychology	3 credits/units
Psy.	842	Psychology and Law	3 credits/units
Psy .	843	Mental Health Laws in Puerto Rico	3 credits/units
Psy.	849	Forensic Psychology Practicum	0 credits/units
Psy.	850	Family Therapy I	3 credits/units
Psy.	851	Family Therapy II	3 credits/units
Psy.	855	Couples Therapy	3 credits/units
Psy.	860	History and Theories of Clinical Community Psychology	3 credits/units
Psy.	861	Seminar: Social Change, Ecology and Public Policy	3 credits/units
Psy.	868	Practice Seminar: Community Clinical Intervention	3 credits/units
Psy.	876	Theories and Technique of Group Psychotherapy	3 credits/units
Psy.	882	Epidemiology of Mental Disorder, Alcohol and Drug Problems	3 credits/units
Crim	621	Research Methods and Techniques in Criminology	3 credits/units
Crim.	622	Criminal and Juvenile Justice Systems in P.R.	3 credits/units
Crim.	624	Psychosocial Aspects of Criminal Behavior	3 credits/units
Crim.	626	Models of Treatment and Prevention in Criminology	3 credits/units
Crim.	630	Penology	3 credits/units
Crim.	631	Victimology	3 credits/units
Crim.	632	Proceedings Criminal Law	3 credits/units
Crim.	634	Scientific Evaluation of Programs (in the Justice System)	3 credits/units
Tsoc	619	Social Work with Groups, Organizations and Communities	3 credits/units
Tsoc.	620	Social Work – with Multiproblematic Families	3 credits/units
Tsoc.	626	Violence in Families	3 credits/units
Tsoc.	628	Addictions and the Family System	3 credits/units

(Note: Graduate students can select any of the above courses to complete the required 9 credit units of elective courses)

FACULTY

Dr. Nilde Cordoliani de Defendini
Dr. Norma Maldonado Santiago
Dr. Ana Pinilla
Dr. Eva Magaly Quiñones
Dr. Gloria Asencio Toro
Dr. Laura Trinidad
Dr. Ernesto Rosario Hernández
Prof. Carmen Rivera Lugo (ABD)
Prof. Laura Pietri
Prof. Mary Annette Moreno (Ph. D.)(Candidate)

CURRICULAR SEQUENCE

DOCTORAL PROGRAM IN CLINICAL PSYCHOLOGY (PSY. D.)

First Year

First Semester (10 credit-units)

CM 601	Dignity of the Human Person	2 c/u _____
CM 602	Advanced Statistical Methods	2 c/u _____
CM 606	Human Development	2 c/u _____
Psy. 611	Ethical Considerations Seminar	1 c/u _____
Psy. 620	System and Theories of Personality	3 c/u _____

Second Semester (10 credit-units)

CM 604	Administrative Theory	2 c/u _____
CM 605	Family Law	2 c/u _____ *Psy.
626	Psychodiagnostics I	3 c/u _____
Psy. 630	Advanced Abnormal Psychology	3 c/u _____

Second Year

First Semester (11 credit-units)

CM 603	Advanced Social Research	3 c/u _____
CM 607	Marriage and the Family	2 c/u _____
*Psy. 627	Psychodiagnostics II	3 c/u _____
*Psy. 660	Theories and Techniques of Psychotherapy I	3 c/u _____

Second Semester

Psy. 612	Cultural Diversity Seminar	1 c/u _____
Psy. 625	Theory and Design of Psychometric Testing	3 c/u _____
Psy. 661	Theories and Techniques of Psychotherapy II	3 /u _____
Psy. 679	Clinical Practicum I	3 c/u _____

*courses with 2 extra hours weekly

Third Year

First Semester (9 credit-units) **

Psy. 621	Psychophysiology	3 c/u	_____
Psy. 640	Advanced Social Psychology	3 c/u	_____
Psy. 681	Psychopharmacology	3 c/u	_____

Second Semester (9 credit-units) ***

Psy. 809	History and Systems of Psychology	3 c/u	_____
Psy. 814	Cognition and Emotion in Psychology	3 c/u	_____
Psy. 819	Psychopharmacology	3 c/u	_____

Forth Year

First Semester (9 credit-units)

Psy. 807	Crisis Intervention	3 c/u	_____
Psy. 817	Programs Assessment	3 c/u	_____
Psy. 880	Clinical Practicum III	0 c/u	_____
Psy. 833	Computerized Data Analysis	3 c/u	_____

Second Semester (9 credit-units)

Psy. 826	Supervision and Consultation	3 c/u	_____
Psy. 881	Clinical Practicum IV	0 c/u	_____
Psy. Ele.	Psy Elective Course	3 c/u	_____

Fifth Year

First Semester (6 credit-units)

Psy. Ele	Psy. Elective Course	3 c/u	_____
Psy. Ele	Psy. Elective Course	3 c/u	_____
Psy 899	Dissertation Seminar	0 c/u	_____

Second Semester ****

Psy 900	Internship	0 c/u	_____
Psy 899	Dissertation Seminar	0 c/u	_____

Total Credit-Units 80 c/u

**Students interested in obtaining a Masters in Clinical Psychology must complete all course at the 600th level in the first five semesters totaling 50 (Fifty) credits-unit and either one of the following:

Alternative 1 – Thesis (0 credit-units)

Alternative 2 – Research Project and Comprehensive

Exams (0 credit-units)

***The completion of the Masters degree in Clinical Psychology does Not make any student eligible to take the licensing exam to practice psychology.

****In order to be allowed to complete and/or obtain the Doctoral degree the student must approve the doctoral candidature evaluation.

CURRICULAR SEQUENCE

DOCTORAL PROGRAM IN PHILOSOPHY (PH. D.)

CLINICAL PSYCHOLOGY

First Year

First Semester (10 credit-unit)

CM 601	Dignity of the Human Person	2 c/u _____
CM 602	Advanced Statistical Methods	2 c/u _____
CM 606	Human Development	2 c/u _____
Psy. 611	Ethical Considerations Seminar	1 c/u _____
Psy. 620	Systems and Theories of Personality	3 c/u _____

Second Semester (10 credit-unit)

CM 604	Administrative Theory	2 c/u _____
CM 605	Family Law	2 c/u _____
Psy. 626	Psychodiagnostic I *	3 c/u _____
Psy. 630	Advanced Abnormal Psychology	3 c/u _____

Second Year

First Semester (11 credit-unit)

CM 603	Advanced Social Rsearch	3 c/u _____
CM 607	Marriage and the Family	2 c/u _____
Psy. 627	Psychodiagnostics II*	3 c/u _____
Psy. 660	Theories and Techniques of Psychotherapy I	3 c/u _____

Second Semester (10 credit-unit)

Psy. 612	Cultural Diversity Seminar	1 c/u _____
Psy. 625	Theory and Design of Psychometric Testing	3 c/u _____
Psy. 661	Theories and Techniques of Psychotherapy II	3 c/u _____
Psy. 679	Clinical Practicum I	3 c/u _____

Third Year

First Semester (9 credit-unit) **

Psy. 621	Psychophysiology	3 c/u _____
Psy. 640	Advanced Social Psychology	3 c/u _____
Psy. 681	Clinical Practicum II	3 c/u _____

*courses with 2 extra hours weekly

Second Semester (9 credit-unit)***

Psy. 802	Multivariate Statistical Analysis	3 c/u _____
Psy. 806	Philosophical Foundations of Psychology	3 c/u _____
Psy. 814	Cognition and Emotion in Psychology	3 c/u _____

Fourth Year

First Semester (9 credit-unit)

Psy. 807	Crisis Intervention	3 c/u
Psy. Ele	Elective	3 c/u
Psy. 822	Quantitative & Qualitative Research	3 c/u

Second Semester (9 credit-unit)

Psy. Ele.	Elective	3 c/u
Psy. 819	Psychopharmacology	3 c/u
Psy. 833	Computerized Data Analysis	3 c/u
Psy. 870	Research Practicum I	0 c/u

Fifth Year

First Semester (3 credit-unit)

Psy. 871	Research Practicum II	0 c/u
Psy. 899	Dissertation Seminar	0 c/u
Psy. Ele.	Elective	3 c/u

Second Semester (0 credit-unit)****

Psy. 899	Dissertation	0 c/u
Psy. 900	Internship	0 c/u
Total credit/units		80 c/u

**Students interested in obtaining a masters degree in Clinical Psychology must complete all courses at the 600th level in the first five semesters totalling 50 (fifty) credit units and either of the following:

Alternative I Thesis (0 credit-units) Psy, 695

Alternative II Research Project and Comprehensive Exam (0 credit)

***The Completion of the Master's degree in Clinical Psychology does not make any student eligible to take the licensing Exam to Practice Psychology in Puerto Rico.

****In order to be allowed to complete and obtain the Doctoral degree the student must approve the doctoral candidature evaluation.

COURSE DESCRIPTION

PSY 611 – ETHICAL CONSIDERATIONS IN PSYCHOLOGY (1 C/U)

Course involves critical and reflexive analysis of the problems and issues to be considered in the construction, development and application of the ethical principles of the profession of psychology. Includes analysis of basic ethical premises, notions, and implications of diverse models according to diverse psychological paradigms. Allows the discussion and evaluation of the main ethical criteria in psychology (ie. Informed Consent; Competency; Confidentiality; Dual Relations; Cultural Diversity, and others) through cases, situations and paradoxical examples in the practice of psychology as a profession in Puerto Rico.

PSY. 612 - CULTURAL DIVERSITY SEMINAR (1 C/U)

This course suggest the critical analysis of the criteria of ethnicity and race in the Puerto Rican community as an example of the necessary inclusion of cultural aspects in the analysis of human action. It will discuss theories on prejudice, power differences, and the socio cultural bases in Puerto Rico. The course intends to present a general vision of the socio cultural development of the Puerto Rican person placing emphasis in changes form the 20th Century on, and the dialectic of modernization its impact in the construction of ethnicity and subjectivity of the Puerto Rican society.

PSY. 620 – SYSTEMS AND THEORIES OF PERSONALITY (3 C/U)

Critical analysis of the notion of personality in the light of current theories. Consideration of historical evaluation of the concept of personality and the sociohistoric conditions which made their emergence possible. Study of the principal system and theories concerning personality as the central concept to the traditional paradigm of clinical psychology.

PSY. 621 – PHYSIOLOGICAL PSYCHOLOGY (3 C/U)

A profound analysis of the concepts, theories, and processes related to human biological functioning. Familiarization with the theoretical and technical framework used in psychobiology and in neuro-psychology for evaluation and treatment.

PSY. 625 – THEORY AND DESIGN OF PSYCHOMETIC TESTING (3 C/U)

Analysis of the methods and procedures in the process of developing, analyzing, and validating tests.

PSY. 626 – PSYCHODIAGNOSTIC I (3 C/U)

The first part of the course of Psychodiagnostic is directed to the psychometric and psychological assessment and evaluation field and the design and diagnosis prevention and remediable programs. Through the course the student will be prepared to think critically about the need of the assessment and measurement of the cognitive abilities and skills, also about the risk and disadvantages that can be involved.

The primary aptitude, achievement and intelligence testing as well as the initial psychological interview are practice and analyzed under the supervision of a faculty member. The course intent to prepared the students in the administration and interpretation of the psychological and psychometrical testing, such as Stan ford – Brinet, Weschsles, Bender – Gestalt, Raven etc. the course requires simulated practice.

PSY. 627 – PSYCHODIAGNOSTICS II (2 EXTRA HOURS) (3 C/U)

This second part of the course of Psychodiagnostics is directed to the psychological assessments of the personality and its uses for the diagnosis and the design of Intervention Programs, both, prevention and remedial ones. It intends to prepare the student in the selection, administration + interpretation of projective tests and Personality inventories, as well as test's report writing. The use of the DSM IV – TR, along with the discussion and analysis of advantages, disadvantages, dangers and achievements of the symptom based and differential diagnosis is incorporated in the course. The role of values, personal relation, culture and history impacting the diagnostic process is considered, as well as the critical analysis of the interpretation and clinical use of projective and psychometric tests. The student will be exposed to work with the main tests such as Rorcharch, TAT, CAV, Incomplete Sentences, human Figure Drawing, MMPI + California Psychological Inventory, among others.

PSY. 630 – ADVANCED ABNORMAL PSYCHOLOGY (3 C/U)

Discussion of the theories, causes, diagnoses and treatment of the principal emotional and behavioral dysfunctions recognized in DSM IV – TR.

PSY. 640 – ADVANCED SOCIAL PSYCHOLOGY (3 C/U)

Based on historical analysis and the social structure model, a critical review of the subject matter of traditional social psychology, and an analysis of the new subject matter in this area. Application of a critical social psychology to the building of the Puerto Rican Psychosocial reality.

PSY. 660 – THEORIES AND TECHNIQUES OF PSYCHOTHERAPY I (2 EXTRA HOURS) (3 C/U)

Analysis to the theoretic approaches connected with the principal therapeutic models. Their application to the field of psychology as a theoretic and practical discipline.

Particular emphasis on the development of the therapeutic process, the therapist-client relationship, and the techniques and procedures used within the frame of individual and group therapy.

PSY. 661 – THEORIES AND TECHNIQUES OF PSYCHOTHERAPY II (2 EXTRA HOURS) (3 C/U)

This course follows Psy 660 in which the theoretical approaches related to the main therapeutically models are described and analyzed. Discussion of theories and techniques to be applied by the psychotherapist becomes a central issue in this course. Emphasis is offered in the development of the therapeutical process, the relation client – therapist and the techniques and procedures used in the individual, family and group therapies. Analysis and practice through role playing and hypothetical cases allows the student to apply the various orientations or model (ie. Psychodynamic, behavior, cognitive, humanistic, existential, and systemic among others). The course covers a panoramic vision of the current tendencies in psychotherapy and its application through simulation.

PSY. 662 – BEHAVIOR MODIFICATION (2 EXTRA HOURS) (3 C/U)

This course is designed to cover learning principles and its application to modify human behavior.

PSY. 679 – CLINICAL PRACTICUM I

This course provides the student with (pre-requirements: psy 611, 620, 630 , 661) the opportunity to put in practice and apply the theoretical foundations and skills of the psychological interviewing and assessment with a diversity of populations in a variety of community and institutional settings. Furthermore, it attempts to prepare the student through a clinical and didactic experience which would provide the basic knowledge and opportunity to develop necessary psychotherapeutic skills such as interviewing and interventions. These experiences will give the student the opportunity to identify and assess behaviors, attitudes and emotions that can interfere or facilitate the process of the psychological interview student must complete minimum of 250 hours of practice in this course. The student will be expected to apply acquired knowledge to real situations in the practice of clinical psychology while being supervised by a professional psychologist at the center / clinical and by the professor leading the course's seminar.

PSY. 681 – CLINICAL PRACTICUM II (3 C/U)

This course involves the actual practice of theoretical foundations and therapeutic intervention skills in diverse scenarios. The student will apply hi/her knowledge and skills in real life situations under professional and academic supervision. The students must complete a minimum of 250 hours in this course.

(course requirements: Psy 660-661, Psy 626-627, 807,819)

PSY. 802 – MULTIVARIATE STATISTICAL ANALYSIS (3 C/U)

This is a second level statistics course. It intends to present different statistical techniques for the analysis of multivariate data. Will be using statistical packages to demonstrate these techniques using computers.

PSY. 806 – PHILOSOPHICAL FOUNDATIONS OF PSYCHOLOGY (3 C/U)

An analysis of the process of knowledge production in its dual dimension: epistemological and historic – social. A close look to the most significant paradigmatic changes in the history of science and its relation with the historic development of psychology. It reviews the ruptures and changes in social relations , the crisis of reason, the new theoretical approaches to relation / knowledge / power, daily practices and its consequences in the development of theories in psychology.

PSY. 807 – CRISIS INTERVENTION (EQUIVALENT PSY 651) (3 C/U)

This course is an introduction to the fundamental concepts, theories, strategies and necessary skills to understand and conduct effective intervention in crisis. It presents the conceptual and multicultural aspects to be considered in working with crises. Included in this course is the crisis management models with specific situations particularly with post – traumatic syndromes, suicide, marital abuse, sexual abuse, addictions, death and grief, violence in institutions and hostages situations. The role of the therapist as well as the utilization of various therapeutic models is analyzed. The crisis intervention and its evaluation in the new millennium is also discussed. The whole course content is presented along side ethical-legal considerations relevant to crisis intervention.

PSY. 809 – HISTORY AND SYSTEMS OF PSYCHOLOGY (3 C/U)

A critical journey through the historic development of the field of Psychology from the “psychological” notions of ancient eastern hemisphere to western contemporaneous Psychology. Emphasis is given to the paradigmatic and epistemological movement of an empirical, positive and objective psychology. The contrasting reflection between both and the actual state of the discipline, particularly in Latin American, complete this course.

PSY. 810 - HUMAN SEXUALITY (3 C/U)

A comprehensive study of the sexual physiology and behavior, it includes sexual development from childhood to old age. Sexual dysfunctions and effective therapies will also be covered.

PSY. 814 – COGNITION AND EMOTION IN PSYCHOLOGY (3 C/U)

Includes main theories, basic research and paradigms that explain the relation and interdependence between mental events, behavior and human emotions. It involves the genetic epistemology of Piaget, Guidano’s evolutionary post-national epistemology, the historic-cultural watershed according to Vigotsky and Luria and the biology of knowledge of Maturana.

Emphasis is given to the role of the socio-cultural context in the construction of cognitions and emotions based on work by Bruner, Cole and Rorty. A vision focused in the contrasting views mentioned above, as an instrument towards a critical and radical analysis of cognition and emotion saturated the course. The discussion of the implications of the conceptualizations about cognition and emotions to be considered in the professional and investigative practice of psychology will complete the analysis.

PSY. 817 – PROGRAMS ASSESSMENT (EQUIVALENT CRIM 634) (3 C/U)

This course involves a literature review and the analysis of techniques and strategies to be used in the assessment of programs in a variety of settings and context such as governmental agencies, educational programs, community - action programs, preventive and rehabilitational in general.

PSY. 819 – PSYCHOPHARMACOLOGY (3 C/U)

The course was designed as an introduction to the physiological effects caused by chemical compounds. It includes a review of the historic development of pharmacology and its application to the field of psychology. Most important area comprised in the course is the analysis of those physiological processes associated with the diverse states of consciousness human behavior and the attempts to control behaviors using psychoactive compounds. The latest findings in the field of psychopharmacology and its relations to psychological/mental disorders are considered and presented in the course.

PSY. 822 – QUANTITATIVE AND QUALITATIVE RESEARCH (3 C/U)

Advanced course in qualitative and quantitative research emphasizing the study of research designs and its implementations in different disciplines. The students will be provided with the tools to select the best design for a particular research to be done. The course intends to enable the student in developing sound quantitative and qualitative research independently.

PSY. 826 – CONSULTATION AND SUPERVISION (3 C/U)

The main purpose of the course is to study in depth the basic principles and intervention models in the professional practice of consultation. It will emphasize in the stages that take place in the relation between consultation and the processes that usually develop during the intervention of the consultant. The different roles and functions of the consultant in diverse settings. The theoretical approaches related to the main models of supervision will be also described and analyzed. The development of the therapeutic process, the relation client-therapist and therapist-supervisor are emphasized. Techniques and procedures in the frame work of assessment, individual and group therapy will be discussed.

PSY. 829 – CHEMICAL DEPENDENCY (3 C/U)

The course describes and analyses the theoretical approaches that explain the etiology and progression of chemical dependence. The different types of substances, its effects and consequences of its use will be emphasized. The course offers the description and analysis of the different strategies proven effective in the intervention and prevention of substance use.

PSY. 833 – COMPUTERIZED DATA ANALYSIS (3 C/U)

The student will be shown how to use computers during the phase of data analysis in the process of research. Also will discuss the advantages and disadvantages of the use of computers as a tool in research. Emphasis given to the collection of data, inventory construction, codification, quality control, creating a data base, clearing of data and statistical analysis of such.

PSY. 840 – INTRODUCTION TO FORENSIC PSYCHOLOGY (3 C/U)

The main purpose of the course is to familiarize the student with the conceptual tools necessary for the conscientious study and management of forensic psychology. A panoramic view of this field will be offered. The main functions that a forensic psychologist performs in the criminal justice system will be highlighted and discussed.

PSY. 841 – ETHICAL ISSUES IN FORENSIC PSYCHOLOGY (3 C/U)

This course includes the analysis and study of the main norms that regulated the professional conduct of the forensic psychologist. Cases are discussed in great detail to encourage reflection and critical analysis. Course covers the review of the investigation, testimonies and consultations in regards to psychological issues that impact the legal process, such as eye witness testimony, jury selections, juvenile testimony, repressed memories and the like.

PSY. 842 – PSYCHOLOGY AND LAW (3 C/U)

The course provide the student with opportunity to be in contact with the legal system and its relation to the theories, practice and investigations in the field of psychology. The process will describe the connection existing between the criminal justice system and the behavioral sciences, especially, psychology. Topics for discussion will be among others, the interaction between psychology and law; use and management of psychological evaluations with the criminal justice system; penal law, civil law, and the right to mental health; psychology and criminal behavior; criminal responsibility, competency and mental insanity from a psychological perspective; psychology and the police, the lawyer and the jury. Other topics to be considered are the study and management of evidence, eye witnesses, and institutional imprisonment from the psychological perspective.

PSY. 843 – MENTAL HEALTH LAW IN PUERTO RICO (3 C/U)

The course comprises the study and analysis of different laws and public policies around mental health and behavior in Puerto Rico. These laws are examined from the perspective of the available services and are sources. Emphasis is placed in the role of the psychologist as a change and helping agent and his/her contribution as the analyst, developer, evaluation of public policy especially in the area of new trends in Mental Health.

PSY. 849 – FORENSIC PSYCHOLOGY PRACTICUM (2 EXTRA HRS.) (3 C/U)

The course is designed to provide the student with the opportunity to analyze, integrate, and practice the skills and strategies that comprises the professional exercise of the forensic psychology and which includes also the psychological evaluation, the expert witness testimony in civil and criminal responsibility, domestic violence, negligence and abuse of minors and determination of disability. Requires 30 hours of simulated practice.

PSY. 850 – FAMILY THERAPY I (EQUIVALENT TSOC 618) (2 EXTRA HRS) (3 C/U)

Includes the definition of family and the dynamics affecting it. This course takes the family as the base, primary group of society. It exposes the student to the array of knowledge and tradition of the practice of family therapy. It offers the opportunity to become familiar, analyze and discuss the terminology used in the daily work with the family that becomes a participant of the therapeutic process. Provides the opportunity to know more closely the structure and roles of each member in the family, and to understand the impact of new cultural trends and the variables affecting the stability of the family system.

PSY. 851 – ADVANCED FAMILY THERAPY (2 EXTRA HRS) (3 C/U)

This course goes beyond a mere introduction to family therapy. Provide the student with the opportunity to study and discuss the therapeutic process in depth, and learn the various ways to help a family in search and need for therapy. Emphasizes the acquisition of necessary knowledge to satisfy required competency in order to apply a systemic approach in the practice of family therapy. A guide is provide to conduct effective interviewing and sessions with the family while sharply analyzing the data obtained. Topics also discussed are: the woman as the head of household, poor family, and the influence of the minority status in the family. Requires 30 hours of simulated practice.

PSY. 855 – COUPLES THERAPY (2 EXTRA HRS.) (3 C/U)

The work with couples requires a conceptual base from which it can be drawn the importance that transactions and communication patterns have for the couple's understanding. Emphasis is placed in communication and assertiveness models, and different theories and intervention methods are considered as well. Requires 30 hours of simulated practice.

PSY. 860 – HISTORY AND THEORIES OF CLINICAL COMMUNITY PSYCHOLOGY

The course comprises a critical review of the origins and historic development of community psychology and its relationship to clinical psychology through the various conceptual frame works such as, mental health, organizational, social and ecological action: premises, methods, suppositions, investigations, interventions and “scenarios” associated with each model is described and analyzed. Comparative theoretical orientations and practices of the clinical community psychology in different parts of the world and the search of convergence are reviewed in this course. Central concepts to be discussed, among others, include community, empowerment, social change, participative intervention strategies and prevention. A critical and reflective view to the practice of clinical community psychology in Puerto Rico completes the course.

PSY. 861 – SEMINAR: SOCIAL, CHANGE, ECOLOGY AND PUBLIC POLICY (3 C/U)

Attention to the study of the processes of social change, and its impact in the structure of subjectivities and human actions. Explores ways in which social change, in its most important manifestations in Puerto Rico affects the interpersonal relations, the individual development, belief formation, values and the community life in the country. It also integrates the analysis of public policies in Puerto Rico in regards to areas such as health, ecology, education and social welfare in general thought the relation between daily life and its impact in the so-called “mental health” the approach this course embraces as its perspective is constructivism.

PSY. 868 - SEMINAR PRACTICE : CLINICAL COMMUNITY INTERVENTION (2 EXTRA HRS) (3 C/U)

This course comprises the examination of the clinical psychology and the social intervention, including the systemic analysis of the psychological processes, the investigative base, and its applications in different “scenarios” (settings). Lectures consist of the evaluation of clinical community issues from multiple levels of analysis (person, group, organization, community, society), and the identification and critical review of related interventions. Topics to be discussed include, desinstitutionalization vs. normalization, primary prevention, health promotion, support, gender issues, professional roles. Students will be supervised by faculty staff and they will be involved in a variety of community settings such as in the role of small support groups leader, consultant, planner and program evaluator, and as an agent of change. There will be opportunity for mutual support and the critical reflection of the experiences. Case studies and role playing will be used to help develop skills. Requires 30 hours of simulated practice.

PSY. 870 – PRACTICUM I: RESEARCH (0 C/U)

Provides the student with necessary experiences to integrate theoretical knowledge in this research practice. Requires 250 minimum practice hours.

PSY. 871 – PRACTICUM II: RESEARCH (0 C/U)

This is the final course in the Research Practice prior to the dissertation. It consists of the integration of all knowledge required for the exercise of appropriate scientific research and the application of theoretical and practical aspects. It requires the elaboration of a formal research proposal that could, but does not have to be used for the doctoral dissertation. Requires 250 minimum practice hours.

PSY. 876 – THEORY AND TECHNIQUES OF GROUP PSYCHOTHERAPY (2 EXTRA HRS) (3 C/U)

The course describes and analyzes the theoretical concepts and techniques used in group therapy. A wide view of the group dynamics and process from the systems theories is presented. Applications of the group therapy concepts in family therapy, support group, and encounter groups is discussed and analyzed in the course.

PSY. 880 – CLINICAL PRACTICUM III (0 C/U)

This course is an extension of other clinical practicums focusing on integration of knowledge and skills under professional and academic supervision. It is one of the objectives of this practicum to provide students the opportunity to acquire more experience in specific areas of direct intervention. Some are may be: children, adolescents, women, couples, addiction among others.

PSY. 881 – CLINICAL PRACTIUCM IV (0 C/U)

This is an advanced level of practicum focusing on giving the students the opportunity to acquire more experience with a wide range of populations. At this level, students will also have the opportunity of being involved in supervisor activities. The real life intervention will site by professionals and student's will also have an academic supervisor. The student must complete a minimum of 250 practice hours in this course.

(course requirement Psy 880, 661, 627, 807, 819)

PSY. 882 – EPIDEMIOLOGY OF MENTAL DISORDERS, ALCOHOL AND DRUG ABUSE PROBLEMS (3 C/U)

This course includes the student of the distribution among populations and main risk factors for developing mental disorders. Emphasis will be made on data, recent studies, interview design and related research in Puerto Rico.

PSY. 899 – DISSERTATION SEMINAR (0 C/U)

This course is designed so the student may demonstrate skills and knowledge regarding the design, execution and analysis needed in order to complete a research project in the area of psychology. Skills regarding oral presentation and writing of a formal research paper will also be involved as topics in this course. This is a two (2) semester course.

Psy. 900 – Internship (0 c/u)

(Requirement: successful completion and approval of Doctoral Candidature)

This is an integrative and intense practical experience. Students will be supervised both on site and in the capacity of academic supervisor. A minimum of 2000 hours in clinical practice are required for the students, as well as evaluations form the on site and academic supervisor. Before enrolling in the Internship, students must have successfully completed their candidacy evaluation.

ELECTIVE COURSES

CRIM. 621 – RESEARCH METHODS AND TECHNIQUES IN CRIMINOLOGY

Study of the steps in the process of scientific research as well as those methods of the investigation of greater application in the field of criminology and criminal justice policy. Analysis of studies of criminology and criminal justice policy. Analysis of studies carried out in various facets of criminal justice research.

CRIM. 622 – ADMINISTRATION OF JUVENILE JUSTICE SYSTEM IN PUERTO RICO

Study of the historic, social and legal bases of the components of the Criminal and Juvenile Justice System in Puerto Rico. Critical analysis of its functioning.

CRIM. 624 – PSYCHOSOCIAL ASPECTS OF CRIMINAL BEHAVIOR (3 HOURS, 1 SEMESTER) 3 CREDITS

Study of the factors which tend toward criminal behavior. Discussion of cognizant and operative motivational processes of deviant and criminal behavior. Analysis of personal, social, ecological, economic, political and religious factors which impinge on criminal behavior in Puerto Rico.

CRIM. 626 – MODELS OF TREATMENT AND PREVENTION IN CRIMINOLOGY (3 HOURS, 1 SEMESTER) 3 CREDITS

Study of diverse treatment modalities in the rehabilitation of delinquents. Analysis of the strategies and of specific and general prevention techniques of the criminal justice and juvenile system of Puerto Rico. Analysis of the basic theories of the modalities of treatment and prevention and their relation to public policies in these areas.

CRIM. 630 – PENOLOGY (3 HOURS, 1 SEMESTER) 3 CREDITS

Study of the diverse means of suppression, punishment and security measures as well as the social reaction against the criminal phenomenon. Provide student with ample and inclusive knowledge of penology from a Christian perspective and standards.

CRIM. 631 – VICTIMOLOGY (3 HOURS, 1 SEMESTER) 3 CREDITS

Analysis of the criminal act from the victim's perspective; the relation between the victim, assailant, and the criminal/juvenile justice systems and the role of the victim in the criminal act. Study of the nature and extent of the phenomenon of victimization, contribution of victimology in the field of criminology, in the light of Christian standards.

CRIM. 632 – PROCEDURAL CRIMINAL LAW (3 HOURS, 1 SEMESTER) 3 CREDITS

Study of the criminal process in Puerto Rico. Analysis of the principles aspects of Procedural Law, with special emphasis on criminal investigation, arrest, accusation, bail and judgment. Critical assessment of each topic.

CRIM. 634 – SCIENTIFIC EVALUATION PROGRAMS (3 HOURS, 1 SEMESTER) 3 CREDITS

Discussion of social scientific method. Differences between scientific - social basic and applied research. Application of the scientific method to the evaluation of program achievements in the administration of criminal and juvenile justice with discussion of examples, illustrations and exercises.

**SW 619 – SOCIAL WORK WITH GROUPS, ORGANIZATIONS, AND COMMUNITY
(3 HOURS, 1 SEMESTER) 3 CREDITS**

Study of the fundamental concepts and principles which govern social work practice with groups, organizations, and the community.

SW 620 – SOCIAL WORK WITH MULTI-PROBLEMATIC FAMILIES (3 HOURS, 1 SEMESTER) 3 CREDITS

Study and analysis of different tension situations which affect the family institution, using as a theoretical framework the system theory approach.

**SW 626 – FAMILY VIOLENCE AND SUPPORT SYSTEMS (3 HOURS, 1 SEMESTER)
3 CREDITS**

Study and analysis of family violence using as the conceptual framework the system theory approach and including the physical, emotional, psychological, and social aspects related to violence. Identification of different support systems and services which help restore the functioning family aside from emphasizing the social worker's role with it.

**SW 628 – ADDICTION AND THE FAMILY INSTITUTION (3 HOURS, 1 SEMESTER)
3 CREDITS**

Study of addiction to alcohol and other drugs, acquired immune deficiency syndrome (AIDS), and their effects. Analysis of the magnitude of the problem and its impact on the family. Study of diverse intervention methods on the preventative and rehabilitative levels.

ADMINISTRATION

&

FACULTY

ADJUNTAS EXTENSION

Dávila Figueroa, Somaliz.....Lecturer in Elementary Education

B.S. in El.Ed., Pontificia Universidad Católica de Puerto Rico

Hernández Vera, Mayra I.Lecturer in Chemistry

Bachillerato en Ciencias Naturales, Universidad de Puerto Rico; M.S., Universidad Interamericana de Puerto Rico

Martínez Román, José A.Lecturer in History

B.A., Universidad Interamericana de Puerto Rico; M.Ed., Pontificia Universidad Católica de Puerto Rico

Rivera Quilés, María I.Lecturer in Mathematics

B.A. in E., Universidad de Puerto Rico; M.Ed., Pontificia Universidad Católica de Puerto Rico

Román Portalatín, Gregorio.....Librarian

B.A., M.L.S., Universidad Interamericana de Puerto Rico

Santaella, Esteban Rev. Fr.Lecturer in Hispanic Studies

B.A., Catholic University of Puerto Rico; M.S.W., M.P.A., University of Puerto Rico, Río Piedras; Ph.D., The University of New Mexico, Albuquerque

Santiago Rivera, Sonia E.Coordinator, Adjuntas Extension

B.A. El.Ed., M.Ed., Pontificia Universidad Católica de Puerto Rico

Valdés-Brito Díaz, Dennis.....Lecturer in History

B.S.Sec.Ed., Pontificia Universidad Católica de Puerto Rico

COAMO EXTENSION

Álamo Hernando, Emiliano, Rev. Fr.Lecturer in Theology
Licenciado y Lectorado de Teología, Pontificia Facultas Theologica Sancti Stephani
almanticensis, España

Alvarado Carbonell, Aida PriscillaLecturer in Elementary Education
B.A. in Ed., M.Ed., University of Puerto Rico, Río Piedras

Caratini de Ortiz, Marilyn Lecturer in Fine Arts
B.A. El.Ed., Catholic University of Puerto Rico; M.A. in Education, University of Phoenix, Arizona

Correa Santiago, VictoriaLecturer in Chemistry
B.S., M.S., Pontificia Universidad Católica de Puerto Rico

De Jesús de Rivera, VirgenminaLecturer in English
B.A., Ed.M., Boston University, Massachusetts

Genes de Berlingerí, Rosalina Lecturer in Hispanic Studies
B.A. Ed., M.Ed., University of Puerto Rico, Río Piedras

Guevara Meléndez, Elsie.....Lecturer in Secondary Education
B.S.El.Ed., M.Ed., Pontificia Universidad Católica de Puerto Rico

Martínez Rodríguez, WilfredoLecturer in History

B.A., M.Ed., Pontificia Universidad Católica de Puerto Rico

Miranda López, Luis Graciliano Lecturer in Elementary Education
 B.A., Catholic University of Puerto Rico; Professional Diploma in Educational Administration and Supervision, M.Ed., Universidad de Puerto Rico, Río Piedras

Ortiz Guzmán, José Antonio Lecturer in Philosophy
 B.A., Universidad Central de Bayamón; M.Rel.Ed., Catholic University of Puerto Rico

Ortiz Mateo, EdwinLecturer in Accounting and Economics
 B.B.A., M.B.A., Catholic University of Puerto Rico

Ortiz Meléndez, Marta IvetteCounselor and Administrative Assistant
 B. in Ed. Elem., Universidad de Puerto Rico, Colegio Regional de Ponce; M.Ed., Pontificia Universidad Católica de Puerto Rico

Ortiz Ortiz, José Antonio Lecturer in Physical Education
 B.A., M.A., Inter American University of Puerto Rico, San Juan

Pérez Pérez, Cecilia.....Lecturer in Office Administration
 B.S.Sec.Ed., Pontificia Universidad Católica de Puerto Rico; M.A., New York University

Rivera Berly, Sandra Grisel Lecturer in Elementary Education
 B.S. Ed. Elem., M.Ed., Pontifical Catholic University of Puerto Rico

Rivera Méndez, LilliamLibrarian
 B.A. in Ed., Pontificia Universidad Católica de Puerto Rico; M.A., New York University

Rivera Rentas, Alving Lecturer in Sociology
 B.A., J. D., Catholic University of Puerto Rico

Rivera Suárez, Nidza.....Lecturer in Elementary Education
 B.S., Pontificia Universidad Católica de Puerto Rico; M.Ed., Universidad de Puerto Rico

Santiago de Burgos, Mercy Margarita.....Lecturer in English
 B.A.Ed., Universidad de Puerto Rico, Río Piedras; M.A.Ed, Inter American University of Puerto Rico, San Germán

Soto Burgos, Doris N.Counselor and Extension Coordinator
 B.A.Elem.Ed., M.Ed., Catholic University of Puerto Rico

Torres Romero, Jack.....Lecturer in Management
 B.B.A., M.B.A., Pontificia Universidad Católica de Puerto Rico

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